



Addenda
2020 USA ROLLER SPORTS
FALL ANNUAL BOARD OF DIRECTORS MEETING
Lincoln, NE

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ADDENDUM A

After a very tumultuous year of being President of USA of Roller Sports, I still feel blessed to have had a good core group to work with, such as the Board of Directors and office staff.

Covid-19 took a tremendous toll on this organization. I have worked very hard with my colleagues to have a cohesive unit to move us forward.

Disappointments:

1. Dealing with Covid-19.
2. Not being able to have any Championships, especially our National Championships.
3. Membership dwindling due to not being able to hold any contests or events to look forward to.
4. Finances dropping due to lower membership and no contests.
5. Being the only President who has not had the opportunity to work through a National Championships.

Accomplishments:

1. Changing from R-Sports to Sport 80.
2. Being able to find Penny Marchiel and having her become our Treasurer.
3. Also being able to procure Michelle Ehlers as our new CPA.
4. Working with the foundation to help us financially to finally fix the office basement as well as helping us purchase another floor.
5. Having the ability to negotiate with Cedar Rapids and Lincoln to work with us on our National Championships dates due to Covid-19 and without having to return any funds paid to us in advance

I want to thank everyone for their assistance this past year and the pleasure of serving you as your President.

Sincerely,

John Fearnow

USA Roller Sports

President

Fall 2020

Executive Director Report – Submitted by Eric Steele

United States Olympic & Paralympic Committee

- The USOPC has launched their new NGB Certification process. Essentially this is the previous Audit conducted by the USOPC, but with much more supporting requirements and triggers designed to bring NGB's to a much higher level of delivery on the expectations that will come with the recent Act passed by both the House and Congress. (See SafeSport Bullet Points Below)
- Within that certification is specific language that must move into our bylaws, and requirements related to a variety of policies. As part of this process, all Board of Director members of an NGB must complete training through Broadspan and be prepared to institute an onboarding training for all new Board of Director members.
- As an organization our Board will be required to again complete the Broadspan Board of Directors assessment that was completed roughly a year and a half ago.
- In addition, each NGB must secure one new completely independent Board of Directors member and move to 33% athlete representation across the Board of Directors and all Standing Committees.
- USARS is slated to be compliant by the end of 2021 and will be certified through 2024.
- Currently, I am not confident that the USOPC will be able to facilitate our Outdoor National Championships for Speed Skating. The issues related to Covid-19, have presented multiple challenges and with the 2021 Tokyo games, it is anticipated that facility will focus it's access toward full program Olympic Sports, such as cycling as the priority. As such, it is recommended that the Speed Skating Committee, research options outside of the USOPC Training Center as an option.

Safe Sport & Athlete Safety

- The Center recently conducted their first full audit of the organization and with the launch of our new Sport:80 membership system, USARS has fully completed all follow up requirements to be fully compliant.
- Again, the Center has updated their Minor Athlete Abuse and Prevention Policies. We will as a result have to update our Athlete Safety guide accordingly. The main reason behind this is to customize each requirement within the policy specifically to USA Roller Sports. We can no longer just use the policy issued by the Center as a stand-alone policy we reference.
- The Center plans to conduct on-site event auditing at our National Championships in 2021.
- The funding model is anticipated to increase significantly, for 2021 to each NGB. I want to emphasize costs may rise as high as 4 times what we currently are assessed. In the current funding model with the USOPC we fall in the next to lowest tier based off our previous year average of our 990's. In addition, because of the Master Services Agreement, which brings together all NGB's in the USOPC movement, most issues now with the Center financially will run directly through the USOPC instead of the NGB straight to the Center.
- The Empowering Olympic, Paralympic, and Amateur Athletes Act of 2020 has passed both the House and Senate and may at the time of the Board of Directors meeting, become official with the President's signature. The act has significant ties to the USOPC and the Center. Ultimately, the funding model as a result, calls for a \$20 million dollar contribution to the Center via the USOPC and the NGB's. It places significant controls into the Center's hands and affords Congress to strip and NGB of it's governing status, while also increasing 33% athlete representation across NGB boards and committees. It is a major development and will

- without hesitation require our organization to focus on compliance like never before. I request all Board of Director members to stay informed on this subject and understand the new realities for us.
- • The USOPC has agreed to fund for a second year, \$25,000 to USARS that will focus on the human resources aspect needed to meet the standards of compliance.

