USAT Board Meeting:	February 7-8, 2003 Gold Room, OTC Colorado Springs, CO
Presiding:	**Ray Plotecia**
Present:	**Board Members** Ray Plotecia, Fred Sommer, Tim Becker Eric Schwartz, Diane Travis, Valerie Gattis, Jim Girand, Amanda Pagon, Eric Bean, Brad Davison
	Executive Director Steve Locke
	Staff Tim Yount, Angela Flannery, Katie Baker, Kristin Sullivan Gina DeMarco, BJ Evans, Alison DeWall, Libby Burrell, Lora Lantz, Andria Bloom
	National Coaching Committee Executives
	Regional Federation Presidents Robert Vigorito, Brad Davison
	Committee Chairs Liz Dobbins, AGC Greg Sabo, TDC Jack Weiss, RDC
	Guest Steve Spinner
Executive Session:	9:00 a.m. to 10:45 a.m.
Call to Order:	Ray Plotecia called the meeting to order at 10:56 a.m.
Approval of Minutes:	The minutes from the November meeting were amended and approved with the following changes: page 22, final budget comments $372,500--full number that was added to $172,500.
ACTION ITEM #1:	**Jack Weiss will change by-laws to include all four disciplines of the sport.**

Report:
Steve Locke

Steve gave an overview of USAT activities and the budget.

Race Directors Conference:

- The first RD's conference was staged in Clermont, Florida at the National Training Center.
- The conference went very well and USAT will look to host every two years.
- The theme of conference was risk management.

Insurance:

- Discussed the renewal of the new insurance policy.
- USAT currently has a $5 million base policy for every race.

ITU series:

- ITU representatives gave their expectations for the series.
- USAT will look for the series to be its' marketing marquee.
- The budget report is available in full.

CFO:

- There were 22 applications for the newly created position.
- Decided upon William Wingert. (Has not been offered the position as yet- his credentials are available).

Apparel:

- Two apparel opportunities will be discussed concerning Saucony/Hind and Speedo.

National Training Center:

- Currently negotiating a new contract with the NTC in Clermont, FL.

Steve discussed the complications concerning the contract:
"Dr. Ray, orthopedic surgeon in FL helped to get the project underway. He is building a sports' medical and science center and a surgical center (which is not related to USAT). The hospital wants USAT to utilize them as a 'one-stop shop' for sports medicine and science; however, Dr. Ray and the hospital, are not talking due to personal issues. Dr. Ray would like USAT to work directly with him. Dr. Ray's plan could be very sophisticated, and USAT's objective is to be on the cutting edge of sports science. USAT feels that Dr. Ray could deliver this, but the hospital could not. USAT will demand that Dr. Ray and the hospital resolve their problem so that USAT can come to a conclusion on the contract."

Diane Travis commented: “It is not getting any closer, it is going to take a mediator.”

Break:	11:25 a.m.
Resume:	12:42 p.m.

Report:
Tim Yount, Deputy Director

Tim highlighted various championships and Team USA information. (See Tim’s handout for more complete information.)

Non-owned championships:

- Currently revamping, qualifying criteria for national championships.
- There is pressure to announce Winter Triathlon Nationals and Aquathlon Nationals as soon as possible.
- Awards have been ordered, only three regions have purchased.
- Gina has been working on an email broadcast to go out to all members.

National Age Group Championship (Shreveport, LA):

- Making site visits and going through a checklist.
- The date of the race has been changed to Oct. 4th due to weather and time relative to the Ironman World Championship.

World Qualifier (Menomonie, WI):

- Currently the contract is not signed and there is only a verbal agreement.
- USAT does not own this event.
- USAT will partner with the other two agencies to make sure that this event goes well.

Team USA:

- Kristen has been working on travel for the world long course triathlon championship.
- The information will go out in an update to the team.
- USAT will oversee the travel for long course to have total control.

Run Tex:

- Progress is being made with RunTex and a check should arrive in a few days.
- The relationship with Runtex was not what we expected or needed, thus we have stepped away from them.
- Gina has researched this problem and has identified a company to work with USAT on more then just fulfillment.
- Website www.usatinfo.org ---The site is much cleaner and navigation has been improved to three clicks.

