



2015 U.S. Masters
Synchronized Swimming Championships
 October 21 – 25
 Grand Rapids, Michigan
FINAL MEET ANNOUNCEMENT



COMPETITION DATES October 22 through October 25

MEET MANAGER Katy Tigchelaar
 (616) 233-3564
 ktigchelaar@westmisports.com

SPONSORS West Michigan Sports Commission, Transplant Games of America

POOL FACILITY Jenison High School Aquatics Center
 2140 Bauer Rd
 Jenison, MI 49428
 (616) 667-3571

FACILITY MANAGER Nicole Redder nredder@jpsonline.org

POOL SPECS Length: 50 Meter (Indoor pool) Width: 23 yards
 Depth: 14' to 8'-0" +/-, Detailed diagram – Appendix # 3 Entry: Deep End (near diving boards)
 Distance from Deck to Water: 6" to gutter and water Spectators: Upper deck
 Competition Pool Length: 30m at double bulkhead Athlete bleachers on both sides of pool
 Practice space: Bulkheads (8'-0" +/- Deep) to Shallow End (3'-8" Deep)

SANCTIONED BY United States Synchronized Swimming

RULES TO GOVERN The 2015 Official USA Synchro Rulebook shall govern the Championships.

COACHES Coaches attending the U.S. Masters Championship must have current CCP Level 2, First Aid/ CPR and must be SafeSport trained as of September 1, 2015. Registered coaches will be verified and those holding the required certification will be granted credentials. If you have any questions, contact Shari Darst at shari@usasynchro.org.

REGISTRATION Register online at www.usasynchro.org for Entries and Fees, Credentials, Banquet Tickets, Programs, and Spectator Tickets. U.S. entries are accepted online only.
 To register online, login to your account from the homepage of the USASynchro.org website, by clicking on "My Account". If you have any technical difficulties or questions, please email or call Jennifer Hawkins at (317) 237-5700 x5708 or jennifer@usasynchro.org
 Deadline - Wednesday **September 30, 2015 at 11:59 pm EST**
Please Note- Registration deadline is during convention, so enter early!!

FORMS/ ATTACHMENTS

- Appendix 1** Register online at USA Synchro.org - Entries, Fees, Credentials, Officials
- Appendix 2** Digital Music Submission Guidelines (Deadline Wed. September 30, 2015)
- Appendix 3** Facility Photos, Pool Diagram and Deck Layout
- FORM A** Transportation and Housing Information
- FORM B** May McEwan Award Nomination Form
 Nominations will be accepted up to 9:00 am on Friday, October 23.
VOTING WILL BE - Friday, October 23 from 10:00 am to 6:00 pm
- FORM C** Foreign Delegations Entry Form

FOREIGN DELEGATIONS

Entries are not limited. Complete transportation Form A, entry Form C and send with written Federation approval. Entry fees other than a Sponsor Fee are waived. Sponsor Fees are \$25 per competitor. Entries will be Honorary. Please email Jennifer Hawkins at USA Synchro, jennifer@usasynchro.org of intent to attend.

DEADLINES

**PROGRAM
PHOTOS/
ADS/
GREETINGS**

Email digital photos, ads or greetings by Friday **September 25, 2015** to Katy Tigchelaar ktigchelaar@westmisports.com See Program Photos/ Greetings/ Ads, page 6, for prices and more information.

OFFICIALS

Please **register online** by the entry deadline. In addition, please e-mail Judges Administrator, Shannon Korpela, with your intent to attend at s_korpela@msn.com. Those wishing to take the National judge's tests should notify Shannon. Testing time will be during team practice with music on Friday October 23. Judges uniform shall be white shirts and black pants.

**ENTRY /
REGISTRATION**

Complete online registration no later than Wednesday **September 30, 2015 at 11:59 pm EST**
Please Note- Entry / Registration deadline is during convention, so enter early!!
No late entries will be accepted without incurring a "Late Fee" See below.

Late Fees: As stated in Appendix C, per Technical Rule CP 5.6.1, any entry to a National Championship received between 21 and 7 days prior to the first day of the competition shall pay late fees. Sponsor and Event Entry fees shall be a minimum of \$100 or 10% of the total entry fee, whichever is greater, for first time offenders unless a technology failure can be proven to account for a late entry. For each ensuing offense, within a season, the percentage will increase by 5%.