Strategic Plan

- • Year one of the plan has completed. However, it is safe to say that Covid-19 has completely derailed all focus on the plan. It is advised that the plan hold as is through the current season and that committees within the plan address what they are able to address. However, as the season winds down, it is advised that the plan be completely restructured, and that the organization utilize the resource tools at hand with the NGB Governance Institute and Broadspan in structuring a new plan. This is not an undertaking that should be done separately and fully via separate committees. I am recommending and requesting that this task be assigned to a Board of Directors member or an assigned volunteer who will have this be their main priority task for the 2021-2022 season.

Nebraska Attorney General Agreement

- • The organization continues to meet the standards set with the agreement, and by the time of the Board of Directors meeting will have filed quarterly report #10 of 12. (Only 5 months Remain on the agreement.)

Financials

- • I will defer to the treasure report on the financials as they currently stand.
- • Most importantly, I want to acknowledge the efforts of our Treasurer Penny Marchiel, the Ehlers Accounting firm, Bookkeeper Rod Oliverius and the finance committee as a whole, and to also point out previous efforts by Kay Gallatin and Janet Pavidonis. Their efforts and teamwork have brought our record keeping to a level it has not scene in a very long time and which is most reflective in the last 2 returned audits. If all goes well, it is anticipated that the next audit will be completed way earlier than it has been for the last 4 years and I anticipate their hard work, will assure a similar returned audit outcome. Again, I want to emphasize just how significant all of their efforts have been, I can not thank them enough!!!

Membership

- • The organization is now fully on the Sport:80 membership platform.
- • As part of that use, we have secured continued funding of \$10,000 from the USOPC in the next fiscal year.
- • Overall, the response to the new system has been positive. Our largest hang up has been the need to still for year one manually link up the background check system and the SafeSport training system.
- • There is no doubt that membership is not where it traditionally is during this time of year, and that is clearly reflective of the Covid-19 pandemic. However, it is important to emphasize, that as a staff a great push was done in securing clubs in the month of July, which proved to be significant, and we have had a notable return of memberships on the coaches and officials front.
- • Membership will be tight through the end of the year. But, with the development of a vaccine and more states opening and losing their rules on rinks, we do believe that the membership will continue to grow, especially as we close in toward regionals and nationals.

National Championships

- Since our last meeting, we were able to move all contracts and agreements forward by one year.
- We now have several of the sport discipline dates in for Worlds 2021. As such, we have begun reworking the schedule of events, and believe we should have finalized dates no later than Thanksgiving if not earlier. This will then drive hotel agreements and set up the organization to establish a regionals schedule.
- Financially, one of the bigger hits will be as a result of having to reorder new medal ribbons. As the ribbons were already made for 2020. Other than that, for the most part we should be OK on expenses moving forward from an operational supplies perspective. All items were already in hand and not dated.
- We will need to address how to recognize 2019-2020 awards recipients at Nationals along with any awards presented for the current season.
- The Cedar Rapids Hockey Arena did sustain damage from an August storm, and our new skating floor was stored in the building at the time. However, the floor was undamaged and the damage to the facility will be repaired by January of 2021.
- We have also already received one bid for the 2024 Nationals to date and anticipate more to come within the next year if all goes as planned.

