



2016 U.S. JUNIOR OLYMPIC Synchronized Swimming Championships

June 24 – July 2

Nassau County Aquatic Center – Long Island, NY.



OFFICIAL MEET ANNOUNCEMENT – Page 3 revised 05-20-16

COMPETITION DATES June 25 through July 2 **PRACTICE DAY** June 24

MEET MANAGER Jennifer Rothman
Phone Number: 631-951-3900
E-mail: jrothman@discoverlongisland.com

FACILITY Nassau County Aquatic Center Facility Manager: Jim Muessig
Eisenhower Park Email: jmuessig@nassaucountyny.gov
East Meadow, NY. 11554

POOL SPECS

	Indoor Pool (See detailed deck layout Appendix 3)	Practice Space
Length:	68 meters with three joined bulkheads Competition Length – 30m from entry	Lane line marker to shallow end of pool, 8 Lap Lanes
Width:	25 meters	Dive end of pool to bulkheads, 6 Lap Lanes (All Deep)
Entry:	From three bulkheads (12' width)	
Depth:	10' at bulkheads sloping to 8' at lane line marker	
Deck to water's surface:	6", 12" from bulkhead to water	
Seating:	Elevated balcony for 1,700 spectators, Bleachers on deck for athletes	

SPONSOR Long Island Sports Commission

HOUSING



866-567-7075

We are excited to be partnering with Team Travel Source this season! **Clubs must book their hotel rooms with Team Travel Source.** Team Travel Source has secured the lowest hotel rates for USA Synchro members for all National championships. You will not only get the best hotel rates and a full summary of your booking, but you will also support USA Synchro and the meet host in organizing the best championships for you!!

TO BOOK ROOMS FOR 2016 U.S. JUNIOR OLYMPICS -- [CLICK HERE!](#)

ENTRY DEADLINE Entries must be completed online by **Friday, June 3, 2016.**

Late Fees: As stated in Appendix C, per Technical Rule CP 5.6.1, any entry to a National Championship received between 21 and 7 days prior to the first day of the competition shall pay late fees. Each athlete entered between 21 and 7 days prior to the first day of competition shall be assessed a \$25.00 late entry fee for the first event and an additional \$10.00 late entry fee for each additional event entered.

Provisional entry: If a qualifying event is held after the entry deadline for this competition, a provisional entry must be submitted according to the above deadline. Within 72 hours of the completion of the qualifying competition, the proof of qualification must be submitted by phone and in writing to the V.P. of Competitive Operations and the Scoring Chair.

ELECTRONIC ENTRIES To register online (See Appendix 1), login to your account from the homepage of the USASynchro.org website, by clicking on "My Account". If you have any technical difficulties or questions, please email or call Jennifer Hawkins at 719-866-2219 or jennifer@usasynchro.org

FEE INFORMATION

Entry Fee: \$30 per competitor per routine, including alternates. Payments are made online at the USASynchro.org website. Any swimmer who is listed as an alternate for a routine and who is not swimming any other routine event shall pay the entry fee. (Rulebook, Appendix C)

Surcharge: \$5 per competitor, including alternates. Payments are made online at the USASynchro.org website. Any swimmer who is listed as an alternate for a routine and who is not swimming any other routine event shall pay the surcharge. This surcharge is to cover expenses for Officials. (Rulebook, Appendix C)

Webcast Surcharge: \$5 per competitor, including alternates. Payments are made online at the USASynchro.org website. Any swimmer who is listed as an alternate for a routine and who is not swimming any other routine event shall pay the surcharge. This surcharge is to cover the minimum fee for Take It Live to Live Stream the competition.

Sponsor Fee: \$20 per competitor. Payments are made online at the USASynchro.org website.

Credentials: Each club will receive coach and chaperone credentials per the chart below. Additional coach and chaperone credentials are available for \$15 each. Lost or misplaced credentials will be \$15 for replacement. Payments are made online at the USASynchro.org website or make checks payable to USA Synchro if purchased on-site.

All coaches and judges need to register online even if free credentials are included with their team registration.

Registered coaches will be verified and those holding the required certifications will be granted credentials and allowed on pool deck.