DIGITAL MUSIC

We will be using digital music for this competition. It is essential all music be sent by email in advance. Email music files by Wednesday **September 30, 2015** to Chris Leahy at leahycm@gmail.com See Digital Music Submission Guidelines, Appendix # 2, for specifications.

FEE INFORMATION

ENTRY FEE

\$30.00 per competitor for each Free Routine, including alternates; Free Combination, including alternates; or Figure event entered. Any swimmer who is listed as an alternate for a routine and who is not swimming any other routine event shall pay the entry fee. (Rulebook, App. C, Pg. 3)

SPONSOR FEE

\$25.00 per competitor

ATHLETE TRAVEL FUND

\$2.00 per competitor (Masters Athlete Travel Fund-See Rule MS 7.3)

FINA JUDGES TRAVEL

\$2.00 per competitor for club options
(FINA Judges Travel Fund for Club Options - See Rule MS 7.4)

CREDENTIALS

See page 4 for details. **All coaches and judges need to register online even if free credentials are included with their team registration.**

BANQUET

\$35 each, which includes a plated salad, dinner and dessert. Cash bar will be available.
See page 4 for details.

SPECTATOR TICKETS

See page 5 for details.

CHAMPIONSHIP PROGRAM

\$10 each.

**SCORING CHAIR /
SCORING SYSTEM**

Lisa Mooney limamooney@yahoo.com 314-691-1579 (cell phone)
Masters (FINA) scoring for Technical Merit and Artistic Impression will be used for Free routines.
Masters (FINA) scoring for Execution and Overall Impression will be used for Tech routines.

PRACTICE

Free Team practice, with music, will be completed in order of draw, one time through, in the following age group order (oldest to youngest): 90, 80, 70, 60, 50.....

EVENTS

- Free Routines: (Solo, Duet, Trio or Team)
- Number of Events: Each competitor may compete in no more than three (3) events – Free routine events (Solo, Duet, Trio or Team). Figure competition and Free Combination are excluded from this limitation.
- Technical Routines: (Solo, Duet, Trio or Team)
- Competitors must compete in a Technical Routine for each Free Routine Event entered.
- Figure competition
- Free Combination (see Rule CP 4.2.2 for definition of event)
- Order of Events: All events start with the 20's age group

FIGURES

Division A:			
301e	Barracuda, Spinning 360°		2.2
355g	Porpoise, Twist Spin		2.6
154	London		2.8
343	Butterfly		2.9
Division B:			
301d	Barracuda, Spinning 180°		2.1
140	Flamingo, Bent Knee		2.4
355h	Porpoise, Spin Up 180°		2.2
346	Side Fishtail Split		2.0
Division C:			
101	Ballet Leg, Single		1.6
349	Tower		1.9
360	Walkover, Front		2.1
311	Kip		1.8

AWARDS

Routine Awards: Medals 1 – 3 and Ribbons 4 – 8 (for each event and age group)

Free Combination Awards: Medals 1 – 3 and Ribbons 4 – 8

Figures: Medals 1 – 3 and Ribbons 4 – 8 (by division, category, and age)

Award recipients who wish to voluntarily donate medals back for reuse in future years, please leave them in the scoring room medal recycling box.

ADDITIONAL AWARDS

Special awards include the May McEwan Award (see the attached nomination form) and the High Point Team Awards (places 1 – 3). Figure placement does not factor in the high point awards.

PHOTO / VIDEO REGULATIONS

Personal use photography will be allowed. No flash photography. Any photographs, videotape or other audio and/ or visual recordings of the event created by a spectator may be used solely for such spectator's personal non-commercial use, and may not be broadcast, published or disseminated, or used for any commercial purposes, without the prior written consent of U.S. Synchronized Swimming.

POOL RENTAL

Pool Rental will be available upon request.

Please contact Nicole Redder at nredder@jpsonline.org or 616-667-3571 if you are interested.

PARKING

Free parking is available on-site at the school parking lot. When you turn into the main entrance head straight back and park alongside the pool entrance to the right of the school.

CLUB CHECK-IN (REGISTRATION)

Wednesday, October 21

5:00 pm – 7:00 pm

Doubletree by Hilton Grand Rapids Airport

Thursday, October 22

7:30 am – 12:00 noon

Jenison HS Aquatics Center

During other competition times, check with the Scoring Room. Hand-in banners at registration, facility staff will hang them.