Worlds update:

- Currently there is no ITU Duathlon world long course championship scheduled. USAT is going forward as though one will be announced.

Athlete of the Year:

- Jerry McNeil, Liz Dobbins, Ric Rosencrantz, Sara Rosencrantz, Greg Sabo, Ruth Monnig and Tim Yount were the members of the selection team.

Rankings:

- The number of people visiting the website has doubled the weeks that followed its unveiling.
- Charlie Crawford suggested the re-write of the rule that USAT has been using as support for not allowing the athletes who compete out of their respective age to receive ranking points.

Newsletter:

- Gina and Tim working with Inside Tri on the development of an electronic newsletter
- It will be a supplement to Tri Times to create more awareness of what USAT actually does.
- Use as a mechanism to release BJ's press releases.
- Enable us to highlight our sponsors.

USADA Conference:

- They are leading the world and are ahead of WADA.
- More tests must be done for this next year.

AWAD:

- Moving along with other national people for 2008 paralympic team.

Clydesdale/Athena:

- They are looking for USAT to support them in future.
- This group is an active group comprising 2-3 thousand athletes.
- Need to improve relations with this group.

Break for Executive Session: 1:06 p.m.
Return: 2:57 p.m.

Announcement of Election: President: Valerie Gattis
Vice President: Jim Girand
Secretary General: Karen Buxton
Treasure: Diane Travis

Conference Call: Speedo

Steve Locke discussed USAT's relationship with Speedo—"Before we (USAT) get Speedo, the most important thing to note is that we are not going to be satisfied with people, who year after year fail to perform."
Speedo was unavailable.

Conference Call: Saucony

Kevin, from Saucony, discusses his goals:
"Want to reach out to more athletes in the sport of triathlon and diversify the company."
Saucony is very excited about establishing a relationship with USAT.

Motion made to move forward with Saucony and present the contract to MORONS. Motion is approved.

Discussion:
Meeting dates

- Summer: June 26th & 27th; location undecided--will include Regional Presidents.
- Fall: November 7th & 8th; location undecided

Report:
Diane Travis, financials

Full details are found in the USAT budget.

Diane's comments:
"Overall we (USAT) look good, we have money in the bank and we don't owe a lot of money."
Yvonne double booked ESIX, so we have $32,000.00 more than anticipated. That number has been adjusted.

<u>**ACTION ITEM #2:**</u> **Commission Chairs will be notified that in the future, they must check their own area on the budget to make sure that the numbers are correct.**

"We added money to regions. When you submit an expense and it's over your budget, there is a good chance it won't be reimbursed, so make sure that you are within your budget and clear it with the CFO. If you don't use a sub-account year after year it is going to go away."

Report:
Steve Locke, marketing
Steve discussed sponsors and categories of sponsorship. He also noted that USAT about to sign a contract with an outside source, Bill Campbell.

For a complete report, refer to the sponsorship handout.

ACTION ITEM #3: **Jim Girand and Steve Locke will be working on the contract with Bill Campbell and once completed, it will be submitted to MORONS for review.**

- USAT currently does not have a Visa sponsorship.
- We are transitioning away from smaller organizations and identifying those who can supplement the budget.
- Tom Zeibart is submitting proposals and letting agencies know about USAT.
- USAT has signed a contract with Choice Hotels. USAT members will get 15% discount on hotel stays. A royalty of 4% will be paid to USAT and the contract also includes licensing fees and revenue shares.

Value-In-Kind (VIK):

- Most of it is going to athletes.
- Some is going to race directors (PC Coach).
- Athletes will also get shoes and apparel.

USAT website:

- Gina--Next phase, aesthetic overall, and backside/navigation enhancements stuff will not happen until 2004.

Discussion concerning marketing:
Robert Vigorito: "Are there any new benefits for the increase in membership fee? Are we marketing to the one-day members? Is there an official car rental for USAT? Bike passes--is this program being renewed?
Gina DeMarco: "We are trying to educate the members and get them to have an affinity towards the program and support the sport; this is the direction the newsletter is going. Next year we will be getting a membership benefits table, so people can look at it and see what they are getting."