# of athletes	Maximum # of free credentials	
	Coaches	Chaperones
1 - 10	2	1
11 - 15	3	2
16 - 20	4	2
21 - 25	5	3
26 - 30	6	3
31 - 35	7	4
36 - 40	8	4
41 - 45	9	5
46 - 50	10	5

Spectator Tickets: \$10 per day (adult), \$5 per day (Senior/ Kids) or \$35 for an all event pass

Championship Program: \$5 each

FORMS

Appendix 1 Register online at USA Synchro.org – Entries Fees, Credentials, Officials, Spectator Tickets, Championship Programs

Appendix 2 Digital Music Submission Guidelines (Deadline Friday June 3, 2016)

Appendix 3 Pool Diagram and Deck layout

FORM A Program Club Photo and Personal Greeting Form

OFFICIALS

Please register online by the entry deadline. In addition, please e-mail Judges Administrator, Shannon Korpela, with your intent to attend at s.korpela@msn.com. Those wishing to take the National judge's tests should notify Shannon. Testing time will be during 12 and Under Team practice with music on June 24 and 18 - 19 Team practice with music on June 29. Judges uniform shall be white shirts and black pants. Please consult final schedule for exact times.

COACHES CERTIFICATION AND SAFESPORT

CCP Level 2 – Required for all coaches to be on deck at any Regional, Zone or National Championship (including the U.S. Collegiate Championship and the U.S. Masters Championship), unless the coach was certified at CCP Level 1 less than one year prior to the relevant Regional, Zone or National Championship.

CCP Level 3 – Required for all coaches to be on deck at any National Championship (excluding the U.S. Collegiate Championship and the U.S. Masters Championship).

SafeSport – Required for all coaches to be on deck at any competition.

Properly submitted safety credentials (Current CPR/First Aid) - Required for all coaches to be on deck at any competition.

Registered coaches will be verified and those holding the required certifications will be granted credentials. If you have any questions, Shari Darst at shari@usasynchro.org

All final meet information will be available on-line at www.usasynchro.org.

If you prefer to have a hard copy of the final meet announcement mailed to you, please contact the Championship's Meet Managers.

RULES TO GOVERN The 2016 Official USA Synchro Rulebook shall govern the Championships.

ROUTINE EVENTS Routines competition will be held in Solo, Duet and Team for 12 and under, 13 - 15, 16 - 17 and 18 - 19 age groups. Free Combination will be held in 13 – 15 and 16 – 19.
Free Combination entries may consist of registered competitors from 2 or more U.S. clubs. The name of a multiple club entry must not reflect a particular club. In addition to the standard entry forms required for the competition, the coach of a multiple club entry must submit a Release Form(s) for each competitor in the event to the USA Synchronized Swimming National Office, the Meet Manager and the Scoring Chair. The Release Form(s) must be signed by the club coach of each competitor.

FIGURE EVENTS The Figure Competition will consist of the following figures:

Figures 12 and under – Compulsory DD

101	Ballet Leg, Single	1.6
301	Barracuda	2.0

Figures 13 - 15 – Compulsory DD

423	Ariana	2.2
301e	Barracuda, Spinning 360°	2.2

Figures 16 - 19 – Compulsory DD

308	Barracuda Airborne Split	2.8
355g	Porpoise, Twist Spin	2.6

All competitors shall compete in the Figure competition. Any competitor who does not compete in the Figure competition will be scratched from all routine events in which the competitor is entered. If competitors are only swimming Free Combination and are swimming up to compete the coach may choose the figure group.

The remaining two figures will be drawn from their respective Selection Groups: **12 and Under on Wednesday, June 22, 2016, 13 - 15 on Friday, June 24, 2016, and 16 - 19 on Monday, June 27, 2016** by the USA Synchro V.P. of Competitive Operations or the meet Technical Chair designee and posted to the USA Synchro website by **2:30 pm CST**. An email will be sent to all technical members of USA Synchro at the same time.

AWARDS USA Synchro medals will be awarded in each group to finalist places 1 - 3 in routines and 1 - 3 in figure competition. USA Synchro ribbons will be awarded to places 4 – 12 in routines and 4 - 12 in figures.

ADDITIONAL PRACTICE TIME The competition and practice pools are available for rental:

Monday June 20 – Friday June 24

Please book with the Aquatic Center directly. Contact: Facility Manager - Jim Muessig
Email: jmuessig@nassaucountynyny.gov

- 6/20: 10am-4pm (2 sections available)
- 6/21: 10am-4pm (2 sections available)
- 6/22: 10am-4pm (2 sections available)
- 6/23: 10am-6pm (2 sections available)
- 6/24: 9am-3pm (full pool divided into 5 sections)

Each section, in 1 hour blocks, will cost **\$108** per hour.