Property Update

- The building had **significant** work completed on the basement. A new concrete drain system was installed, along with 2 modern sump pumps and a commercial grade dehumidifier installed. It is literally a 180-degree difference for the better from where the basement was last spring because of an uncontrolled water breach when heavy rain or snow would melt off.
- I would personally, like to acknowledge and thank both the Foundation and the Museum for their financial assistance on this project.
- Earlier this fall, the staff took a day to attack much of the landscaping needs around the building personally. And while things look better, some simple additions of a few new shrubs and plants, along with some mulch could go a long way in truly dressing up the look of the building. In addition, and thanks to a donation by Board Member Annelle Anderson, the staff also took on the project of repainting the front door of the building. Both the landscaping and the door truly spruced up the look of the building.
- We have also recently moved to a new mowing and snowplow service. I am confident the end result of this move will result in a more consistent look of the property that we want the public to see, while also improving our financial commitment on this year around service.
- A general inspection of the outside of the building also offers up several other challenges that are beginning to emerge. Gutter system, Tree Branch Trimming, and a need for landscaping build up around areas where leaking occurs into the basement.
- As the 2022 Nationals Approaches, we should consider having parking lot lines painted in the back of the building.
- New handrails were installed later last year on the front of the building. This was a result of a fall that had occurred last year.
- The Rental House has been rented for several months and steady income continues.
- Alarm and Security System. The system is still functioning properly, however the system is so old now that almost all of the parts are not replaceable. This will eventually need to be fully replaced.
- Server. The same can also be said regarding our current server. It is approaching 5 years of age and there is worry that if not replaced relatively soon, a larger problem could occur. We will continue to work with our IT service and their best recommendations on the timeline for this.

National Museum of Roller Skating

- USARS and the Museum will be working together to review operational expenses and to hopefully upon completion of that review create a series of agreements related to occupancy, staffing and expense incidentals.
- To date, the Museum doors remain closed to the public because of Covid-19. USARS utilizes the Covid-19 Risk Dial created by the city of Lincoln to establish when the doors are open and when the doors are closed. If the needle is in Yellow or Green the doors are open, if the dial is set at Orange or Red, the doors remain closed. To see the current status of the needle, click here: <https://lincoln.ne.gov/city/covid19/>
- Overall the museum though has benefited greatly from the lack of public in the facility. Museum staff member Amy Richardson has done an incredible job of taking the collection to a level that it has not scene in years. We truly look forward to the day when the doors are open again fully and especially the 2022 Nationals when so many of our members will be able to see the great work being done to take the collection to the next level.

Staff

- The staff continues to function without a support services coordinator since early August. The duties of the loss have been shared across all of us. And while the membership and status of the organization continues to work it's way through the challenges of Covid-19. It is clear though that as we get closer to a Nationals 2021, we may find the demands and customer service to the membership may become an even bigger challenge. Meaning, as we get back on track and gain membership, more human power be it volunteer or paid will be needed in order to assure a Nationals 2021 operates properly and that we continue to meet the ever growing demands of compliance, which comes with being a National Governing Body..
- As noted in earlier correspondence, in order to assist with the fiscal operations of USARS, all staff members have volunteered to financially contribute toward our current health plan above and beyond what has been the standard. I want to emphasize, how proud I am of all of them for their leadership and commitment to the organization at this most difficult and unique of times.

A personal note:

- As of this report, I want to emphasize how humbled I am to continue to serve this organization. Covid-19 and the realities of a canceled National Championships have taken our organization to the brink at times. But, through it all, it is the commitment of our great members and volunteers and staff who have went above and beyond to keep us literally rolling forward. I am amazed when I see skating happening in creative ways like we've likely never scene from our coaches and members. I am indebted to our President John Fearnow and Board Chair Michael Jacques and cannot stand back and not acknowledge their efforts to keep us together and rowing together in the same direction. I wish that every member could see the countless hours and time they put in, it's beyond phenomenal. I am confident that there is a bright future on the other side of Covid-19 for USA Roller Sports and I look forward to our National Championships in 2021 as the showcase event where we can all come together again and celebrate the true return of our sports. I'm also still very nervous for our Rink Owners....I can

- not imagine what they have had to go through with this. My heart hurts for them more than any other. Their facilities are the physical structure and heart to what we do, and where our members find the most pleasure. There is not a doubt in the world, that our members literally consider the rink their second home, and for many it may just be their only home! I wish them all the best as they continue navigate these difficult days. But most of all I'm thankful for our members safety and their health. We have as a whole been fortunate.