Break	4:35 p.m.
Resume	4:47 p.m.

Report:
B.J. Evans, communications and media relations
Race to Athens:

- Really excited, will enable some good PR work.

Media Plan:

- Package sent out to targeted media that includes souvenirs and information about triathlon.

USOC conflicts:

- Have actually been good for USAT because reporters are looking for positive news- doing reports on athletes and what they are doing.

Website:

- Looking forward to the cosmetic change.
- Moving forward-would like to have a website where everyone can update.

Comment from Fred Sommer: “BJ is only one person, she is the go-to-girl for everything dealing with the computer. I think we could have a whole new website built that everyone could add to their department to take work off of her shoulders.

ACTION ITEM #4: **Fred and BJ will investigate new website improvement possibilities.**

Report:
Angela Flannery, sanctioning

- Replacement will be here in 2 weeks, Shannon from Ohio.
- The Race Directors conference has gotten a lot of positive feedback. USAT should look to think do this on an annual basis.
- Concerning one-day fee increase; people are excited about the increase in insurance. People don’t like to pay the two separate fees for events; this is where the backlash comes into play.

Report:
Lora Lantz, membership

- Redesign USAT renewal and membership pamphlets.
- Tri Times should be a positive thing concerning membership.

Eric Schwartz: “Can we get month-to-month numbers on how many members and sanctioned events.”

ACTION ITEM #5: **Steve Locke will email the monthly numbers on members and sanctioned events every month.**

Report:
Robert Vigorito, RFP’s
Refer to document for the complete report.

- There are some regions spending a lot of money--Florida, New England, Southwest.
- Some regions are more established than others.
- Those less established should try to appoint someone in his or her region to seek sponsorships.
- For some regions it is geographically more difficult to attract members.
- Some areas have been combined to save space.
- Thanks to Brad Davidson for his groundwork for the regional commission.
- Make sure the regions are enlightened with regards to updates and changes.
- Regions are to provide 2 mass emails to their regional members; this is the responsibility of the regional president. Highlight what we plan on for the year,

and inform them on how to do certain things. Summarize the year and preface what is going to come the following year.

- Email format is something we need to push to save money.
- Are there ways for regions to have a fund for years when membership is low? The idea being they could put money away to have for the future.

Insurance:

- Race Directors are concerned about what is covered. Who is covered? We would like to see this in print and in a more uniform basis.

Risk Manager:

- Part of the reason that there is risk is because the sport is not trying to curtail risk. Is there a medical waiver in addition to the standard USAT waiver?

Meeting was adjourned at 5:40 p.m.

Call to Order: Valerie Gattis called the meeting to order at 9:24 a.m.

Committee Assignments: Finance and Audit Committee:
Diane Travis and Brad Davidson

ACTION ITEM #6: Alison DeWall will find a chair for the Finance and Audit Committee.

Duathlon Commission:
Chair Greg Sabo
Liaison: Diane Travis

Women's Commission:
Chair: Sherri Wattenbager
Liaison: Karen Buxton

Officials Committee:
Head: Charlie Crawford
Liaison: Tim Becker

MORONS Committee:
Valerie Gattis, Diane Travis, Jim Girand, Karen Buxton, Eric Schwartz and a representative from the AGC

There was an interruption of committee assignments to attempt second conference call with Speedo.

Speedo on the line:
Stu Isaacs, Director of Marketing for Speedo America

- Stu Isaacs' mission with Speedo and how it applies to USAT: "We want to emphasize our technology with swimming."
- We are trying to move our technology out of the water and this is why triathlon is a great asset for Speedo.
- Going forward we are looking to expand our reach and take and build on our core sports. Move it out into more of a lifestyle image.
- Steve Locke thanked the board for spending time with Speedo.