CREDENTIALS

All competitors, coaches, team managers, officials and volunteers will receive credentials. Access to the facility will be strictly enforced. Please wear your credential at all times. Each club will receive coaches/ team manager credentials per the chart below. Additional credentials can be purchased for \$30.00 each. Make checks payable to USA Synchro.

# of athletes	Maximum # of free credentials	
	Coaches	Team Managers
1-10	2	1
11-15	3	2
16-20	4	2
21-25	5	3
26-30	6	3
31-35	7	4
36-40	8	4
41-45	9	5
46-50	10	5

OFFICIALS and COACHES MEETING

Meeting to be held at the **Doubletree** by Hilton Grand Rapids Airport on Wednesday, October 21 from 5:30 pm – 6:15 pm

ATHLETE MEETING

Meeting to be held at the Jenison HS Aquatics Center on Friday, October 23, 2015. See final schedule for exact time.

BANQUET

Friday, October 23, 2015 at the **Doubletree** by Hilton Grand Rapids Airport. Tickets are \$35 each, which includes a plated dinner, salad, and dessert. Menu options (including Vegetarian and Gluten Free) - Herb Chicken (GF), Braised Top Round (GF), Roasted Vegetable Strudel (V), Coconut Curry Vegetable Risotto (V), or Stuffed Portabella Mushroom with Roasted Red Peppers, Onion and Provolone Cheese (V & GF). Meal type can be specified when you register online.

HOST PROPERTIES

Must book hotel by September 21, 2015

Airport Location (25 min to venue):

Doubletree by Hilton Grand Rapids Airport
 4747 28th St. SE
 Grand Rapids, MI 49512
 616-957-0100
 Rate: \$114 for Kings or Doubles
 Free Airport Shuttle
[Click here to book at this hotel](#) (Discount Code: USASY)

Awards Banquet will be hosted at this hotel

Property Closest to Venue (10 min to venue):

Residence Inn Grand Rapids West
 3451 Rivertown Point Court
 Grandville, MI. 49418
 616-538-1100
 Rate: \$114 one room suites
 \$149 two room suites

NOTE - Synchro block is currently full, call hotel for further information

AIRPORT Gerald R. Ford International Airport (GRR) - 20 miles to pool facility
www.grr.org approximately – 25 min. drive time

ALTERNATE LARGE AIRPORTS Chicago O'Hare (PNS) – approximately 3 hrs. - 194 mile drive

Detroit Metro Airport (DTW)) – approximately 2.5 hrs. - 170 mile drive

As a member of USA Synchro you are eligible to receive discount flights to USA Synchro sanctioned events on United Airlines. Book now by calling the United Olympic Desk at 1-800-841-0460 and receive up to 10 percent off the retail fare price.

GROUND Rental Car Discounts Available at Airport:

TRANSPORTATION Enterprise: 5% off by visiting www.enterprise.com Code: XZL2002
Put the location and date of rental in and enter the code under 'optional'.
You'll be prompted for a PIN and type in GOB.

National: 10% off by visiting www.nationalcar.com Code: XZL2002
Put in the location and dates of rental. Next to "More Options" press the "click here".
Put your Corporate ID number here (XZL2002). Press Continue.

Rental Car Discounts Outside of Airport:

(You can still use airport discounts)

Broadmoor Rent a Car: 20% off by visiting <http://www.broadmoormotors.com/rental/rental-reservation.htm> Code: SWIM4GOLD

DRIVING DIRECTIONS

From Airport to Hotel – Turn right onto Patterson Street and go down 2 miles and the Doubletree by Hilton hotel is on the left on the corner of Patterson and 28th Street.

From Hotel to Pool – Take 28th Street East and turn left onto I-96 W towards downtown Grand Rapids. Stay on the left and merge onto I-196 W towards Grand Rapids. Take the Baldwin Street exit 69C and continue to Cottonwood Drive and turn right. Go 3 miles to Bauer Road and turn left. The school will be on the corner of Bauer and 20th Street. Enter the second driveway off of Bauer Road.

ATTRACTIONS Visit the Experience Grand Rapids website to see what we have for you!
www.ExperienceGR.com or customize an experience at www.grcitytwist.com.

LIVE WEB STREAMING

While it's not always possible to make it to an event in person, the good news is TakeItLive provides free LIVE coverage for anyone wanting to watch and be a part of the event. In addition to tuning in LIVE, On-Demand video is available via our website. We highly encourage friends and family to get a digital download of the competition. Not only does this help support the team, but it allows TakeItLive to provide LIVE coverage for future events.