SCORING CHAIR Pete McGeoch petemcgeoch@gmail.com [518-339-9795](tel:518-339-9795) (cell phone)

SCORING SYSTEM CTS SynchroMM software and display system will be used. Judges will award scores for Execution, Artistic Impression and Difficulty in free routines. Send questions regarding scoring to the scoring chair.

SOUND/ MUSIC We will be using digital music for this competition. It is essential all music be sent by email in advance. Email music files to Chris Leahy at leahycm@gmail.com by **Friday, June 3, 2016**. See Digital Music Submission Guidelines, Appendix 2, for specifications.

AIRPORTS LaGuardia Airport (LGA) – Approximately 22.3 miles from pool
John F. Kennedy International Airport (JFK) - Approximately 16.9 miles from pool
Long Island MacArthur Airport (ISP) – Approximately 32.0 miles from pool
(Services Southwest, Allegiant, US Airways)
Newark Liberty International Airport (EWR) - Approximately 49.9 miles from pool
(New Jersey airport)

AIRPORT DISCOUNTS

As a member of USA Synchro you are eligible to receive discount flights to USA Synchro sanctioned events on [United Airlines](#). Book now by calling the United Olympic Desk at 1-800-841-0460 and receive up to 10 percent off the retail fare price.

GROUND TRANSPORTATION

All major rental car companies are available at each airport.

DRIVING DIRECTIONS

Directions from JFK Airport to the Nassau County Aquatic Center (Located in Eisenhower Park)

- 1) Head South on JFK expressway- 295ft
- 2) Take the Belt Pkwy East (exit on left to Eastern Long Island)
- 3) Merge onto Belt Parkway
- 4) Keep left to continue on Southern State Parkway
- 5) Take exit 22N Mineola/New York MS (Meadowbrook State Parkway)
- 6) Merge onto Meadowbrook Parkway
- 7) Take exit M4 toward Hempstead Parkway
- 8) Merge onto Hempstead Parkway NY-24)
- 9) Turn right onto James Doolittle Blvd (.2 miles)

COACHES MEETINGS

Held in the pool hospitality room.

Friday, June 24	See final schedule
Sunday, June 26	See final schedule
Wednesday, June 29	See final schedule

OFFICIALS AND COACHES HOSPITALITY

Food and beverages will be available in the hospitality room located just off deck.

ON-SITE REGISTRATION/ CHECK-IN

Club and Official's Registration will be at held in Nassau County Aquatic Center Upper Lobby during the following times:

Friday, June 24	4:00 pm – 8:00 pm
Saturday, June 25	8:00 am – 12:00 pm
Sunday, June 26	9:00 am – 2:30 pm
Monday, June 27	8:00 am – 11:00 am
Tuesday, June 28	8:00 am – 11:00 am
Wednesday, June 29	8:00 am – 11:00 am
Thursday, June 30	8:00 am – 11:00 am

PARKING

Complimentary parking will be provided at the Nassau County Aquatic Center.

CONCESSIONS

Pre-packaged concession options will be available for purchase during competition times.
NO outside food will be allowed in the facility.

ATHLETES PARADE

The Athletes Parade will be held prior to each Age Group Awards Ceremonies. See final schedule for more information. All athletes from all clubs are encouraged to participate. Dress for the parade in team warm-up suits or appropriate team uniform.

PRACTICE WITH MUSIC

Practice time with music will be once in the competition pool for each team routine in the order of draw. Refer to the final meet schedule for practice times and be on deck ready to swim at the appropriate time. Please notify the sound manager if you will not be swimming during the practice. Please note: Diagrams of this rotation will be posted on deck prior to all designated swim thru times. Coaches will be given this information at coaches meetings as well.

TEAM BANNERS

Please drop off your team banner at registration or in the scoring room at the aquatic center.
Staff will hang BANNERS.

LIVE WEB STREAMING

While it's not always possible to make it to an event in person, the good news is TakeItLive will provide LIVE coverage for anyone wanting to watch and be a part of the event. In addition to tuning in LIVE, On-Demand video is available via our website. We highly encourage friends and family to get a digital download of the competition.

SPECTATOR TICKETS

An All Event Pass valid Saturday June 25 - Saturday July 2 may be purchased for \$35 with team registrations through the USA Synchro website or at the Nassau County Aquatic Center.