Continuation of Committee Assignments:

Championship Committee:
Chair: Jonathan Grinder
Liaison: Fred Sommer

Race Director's Commission:
Chair: Jack Weiss
Liaison: Fred Sommer

Regional Presidents:
Chair: Roger Vigorito
Liaison: Brad Davidson

Physically Challenged:
Chair: Jon Beessen
Liaison: Fred Sommer

Age Group Commission:
Chair: Liz Dobbins
Co-Chair: Chuck Graziano
Liaison: Brad Davidson

Nominating Committee:
Brad Davidson, Fred Sommer, and Ray Plotecia

Report:
Jack Weiss, Race Director's Commission

- RDC want to know of any monetary changes by board that will affect them.
- I have a liaison that is going to work with regional presidents to promote championships at a regional level.
- Race Directors would like to see a longer bid time for regionals and qualifiers.

- The sanction is of no value if we are not finding the races that are not complying and not doing a good job. The sanction must have value.

Report:
Libby Burrell, National Team Director
Refer to power point presentation for more complete report.

- John Crawley has been named the new National Team Coach

Under-23 squad:

- We had the final selection process for the under-23 squad. We chose two of the five athletes we had train with us.

Coach Education:

- Certification Schedule: Having dual sessions where we split the group into two.
- We have a waiting list of 12, 15 and 20 for 1st, 2nd and 3rd course.

Re-certification program:

- We have 3 courses in place.
- Registered coaches must join coaches association where they get newsletter and insurance.

National Coaches Commission:

- The size of the commission has reduced and they are now an advisory board for coaches.
- They are in the process of redefining the group's function.

Recommendation by Libby:
"That Burlington, Iowa become national training center for the Midwest. In next 3 years set-up a satellite training center where athletes can train before coming to the National Training Center.

Report:
Steve Spinner, Youth Growth Initiatives 2003-2005
Refer to power point presentation for more complete report.

Genesis of the initiative:

- Triathlon has had major growth, including youth.
- There are few youth-specific races held but there is some growth.
- Hard for youth to gain race entry.
- Few current school programs cater to the need/interest (although ERP aims to improve this.)
- Demand growth-single permit/day members
- Youth participation is growing faster than adults.
- Demand Growth--Annual Members
- Adults steady increase.

- No reason for youth to sign up for annuals – not enough races to justify the expense.
- Youth Race Supply- The Problem/Opportunity
- Number of youth races growing (36-106), but much slower than Demand (>300%)

Youth Races – Categorization:

- Three types:
    - Stand-alone youth race. Example: The Silicon Valley Kids Triathlon
    - Stand-alone youth series. Example: Iron kids Bread Triathlon Series
    - Youth series (in conjunction with Adult Races). Example: TriAmerica Triathlon Series.

Management issues:

- Kids are very different from adults.
- Greater level of precautions and planning required for youth.
- Is it worth the headache? – Yes

Youth Growth Initiative – Mission:

- Awareness of and participation of youth in multi-sport.
- Leverage USAT intellectual resources and provide financial support to organizers for the development of youth focused events (races, clinics, camps).

Strategy:

- Encourage the development of youth events.
- Provide "start-up" funding to first-time organizers.
- Provide USAT resources to facilitate the successful creation, funding and managing of the events.
- Develop race guidebook to offer to first time event organizers.
- Work with any interested parties, but focus recruitment efforts on clubs.
- Identify national or regional sponsor for race series with proceeds going to charities.
- Increase number of local offerings resulting in more annual members.
- Over time, bring initiative in-house to USAT.

Youth Growth Initiative:

- Three year plan.
- This is a missing piece to USAT's growing and comprehensive development program.
- Success for any sport is the result of an early and positive first brand impression. The future of triathlon is in our youth.

Break: 11:51 a.m.
Return: 12:32 p.m.

Report:
Liz Dobbins, Age Group Commission

Refer to power point presentation for complete report.

- Plan to establish an Athlete of the Year Committee by the end of March, so that the AGC can be proactive. People will be designated each area and will keep track of the process instead of last minute number crunching.
- Age Group Commission up and running and very strong.
- Time lines for scholarship money.
- ERP Curriculum in Schools.
- Liz Dobbins has started pilot programs in the Midwest.
- Kathy Fortin addressing a Jr. High School in Florida.
- Special needs students are also benefiting from stationary bikes and trainers.