VENUE RULES Degelling is not allowed at the facility. A gelling station will be available on the pool deck.
No food or glass is allowed on the pool deck.

FOOD SERVICES A concession stand will be open at the Jenison HS Aquatics Center during all competition times.

SPECTATOR TICKETS

- Tickets can be purchased at the pool entrance or with online meet entry registration.
- Spectator tickets for Thursday, Friday and Sunday will be \$4 per day.
- Spectator tickets on Saturday will be \$7 each.
- Spectator tickets for the entire Championship are \$15.
- Spectator tickets will be required for anyone without a credential to access the bleachers.
- Free admission to Life Members and children 10 years and younger.

PROGRAM

Programs can be purchased for \$10 at the pool entrance or with online entry registration.

PROGRAM PHOTOS/ GREETINGS/ ADS

To purchase an ad or to congratulate an athlete or team, contact Katy Tigchelaar at 616-233-3564 or ktigchelaar@westmisports.com

CLUB PHOTOS

Participating clubs are invited to send solo, duet, trio, team and combo photos for the official championship program. Cost per photo is \$30. Only digital photos will be accepted.

Send photos as an attachment to ktigchelaar@westmisports.com. In the email subject line indicate the club name. In the body of the email include the complete name of club, city and state, description of photo, routine age, name and age of the swimmers. (DO NOT send a word text document.) Name your attached photo file a name that describes your team photo (i.e. SSY_30-39_trio.jpg).

PERSONAL GREETINGS

Family and Friends can submit personal greetings and pictures to be included in the championship program. Personal messages of good luck and a job well done can be submitted along with or without a photo. These photos and messages will be placed randomly in the program and will not be included in the team area of the program. Prices are in the payment section, below.

PAYMENT FOR ORDERING CLUB PHOTOS AND PERSONAL GREETINGS

Club Name: _____

Person Submitting: _____

Phone number: _____

Item	Quantity	Cost	Extended
Club Photo		\$ 30.00	
Greetings		\$ 10.00	
Full-Page		\$ 100.00	
Half-Page		\$ 50.00	
1/4 Page		\$ 30.00	
Business Card		\$ 20.00	
Shout-Out		\$ 10.00	
Total			

Send the above information, along with payment by check, written to **West Michigan Sports Commission** for the full amount, to be postmarked by **September 25, 2015** to: West Michigan Sports Commission
Attn: Katy Tigchelaar 171 Monroe Ave NW, Suite 700 Grand Rapids, MI 49503.
The West Michigan Sports Commission is a 501c3 tax exempt organization

TENTATIVE MEET SCHEDULE

All events start with age group 20. (Except team practice with music - Oldest to Youngest)

A final schedule will be created based on actual entries and should be available approximately 1 week prior to the start of the meet.

NOTE- All times listed are estimates and are subject to change on the final schedule.
Day of event and order will not be changed.

START	END	ACTIVITY
Wednesday, October 21		
5:00 pm	7:00	Club Check-In (Registration) at the Doubletree by Hilton Grand Rapids Airport
5:30	6:15	Officials and Coaches Meeting at the Doubletree by Hilton Grand Rapids Airport
Thursday, October 22		
7:30 am	12:00 pm	Club Check-In (Registration) at the Jenison HS Aquatics Center
8:00		Open Pool
8:30		Tech Solo Warm-up and Competition
11:30		Free Solo Warm-up and Competition
3:00		Figure Warm-up and Competition
Friday, October 23		
7:00 am		Open Pool
8:30		Technical Duet Warm-up and Competition
11:00		Free Combination swim thru with music (order of draw)
12:00		Technical Trio Warm-up and Competition
1:30		Free Combination Warm-up and Competition
		Athlete Meeting at the Jenison HS Aquatics Center
		Judge's Testing - Location to be determined
3:00		Free Team practice with music (one time thru in order of draw starting the OLDEST age group FIRST and going down to youngest)
7:00		Banquet at the Doubletree by Hilton Grand Rapids Airport Awards for Figures, Solo, Free Combination, and May McEwan Award
Saturday, October 24		
7:00 am		Open Pool
8:30		Free Trio Warm-up and Competition
10:00		Free Duet Warm-up and Competition
		Awards for Duet and Trio Routines
3:00		Technical Team Warm-up and Competition
Sunday, October 25		
7:00 am		Open Pool
8:30		Free Team Warm-up and Competition
		Awards for Team and High Point

Appendix 1: CLUB ENTRIES AND FEES, CREDENTIALS, BANQUET, PROGRAMS, SPECTATOR TICKETS

To register online login to your account from the homepage of the USA Synchro website USA.Synchro.org , by clicking on “My Account”.