Daily admission will be \$10 for Adults and \$5 for Seniors & Children under the age of 12. There will be free admission for children under the age of 2. Daily tickets can be purchased at the Nassau County Aquatic Center. Single day attendees will have their hand stamped if they would like to re-enter. USA Synchro Life Members should send an email with their name, USA Synchro registration number and dates attending, to: Jennifer Rothman: jrothman@discoverlongisland.com. Passes for Life Members will be waiting at the Nassau County Aquatic Center.

PROGRAM PICTURES and GREETINGS

Support your swimmers by submitting a picture or greeting to be featured in the event program. Cost per photo is \$35 and \$10 per greeting for the program and **must be received by May 27, 2016.**

Please make checks payable to **Long Island Convention & Visitors Bureau** and send them with **Form A** to:

Jennifer Rothman	330 Motor Parkway
Phone Number: 631-951-3900	Suite #203
E-mail: jrothman@discoverlongisland.com	Hauppauge NY 11788

FLOWERS

Flowers will be available for purchase.

PHOTO/ VIDEO REGULATIONS

Any photographs, videotape or other audio and/or visual recordings of the event created by a spectator may be used solely for such spectator's personal non-commercial use, and may not be broadcast, published or disseminated, or used for any commercial purposes, without the prior written consent of U.S. Synchronized Swimming. Personal use photography will be allowed by the audience, from the stands as long as not obstructing the view of others, with any camera using no flash.

VENUE RULES

For final events, tickets or credentials are required for admittance to the venue.

No smoking in the facility.

No food or beverages (except water) are permitted on pool deck or locker rooms.

No glass containers on the deck or in locker rooms.

Use of the pool equipment is not permitted.

No sitting or hanging on lane lines.

All athletes, coaches and officials will abide by the facility rules and USA Synchro Code of Conduct.

Gelling is permitted in designated area only. De-gelling is not allowed in the facility (\$100 fine if anyone de-gells in the facility).

All equipment bags must remain in designated areas to maintain a clean deck.

Official team banners will be hung by meet management (please turn in at registration)

No electrical appliances are permitted.

AREA ATTRACTIONS**Museum Row (Aviation, Children's, Fire Fighters Museum)**

I.FLY Trapeze (located in Eisenhower Park)

Nassau County Museum of Art

SHOPPING

Roosevelt Field Mall

FAMILY ACTIVITIES

New York Lizards (Professional Lacrosse)

Long Island Ducks (Independent Baseball team)

MOVIE THEATERS

Located in every town on Long Island

PARENTS/ COACHES – MARKETING AND RECRUITING FOR YOUR CLUB SEMINAR

Seminar #1 –Saturday, June 25, during 12 and Under Figures, Location TBD

Seminar #2 –Tuesday, June 28, during 13 – 15 Free Combination Practice w/ Music, Location TBD

Final details and content for this seminar will be provided at a later date on the **USA Synchro website.**

All final meet information will be available on-line at www.usasynchro.org.

If you prefer to have a hard copy of the final meet announcement mailed to you, please contact the Championship's Meet Managers.

GRADES PROGRAM SEMINAR

Seminar #1 – Friday, June 24, during Open Pool and 12 and Under Practice w/ Music, Location TBD

Seminar #2 – Monday, June 27, during 13 – 15 Figures, Location TBD
(Immediately following Preschool Program)

Seminar #3 – Thursday, June 30, during 16 – 19 Figures, Location TBD
(Immediately following Collegiate Seminar)

Final details and content for this seminar will be provided at a later date on the **USA Synchro website**.

INTRODUCTION TO PRESCHOOL PROGRAM SEMINAR

Seminar #1 – Monday, June 27, during 13 - 15 Figures, Location TBD

Final details and content for this seminar will be provided at a later date on the **USA Synchro website**.

SYNCHRO AFTER HIGH SCHOOL SEMINAR

A special seminar for athletes, parents and coaches will be held to overview collegiate Synchro, and discuss the overall experience, recruiting process and scholarships.