Senior Task Force:

- Ken Whitney Chair
- Senior Task time lines to be established.
- AARP is interested in looking into recent medical information. The AARP newsletter reaches 60,000 people and USAT could benefit from the added exposure.
- Questionnaire for <u>Tri Times.</u>

Senior Task Force Members 2003: Dr. Steven Jonas, MD MPH, MS.; Celeste Callahan; Oakland DeMoss; Brad Leonard; Madonna Buder; Dr. George Thornton.

Advisors: Gale Bernhardt & Joe Friel

<u>ACTION ITEM #7:</u> **Liz Dobbins will mail the <u>Tri Times</u> questionnaire to Robert Vigorito.**

Discussion: Duathlon Coordinator position.
"All those in favor of opening the discussion raise your hand."
3 for
5 opposed

<u>ACTION ITEM #8:</u> **Steve Locke will distribute the job description for the Duathlon Coordinator.**

Report:
Jim Girand, USAT and Arthritis Foundation
Refer to handout for the complete report.

- The pilot program describes the background and responsibilities race directors will undertake.
- Sara Rozencrantz and Steve Locke were a huge help in providing a list of coaches.
- Marketing and promotions/ different levels of awareness and focus.

- Annual member list daily membership.
- BJ will be doing press releases concerning the pilot program.
- Focus is on females due to the high incidence of the disease in women.
- Would like to have a full-page ad Tri Times.
- Goal is 10-15 programs around the country next year.

2:00 p.m. – Jim Girand, Steve Locke and Steve Spinner leave meeting.

Report:
Alison DeWall, AAC

New Officers: Mike Smedley; Siri Lindley replaces Karen Smyers on the AAC; Eric Bean replaces Victor Platta on the BOD.

2003 Race Recommendations:
ITU- Drafting Olympic Distance Triathlon Nationals – Treasure Island Triathlon
Long Distance Triathlon Nationals (US athletes only) – CATS Arkansas
Short Course Duathlon Nationals – Alpharetta, GA
Long Course Duathlon Nationals – Powerman Tennessee

Vote on 2003 race recommendations:
Majority approves these recommendations.

World Championship Qualifiers
Triathlon:
- Qualify top 3 athletes in the ITU rankings as of the day before the Worlds Qualifier race.
- Treasure Island--qualify the top 3 U.S. finishers and those athletes must be ranked in the top 125 of the day of the event.

Duathlon:
- Top athletes 2 at Carlsbad, CA and top 4 athletes at Alpharetta, GA.

Ray motions to approve:
Approved unanimously.

ACTION ITEM #9: **Alison DeWall will have 3 people voted to a subcommittee for the AAC Duathlon.**

Pro Rulebook:
"We would like to create a separate rulebook just for elites with the permission of ITU."

ACTION ITEM #10: **Tim Becker will work with Charlie Crawford to write a separate rulebook for the elites/pros.**

Winter Triathlon:

- Recommend that USAT provide uniforms and entry fees for 2003 World Winter Triathlon Championships.
- Must go through Libby Burrell and they must show that they have a mission. Libby will then talk to Steve and take the money out of the budget for uniforms.

Xterra:

- It was recommended that the Xterra pro rules should be different than he traditional triathlon rules.
- Steve Locke wants a separate pro-rule for off road.
- Val Gattis will look to get a recommendation concerning the rules.

ACTION ITEM #11: **Ray and a select committee will design an Xterra pro-rules draft and submit to the board.**

Resolution #1
Professional qualification procedure:

Therefore be it resolved that, an athlete is qualified to turn pro if he/she finished 10th overall in 3 sanctioned events that occurred within a 12-month period.
That, the 12-month period began no more than 2 years prior to the date of submission; that this process is effective immediately.

Additions: article six of by-laws and article 2 under the rulebook

Resolution #1 has not been written correctly and must be rewritten and given back to the board for review.