See the entry instructions on the site.

If you have any technical difficulties or questions, please email or call Jennifer at 317-237-5700 x5708 or jennifer@usasynchro.org.

Foreign Federations may enter the U.S. Masters Championship (entries will be honorary) following the information posted in the invitation at

<http://www.teamusa.org/USA-Synchronized-Swimming/Resources/International>

http://www.teamusa.org/~media/USA_Synchronized/Documents/Events/ICE%20Documents/2015%20Foreign%20Invite%20Final.pdf

Foreign Federations must also fill out and submit form “A” and “C” at the end of this document for entry into the competition.

Appendix 2: DIGITAL MUSIC SUBMISSION GUIDELINES

Digital music files (ACC, MP3) are to be submitted for routines for this competition.

- Email music to Chris Leahy at leahycm@gmail.com by **September 30, 2015**.
- Files received before the deadline will be transferred from emails to a computer, and then imported to iTunes or a compatible program and each file tested to ensure it plays. You will **not** be contacted if your music is submitted on time and if the music is correct. You will only be contacted if your music is missing or will not play.
- We recommend submitting 160 kbit/s AAC or higher quality audio for best sound results.
- 128 kbit/s MP3s are **NOT** recommended, if sending MP3 files, please ensure they are at least 192 kbit/ sec.
- A minimum one second leader (silence) before the music starts added to all files is recommended.
- Contact Chris if you have any questions.
- A CD player will be provided as back up for play through the sound system.
- Use the following naming conventions (see bolded below) when saving files.
 - Routines names should be “space” separated

30 - 39 Duet Free or Tech CDY Smith

30 - 39 = Competitor’s average age

Duet = Routine event

Free = Free Routine or

Tech = Technical Routine

CDY = Club Abbreviation/ Three Letter Code **

Smith = Last name of the first alphabetical member of the routine

** email Jennifer Hawkins - jennifer@usasynchro.org
if you do not know your code

Optional- If you know how to modify the Artist/Album/Track Title tags of your files, please use the following conventions.

Artist = “2015 US Masters”

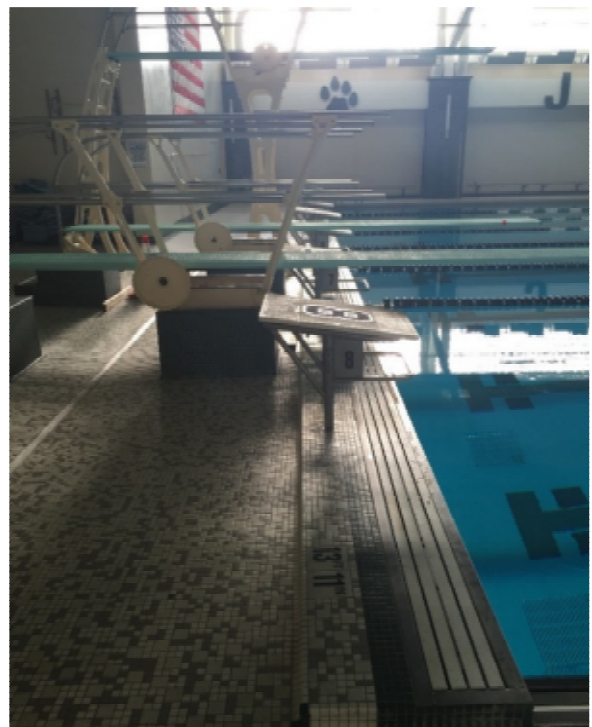
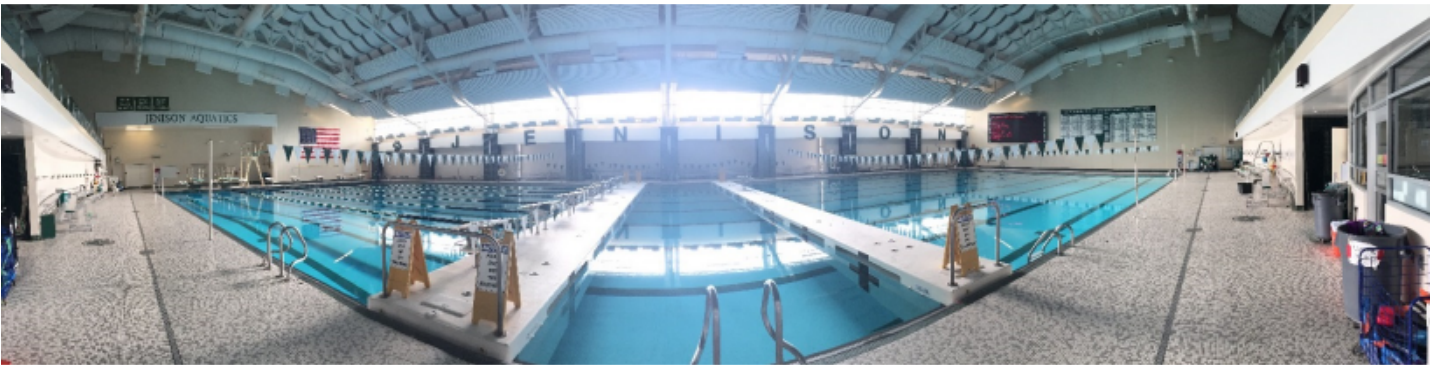
Album = “Free or Tech”