Recommended New Business:

- Review and approve policy and guideline changes required per the USOPC Certification.
- Review and share the new Onboarding procedure for all new Board of Director members.
- Adjust Employee Handbook language to include language that all employees will contribute financially toward the healthcare plan, and that the determined amount will be reviewed annually and recommended via the budget through the finance committee and approved by the Executive Committee on or before July 15th each year and prior to each fiscal year start date of September 1. Implementation and adjustments, if needed will be set to occur with the first payroll run of September 15th each year and be set without adjustment for that current fiscal year.
- Adjust Employee Handbook to offer an incentive plan for employees 65 years of age or older, to enroll in Medicare, with an incentive that USA Roller Sports will pay for Medicare Parts B&D and a Medicare supplement at least the equivalent of Plan G or a Medicare Advantage plan that provides similar benefits to the organizations current provider plan for employees under age 65.

Speed Committee Meeting - May 7th 2020

ATTENDEES

Jay Ingram	Chris Payne
Megan Schuller - Non-voting	Dennis King
Tony Cabral	Kelly Springer - Non voting
Kay Gallatin - Non-voting	Harry Stuart
Mary Allmond	Gypsy Lucas
Erin Jackson	Ricci Porter-Kmetz - Non-voting
Mckenzie Browne	Brent - Non-Voting

Meeting started at 6:00pm PST

These meeting minutes are automatically approved 3 days from the meeting date unless corrections are requested.

AGENDA

- Alternate plans in case of event cancellation
 - Chris with Astro along with Joe Hanna have expressed an interest in some type of US Championship series
 - When I originally received the information, it was stated "that weekend." I have since sent a message to clarify if "that weekend" meant IDN weekend or something else
 - David Weber has offered to host IDN and Figure in his rink - not sure on timeframe
 - As I've stated before, it can't be an actual IDN, but could be something else - more information on that below
 - John Fearnow has expressed an interest in USARS hosting an event in Colorado Springs Labor Day weekend
 - He said his idea is indoor with an open road race, but also said he would leave those details to the Speed Committee
 - He is fully aware that the RSA has their event scheduled for Labor Day weekend
 -

DISCUSSION AREAS

- Kelly opens discussions surrounding the cancellation of IDN.
 -
- Gypsy talks about planning and ongoing events and recently announced events.
 - Suggests we avoid overlapping events regardless of who is putting them on.
 - We should strive on simplicity and not focus on multiple events on top of one another.
 - The SC should make it clear that we are here for the athletes
- Mary suggests that regions decide whats best for each region on what they do.
- Gypsy suggested multiple methods of keeping skaters engaged with social media platforms such as Strava.
- Ricci to get in front of John for getting approval for spinning up a USA Roller Sports Strava account.
- Worlds Discussions and the reality of attending.
- Brian Krupa - Regional Reps and proposals. Kelly contacting Joe.
- Next Year Planning - Very hard to do right now. Carrying over things from this season to the next could be troubling for planning and whatnot.
- Dennis with ideas on resetting the season duration.

OLD BUSINESS

NONE

NEW BUSINESS

MOTIONS -

Meeting concluded at 7:45 pm PST

Minutes compiled by Christopher Payne

Speed Committee Meeting - July 9th 2020

ATTENDEES

Jay Ingram	Chris Payne
Megan Schuller - Non-voting	Dennis King
Tony Cabral	Kelly Springer - Non voting
Kay Gallatin - Non-voting	Harry Stuart Resigned
Mary Allmond	Gypsy Lucas
Erin Jackson	Ricci Porter-Kmetz - Non-voting
Mckenzie Browne	Brent - Non-Voting

Meeting started at 6:00pm PST

These meeting minutes are automatically approved 3 days from the meeting date unless corrections are requested.

AGENDA

- None presented.. .Free forms with Kelly leading off the discussion topics.

DISCUSSION AREAS

- Pan American “ something “ is still happening. More info to come with Kelly checking with John F.
- Getting feedback that Membership is looking for a Outdoor National Championship
 - Need to verify information but ODN is still on.
- Still having issues with OTC.
 - Late fall before anything happening at COS if at all
 - Possibly need to plan a strictly a road championships
- People are still nervous about the COVID situation
 - People are hearing “why have it” - “how do we protect the athletes” - some places arent even able to open so they cant train.
 - USOC is saying there are troubles with “fair play” in some of their sports.
 - John F would like to see an “event” not necessarily a nat championships
 - Localized events - Invitational events have been strongly suggested to retain membership.
- Membership
 - Hearing that until there are planned events people will not renew memberships
 - August deadline for club charters.
 - Extending memberships? Other orgs have done this.
 - Reach out to committees to see who we can work together in proposing questions.
 - Committee to send in questions to the list so that people can chime in and get a list of questions for the National Office.