Break 2:50 p.m.
Resume 3:11 p.m.

Report:
Jose Valdes, club competition scoring procedures.
For a more complete report, refer to the handout.

- The Boulder Peak Triathlon will be National Club Championship.

- The actual methodology has been streamlined. The proposal is very practical as a result of the survey.
- Highlights:
  - Creation of divisions- has been changed at least 3 times.
  - From the survey of the regions, events should be one that is established with stature.
- Three ways in which the clubs can score points: attendance, distance, and rankings and the distance a club travels cannot swing the results.

Report:
Jack Weiss, Risk Management

- Jack outlined the job descriptions and requirements of the risk manager.
- Requirements came from Mike Price from ESIX Insurance.
- Jack wrote the duties and discussed with Mike Price.
- It was recommended by Jack that it be full time position and the decision will be left up to Steve Locke.

Report:
Women's Commission:
No report at this time.

This time used to discuss Water Testing.

Report:
Jack Weiss, water testing

- The latest report is available by the Health Department.
- USAT is deflecting he liability.

Report:
Greg Sabo, The Duathlon Commission
For a complete report, refer to handout.

- Additional perk that a new member can get for joining the race is a new t-shirt.
- TDC is trying to sell enough shirts for profit to defer the cost of the give-away shirts.
- Finalized list of members, by BJ.
- TDC wants to change the time duration for duathlon sprint to 60 minutes.
- TDC wants to change the time duration for International distance to 61-122 minutes including races that are 10K/40K/5K.

- TDC wants to change long distance duathlon to122-180 minutes including races that are 10K/60K/10K.
- Ultra distance duathlons would be longer than 3 hours.
- Rankings: based upon fastest amateur finisher.

ACTION ITEM #12: **Greg Sabo will write and submit a resolution regarding time limits for various duathlon race distances.**

Ultra Distance National Championship:
- Proposal for national championship: With a two-year commitment, waive the $250 to get this race going and then pay the second year.
- This has been proposed to the Championship Commission.

Regional race series:
- TDC is working on ideas for the race series at the upcoming meeting at Powerman Alabama with Robert Vigorito.
- The meeting highlights will be reported back to the board.

Pro Elite athlete fee:
- Motion to make du pro card go from $65- $80.

Motion passes:
All in favor: 8 (votes in excess of 2/3 majority)

Resolution #2
Fred Sommer presents on behalf of Ric and Sarah Rozencrantz.

The minimum age requirements for international distance races:

Now therefore be it resolved that,

1. Effective January 1, 2004, the new minimum age for participation in USAT sanctioned triathlons of various distances be as follows:

Minimum Age	Swim	Bike	Run
10 years	400 meters or ¼ mi.	10k or 6.2 m.	2.5 k or 1.6 m.
14 years	800 meters or ½ mi.	20k or 12.4 m.	5k or 3.1 m.
17 years	1500 meters or 1 mi.	40k or 25 m.	10k or 6.2 m.
18 years	1900 meters or 1.2 mi. & up	90k or 56 m. & up	21k or 13.1m.

Motion for discussion concerning the resolved friendly amendment - duplicate the bike for duathlon (double check this on tape)

Comment:
Robert Vigorito- suggests use only as guidelines

Question called:
For: 7
Opposed: none.

Vote:
For: 2
Opposed: 4
Resolution #2 defeated.

A motion is made to change this into a recommendation:
Therefore, be it resolved, that effective January 1, 2004, the recommended, but not required, new minimum age guidelines for participation in USAT sanctioned triathlons and duathlons of various distances so be as follows:

Minimum Age	Swim	Bike	Run
10 years	400 meters or ¼ mi.	10k or 6.2 m.	2.5 k or 1.6 m.
14 years	800 meters or ½ mi.	20k or 12.4 m.	5k or 3.1 m.
16 years	1500 meters or 1 mi.	40k or 25 m.	10k or 6.2 m.
18 years	1900 meters or 1.2 mi. & up	90k or 56 m. & up	21k or 13.1m.

Discussion on the new resolution (above)
For: 3
Opposed: 3

This motion has tied, and will fail at this point until further information is received.