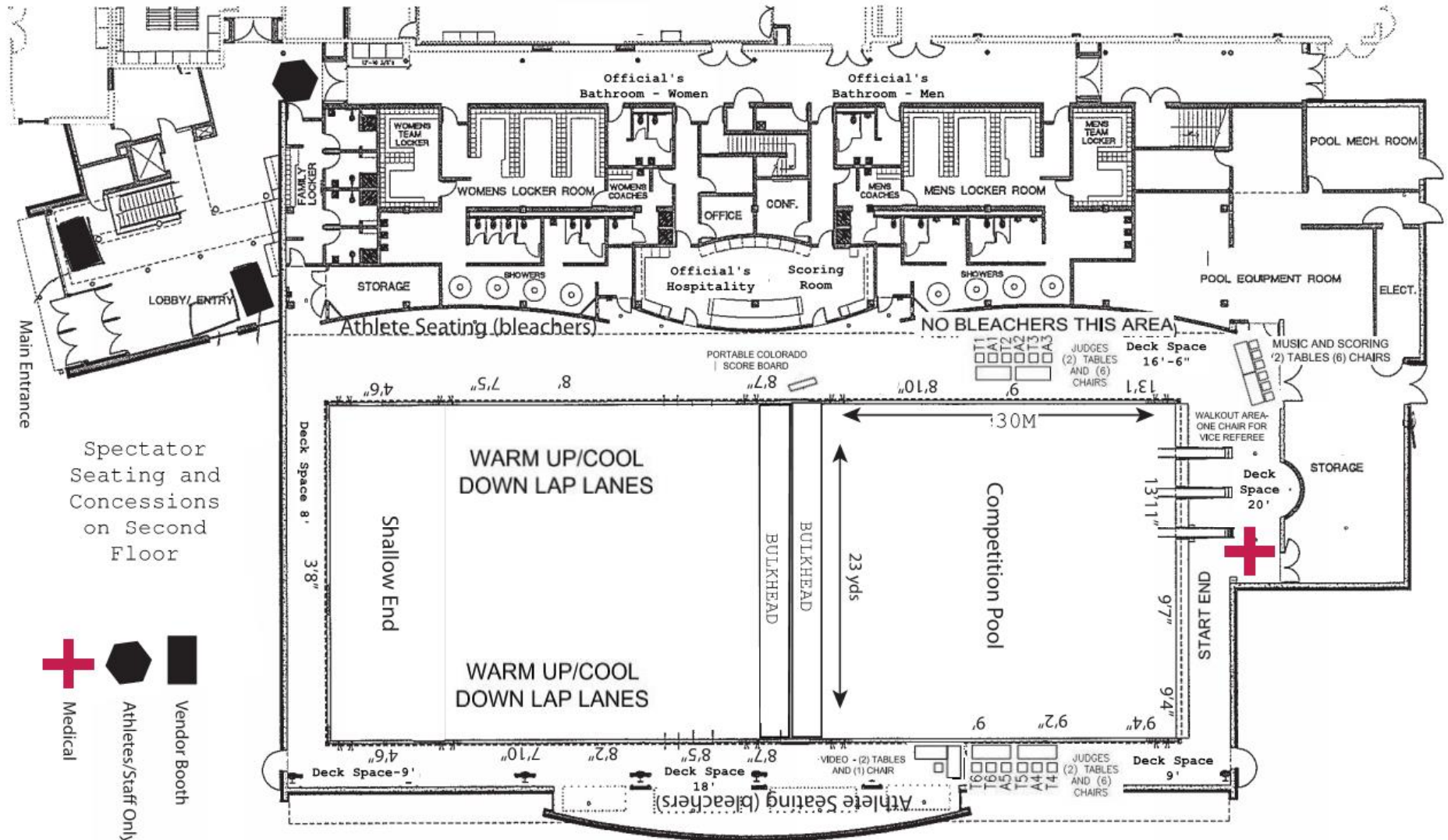
Album Artist = “Three Letter Code”