**Synchro After High School Seminar
Special Seminar for Parents, Athletes, and Coaches**

USA Synchro

At location TBD

Wednesday, June 29 (during 18 – 19 Team Practice w/ Music)

Thursday, June 30 (during 16 – 17 Team Practice w/ Music)

Topics:

Collegiate Synchro overview
Athlete perspective on collegiate swimming
Recruiting process
Scholarships
Questions

**TENTATIVE MEET SCHEDULE**

A detailed final schedule, based on actual entries, should be available approximately 1 week prior to the start of the meet

Friday, June 24

4:00 pm - 8:00 pm	Registration - in the Nassau County Aquatic Center Upper Lobby
4:00 pm - 5:00 pm	Officials and Coaches meeting - in the pool hospitality room
4:30 pm - 5:00 pm	Open Pool (For 12 and Under Age Group)
5:00 pm - 7:00 pm	Grades Program Seminar- Location TBD
5:00 pm - 7:00 pm	Official's Testing
5:00 pm - 7:30 pm	12 and Under Team practice with music (in order of draw)

Saturday, June 25

7:00 am	Practice and Competition Pools Open for 12 and Under
8:00 am - 12:00 pm	Registration - in the Nassau County Aquatic Center Upper Lobby
	12 and Under Figure warm up and competition
	Parents/ Coaches – Marketing and Recruiting Seminar- Location TBD
	13 - 15 Duet Preliminary warm-up and competition
7:30 pm	12 and Under Duet Preliminary warm-up and competition

Sunday, June 26

7:00 am	Practice and Competition Pools Open for 13 - 15
9:00 am – 2:30 pm	Registration - in the Nassau County Aquatic Center Upper Lobby
	Officials and Coaches meeting - in the pool hospitality room
	13 - 15 Team practice with music (in order of draw)
	12 and Under Team Preliminary warm-up and competition
	13 - 15 Team Preliminary warm-up and competition
	12 and Under Draw for Duet and Team at the announcer table
	12 and Under Solo Final warm-up and competition
9:00 pm	12 and Under Figure and Solo Awards

All final meet information will be available on-line at www.usasynchro.org.

If you prefer to have a hard copy of the final meet announcement mailed to you, please contact the Championship's Meet Managers.

TENTATIVE MEET SCHEDULE (cont'd.)**Monday, June 27**

7:00 am Practice and Competition Pools Open for 13 – 15
 8:00 am – 11:00 am Registration - in the Nassau County Aquatic Center Upper Lobby
 13 - 15 Figure warm-up and competition
 Introduction to Preschool Program Seminar- Location TBD
 Grades Program Seminar- Location TBD
 13 – 15 Figure Awards
12 and Under Parade of Athletes
 12 and Under Duet Final warm-up and competition
 12 and Under Team Final warm-up and competition
 8:00 pm 12 and Under Duet and Team Awards

Tuesday, June 28

7:00 am Practice and Competition Pools Open for 13 – 15
 8:00 am – 11:00 am Registration - in the Nassau County Aquatic Center Upper Lobby
 13 - 15 Draw for Duet and Team Finals at the announcer table
 13 - 15 Free Combination practice with music (in order of draw)
 Parents/ Coaches – Marketing and Recruiting Seminar- Location TBD
 13 - 15 Solo Final warm-up and competition
13 - 15 Parade of Athletes
 13 - 15 Duet Final warm-up and competition
 13 - 15 Team Final warm-up and competition
 16 - 19 Free Combination practice with music (in order of draw)
 13 - 15 Free Combination Preliminary warm-up and competition
 8:45 pm 13 - 15 Solo, Duet and Team Awards

Wednesday, June 29

7:00 am Practice and Competition Pools Open for 16 – 19
Officials and Coaches meeting - in the pool hospitality room
 8:00 am – 11:00 am Registration - in the Nassau County Aquatic Center Upper Lobby
 16 - 19 Free Combination Preliminary warm-up and competition
 16 - 17 Duet Preliminary warm-up and competition
 13 - 15 Free Combination Final warm-up and competition
 13 - 15 Free Combination Awards
 9:00 pm 18 - 19 Team practice with music (in order of draw)
Synchro After High School Seminar- Location TBD
 Official's Testing

Thursday, June 30

7:00 am Practice and Competition Pools Open for 16 – 19
 8:00 am – 11:00 am Registration - in the Nassau County Aquatic Center Upper Lobby
 16 - 17 Team practice with music (in order of draw)
Synchro After High School Seminar- Location TBD
 16 - 17 and 18 - 19 Figure warm-up and competition
 Grades Program Seminar- Location TBD
 16 - 19 Free Combination Final warm-up and competition
 8:45 pm 16 - 19 Free Combination Awards