<u>Resolution #3</u>
Proposed directive to change the USAT response time on appeals from 14 to 21 days.

Therefore be it resolved,
1. The current time period for an appellate panel to issues its written decision after an appeal has been duly filed or the hearing concluded shall not exceed twenty-one (21) days.
2. The current time period for a hearing panel to issue its written decision after a hearing has concluded shall not exceed twenty-one (21) days.

Fred Sommer: Removed the resolution and will resubmit at a later board meeting

<u>Resolution #</u>4
Tim Becker presents:
National Coaching Commission (NCC):

Therefore be it resolved that, to better support USAT certified coaches as whole and to serve more efficiently, in an advisory capacity to USAT directors, we would like to modify the NCC Mission Statement, roles and membership requirements to the following:

1. Mission Statement:

The mission of the National Coaching Commission is to 1) promote professionalism in mult-sport coaching and 2) advise USAT staff regarding coach education.

The role of the National Coaches Commission includes such issues as:

- Advancement of a coaching association.
- Begin a coaching association.
- Represent the rights and interests of USAT coaches.
- Development of a program of ongoing enrichment programs such as national and international conferences.
- Appointing USOC coach and development coach of the year.
- Annual meeting to share ideas and concerns.
- Available pool of qualified coaches to work on projects with the USAT staff.
- Newsletter opportunities (knowledge of writing).

NCC Membership Qualifications

1. USAT Certified Coach.
2. Previous or current multi-sport coaching experience.
3. Willingness to contribute volunteer hours and respond in a timely manner.
4. Willingness to attend group meeting semiannually.

NCC Membership:

- Seven members.

Length of NCC Membership:

- Current NCC members must reapply for positions on the NCC if they are interested in serving on the new commission, given the new direction. The Executive Committee selects four members (from the "old" NCC) to serve through 2004.
- All those interested in remaining on the commission given the new role and direction, please submit a short paragraph of how they would like to contribute to the new direction. Resumes are not necessary for current past Chair (Gale Bernhardt) and current Secretary/Treasurer (Wendy Becker).
- Current Chair (Alan Ley) serves through 2004.
- Two new members will serve through 2005 and one new member will serve through 2003.
- At the end of 2003, three new people are selected by the current NCC members to serve a three-year term.
- Every year from 2003 on, either two or three new NCC members are selected.

Financial Impact: There will be no financial impact on the budget.

Relevant and affected Bylaws, Rules and Procedures:
Bylaws: None
USAT Rules: None
Procedures: previous BOD minutes of relevant meetings.
present to be approved by board of directors:

Vote:
For: 7
Opposed: 1
Resolution passes

<u>Resolution #5</u>
Submitted by: Brad Davison, Tim Yount, Liz Dobbins and Chuck Graziano

Friendly Amendment: word ‘triathlon’ following the word ‘regional’ in the first line of the first paragraph.

Now therefore be it resolved That, all regional triathlon championships qualify the top 33% or top 5 finishers per 5 year age group, whichever is easiest to meet.

That, all non-championships sanctioned triathlons qualify the top 10% or 1st finishers in each 5 year age group.

That, all team USA members from the previous year receive automatic entry.

That, all USAT All-Americans and Honorable Mentions from previous year’s national rankings receive automatic entry,

That, each region selects one non-championship race, of the Olympic distance and announce it as the regional qualifier. This event will qualify the top 33% of the athletes in each age group for the National Age Group Championship,

That this process be effective January 1, 2004.

That, athletes can qualify in any event, regional championship or regional qualifier regardless of where they reside.

All those in favor of accepting the amendment with the friendly amendment:
For: 7
Opposed: none

Ray motions to adjourn.

Ray withdraws his adjournment to discuss Clydesdales and Athenas.

<u>ACTION ITEM #13:</u> **Robert Vigorito will write a new resolution regarding Clydesdales and Athenas that will be presented at the next board meeting.**

Motion to Adjourn: 5:18pm.

Valerie Gattis, President

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Karen Buxton, Secretary General

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