Title = “Last name of the first alphabetical member of the routine”




** email Jennifer Hawkins - jennifer@usasynchro.org
if you do not know your code

Appendix 3: FACILITY PHOTOS, POOL DIAGRAM AND DECK LAYOUT





Spectator Seating and Concessions on Second Floor

-  Medical
-  Athletes/Staff Only Beyond this Point
-  Vendor Booth

**FIRST FLOOR PLAN
JENISON
HIGH SCHOOL
AQUATIC CENTER**

FORM A: TRANSPORTATION AND HOUSING INFORMATION

Club/Official Name _____ Club Code _____

Contact Name _____ Email _____

Contact Phone _____

ENTRY DEADLINE = September 30, 2015 at 11:59 pm EST

TRANSPORTATION

Arrival Please circle one: Air Auto Other

Date _____ Time _____

Airline / Flight Number _____

Departure

Date _____ Time _____

Airline / Flight Number _____

HOTEL/LODGING

Check if staying at Host Hotel - Doubletree ____ Residence Inn ____

Otherwise; complete the Hotel/ Lodging information below:

Hotel/ Lodging _____ Phone _____

No. of Athletes _____ No. of Coaches/ Officials _____

EMERGENCY CONTACT INFORMATION

Please list three on-site emergency contacts for your club (these may be coaches, officials, chaperones or parents).

<u>Name</u>	<u>Cell Phone Number</u>
1. _____	_____
2. _____	_____
3. _____	_____

E-mail to: ktigchelaar@westmisports.com

Or Mail: West Michigan Sports Commission
Attn: Katy Tigchelaar
171 Monroe Ave NW, Suite 700
Grand Rapids, MI 49503.

FORM C: FOREIGN ENTRY FORM

Must be completed by all Foreign Federations. Written approval from your Federation MUST accompany this entry. Please contact USA Synchro immediately if you need VISA support.

NAME OF TEAM/ FEDERATION _____
 NAME OF HEAD COACH/ OFFICIAL _____
 ADDRESS _____
 ADDRESS _____
 PHONE – HOME: _____ WORK: _____
 FAX: _____ EMAIL: _____

Please complete as many forms as needed for all entries

- NOTICE: 1. Entries are not limited.
 2. An individual competitor may only enter three routine events (Solo, Duet, Trio or Team), excluding Free Combination.

Event		Names	Age Group	Date of Birth	Music Theme
SOLO	NAME	1.			
SOLO		2.			
DUET	NAMES	1.			
		2.			
	RESERVE				
DUET		1.			
		2.			
	RESERVE				
TRIO	NAME	1.			
		2.			
		3.			
	RESERVE				
TEAM/ FREE	NAMES	1.			
COMBINATION		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
		8.			
	TEAM RESERVES /FREE COMBINATION ENTRIES	9.			
		10.			
	FREE COMBINATION/ RESERVES	1.			
		2.			
Figures		Names	Age Group	Date of Birth	Division A, B, C
		1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
		8.			
		9.			
		10.			

Name of Judge: _____ Rating Level: _____

SPONSOR FEE

of Competitors entered (incl. reserves/alternates) _____ x \$25 Total Sponsor Fee = \$ _____

Make check payable to: USA Synchro

Mail to: USA Synchro, Attn. Jennifer Hawkins – 132 E. Washington Street, Suite 820; Indianapolis, IN 46204; USA

For questions contact: jennifer@usasynchro.org or call 317-237-5700