Friday, July 1

7:30 am Practice and Competition Pools Open for 16 – 17
 16 - 17 Team Preliminary warm-up and competition
 18 - 19 Duet Preliminary warm-up and competition
 18 - 19 Team Preliminary warm-up and competition
 16 - 17 and 18 - 19 Figure Awards
 6:15 pm 16 - 17 and 18 - 19 Draw for Duet and Team Finals at the announcer table

Saturday, July 2

8:00 am Practice and Competition Pools Open for 16 – 19
 16 - 17 and 18 - 19 Solo Final warm-up and competition
16 - 17 and 18 – 19 Parade of Athletes
 16 - 17 and 18 - 19 Duet Final warm-up and competition
 16 - 17 and 18 - 19 Team Final warm-up and competition
 6:00 pm 16 - 17 and 18 - 19 Solo, Duet and Team Awards

Appendix 1: Club Entry and Fees

To register online login to your account from the homepage of the USA Synchro website

<http://www.usasynchro.org/> , by clicking on “My Account”.

See the entry instructions on the site.

If you have any technical difficulties or questions, please email or call Jennifer at 719-866-2219 or

jennifer@usasynchro.org.

Appendix 2: DIGITAL MUSIC SUBMISSION GUIDELINES

Digital music files (MP3, M4A) are to be submitted for routines for this competition.

- Email music to Chris Leahy at leahycm@gmail.com by **June 3, 2016**
- Music files may be sent as email attachments or shared using a file sharing/ transfer service.
 - Dropbox, Google Drive, OneDrive, WeTransfer, etc.
- Files received before the deadline will be transferred from emails to a computer, and then imported to iTunes or a compatible program and each file tested to ensure it plays. You will **not** be contacted if your music is submitted on time and if the music is correct. You will only be contacted if your music is missing or will not play.
- We recommend submitting 160 kbit/s M4A or higher quality audio for best sound results.
- 128 kbit/s MP3s are **NOT** recommended, if sending MP3 files, please ensure they are at least 192 kbit/ sec.
- A minimum one second leader (silence) before the music starts added to all files is recommended.
- Contact Chris if you have any questions.
- A CD player will be provided as back up for play through the sound system. A device with a 1/8" TRS (headphone) jack is also acceptable as a backup.
- Use the following naming conventions (see bolded below) when saving files.
 - Routines names should be “space” separated

13-15 Duet OPT Jones

13-15 = Age Group

Duet = Routine event

OPT = Club Abbreviation/ Three Letter Code **

Jones = Last name of the first alphabetical member of the routine

** email Jennifer Hawkins -

jennifer@usasynchro.org

if you do not know your code

Optional- If you know how to modify the Artist/Album/Track Title tags of your files, please use the following conventions.

Artist = “2015 Junior Olympics”

Album = “Age Group”, “Routine event”

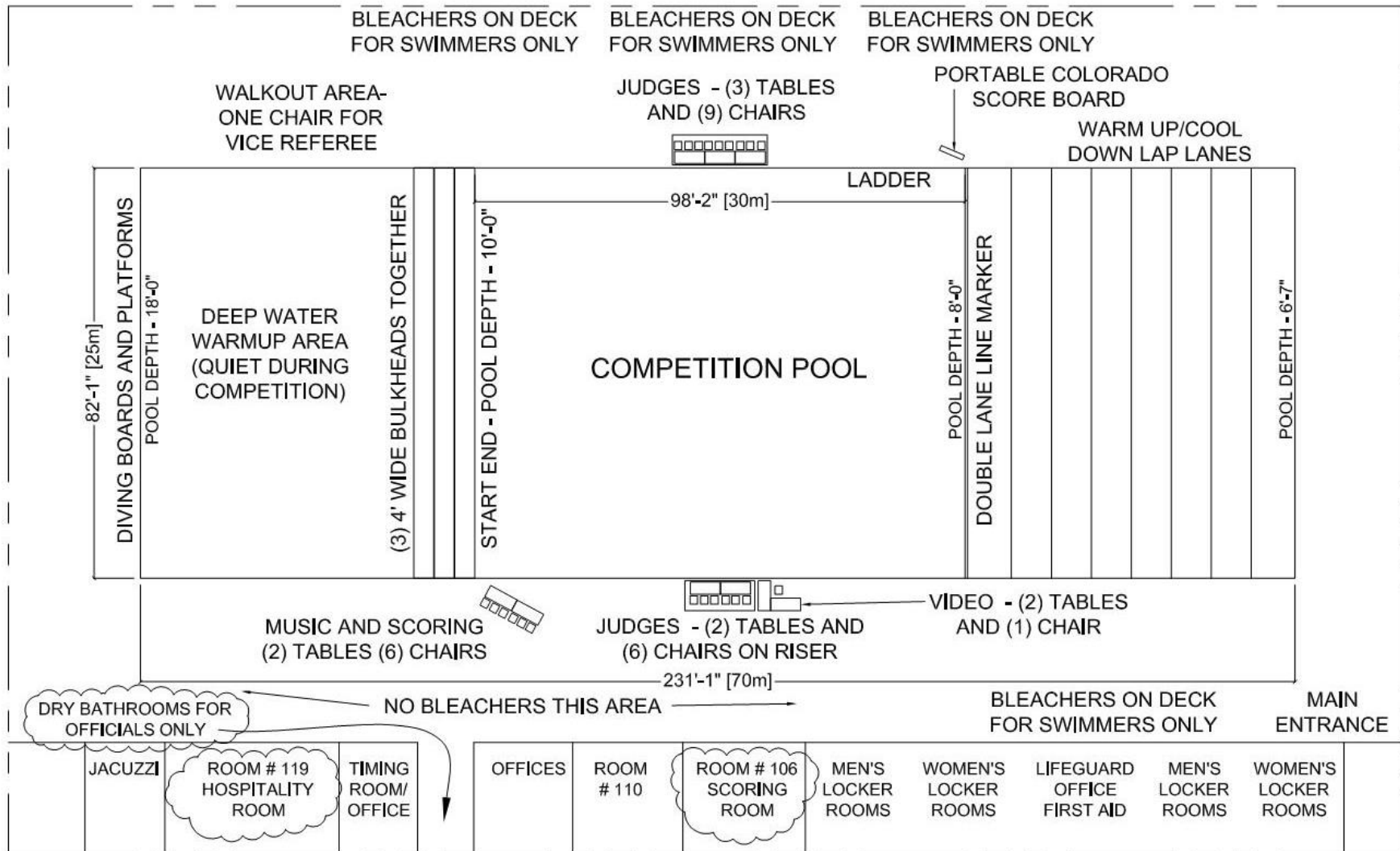
Album Artist = “Three Letter Code”

Title = “Last name of the first alphabetical member of the routine”

** email Jennifer Hawkins - jennifer@usasynchro.org

if you do not know your code

Appendix 3: POOL DIAGRAM and DECK LAYOUT



NASSAU COUNTY AQUATICS CENTER LONG ISLAND, NEW YORK

FORM A : PROGAM - CLUB PHOTO and PERSONAL GREETING

CLUB PHOTOS

Participating clubs are invited to send photos for the official championship program. Pricing is below. Only digital photos will be accepted.

Additional information: Save photos as a JPEG (.jpg) digital file. Send photos as an attachment to jrothman@discoverlongisland.com. In the body of the email include the complete name of club, city and state, description of photo, routine age, name and age of the swimmers. (DO NOT send a word text document.) See ordering and payment information below.

PERSONAL GREETINGS

Family and friends can submit personal greetings of 25 words or less for \$10 to be included in the championship program. These messages will be placed randomly in the program and will not be included in the team area of the program.

ORDERING CLUB PHOTOS AND PERSONAL GREETINGS

Photos & Greetings are to be received by e-mail by May 27, 2016.

PAYMENT FOR ORDERING CLUB PHOTOS AND PERSONAL GREETINGS

Club Name _____

Person Submitting: _____

Phone number: _____

Club Photo Sizes (with text)		<i>Quantity</i>	<i>Total</i>
¼ page	\$35		
Greeting Sizes (no photo)			
25 words or less	\$10		
		<i>Grand Total</i>	

You may purchase club photo and program greeting space by mailing in the above form with a check.

Send the above information along with payment by check written to **Long Island Convention & Visitors Bureau**
for the full amount to be postmarked by May 27, 2016 to:

Jennifer Rothman
Phone Number: 631-951-3900
E-mail: jrothman@discoverlongisland.com

330 Motor Parkway
Suite #203
Hauppauge NY 11788