COMMITTEE TASK: Each member is encouraged to send to teh committee distro a few questions that will then be aggregated into a master question bank to share to other sport discipline committee chairs as we attempt to gather input from USA RollerSports Members and their thoughts on “Membership” and its value in the next skating season and beyond.

TASK IS DUE 7.10.2020 EOB

OLD BUSINESS

NONE

NEW BUSINESS

NONE

MOTIONS -

NONE

Meeting concluded at 7:10 pm PST

Minutes compiled by Christopher Payne

Speed Committee Meeting - September 10th 2020

ATTENDEES

Jay Ingram	Chris Payne
Megan Schuller - Non-voting	Dennis King
Tony Cabral	Kelly Springer - Non voting
Kay Gallatin - Non-voting	Harry Stuart Resigned
Mary Allmond	Gypsy Lucas
Erin Jackson	Ricci Porter-Kmetz - Non-voting
Mckenzie Browne	Brent - Non-Voting

Meeting started at 6:00pm PST

These meeting minutes are automatically approved 3 days from the meeting date unless corrections are requested.

AGENDA

- None presented.. Free form with Kelly leading off the discussion topics.
- Speed Committee Questionnaire
- Feedback on Nat office request for return to competition guidelines.
- USA Rollersports and US Speed Skating Cooperation

DISCUSSION AREAS

- **Speed Committee Questionnaire**
 - The committee went over a number of questions and coaches input from the questionnaire that was put out and there was a great dialog that happened with the people present.
- **Speed Committee guidance on returning to normalcy.**
 - Nothing formal will be forthcoming from the speed committee for guidance. The committee feels this will open us up to liability issues. Local laws have overall requirements that other parts of the nation wont have... with the disparity of the difference in laws the speed committee cannot give guidance on this matter.
- **USA Rollersports and US Speed Skating Cooperation**
 - Small discussions about the partnership and cooperation of the two organizations on the “shared athletes” More to follow from this discussion.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

MOTIONS -NONE

Meeting concluded at 7:45 pm PST

Minutes compiled by Christopher Payne

Speed Committee Meeting - October 9th 2020

ATTENDEES

Jay Ingram	Chris Payne
Megan Schuller - Non-voting	Dennis King
Tony Cabral	Kelly Springer - Non voting
Mckenzie Browne - Athlete	Gypsy Lucas
Mary Allmond	Erin Jackson - Athlete
	Ricci Porter-Kmetz - Non-voting

Meeting started at 6:00pm PST

These meeting minutes are automatically approved 3 days from the meeting date unless corrections are requested.

AGENDA

- None presented..

DISCUSSION AREAS

- **Regionals Reps Proposals**
 - Proposals to be done as a final document - Mary will spearhead this.
- **Athlete Representation on Committee**
 - Athlete representation is now required to be 33% for any committee.
 - Discussions on filling this seat. The committee will begin reaching out to athletes.
- **Review of speed committee applicants - Applicants were reviewed and pros and cons were discussed for each applicant.**
 - Patty Leazier
 - Jeff Foster
 - Deborah Alpers
 - Chuck Jones
- **Athlete Additions and Renewals**
 - McKenzie Brown
 - Caleb Wakefield
- **Worlds dates and other talking points surrounding this.**
 - Committee needs to get to work on all things Worlds related. There is lots of work to be planned and many things to get nailed down.
 - Ricci and Meagan to be tasked with Worlds info gathering.
 - Gypsy - it is vital that we have a residency. There is great emphasis on this point from all committee members.
 -
- **Camps - Lots of brainstorming and ideas for future camps. Gathering locations available. - Gypsy is running this one.**
- **The committee is going to meet next week. Same time on 10.15.2020**

OLD BUSINESS

NONE

NEW BUSINESS

NONE

MOTIONS -

Jay - MOTION - SECONDED - That the speed committee forward its recommendation of approval for Speed Committee nominations for Deborah Alpers for Speed Committee member and McKenzie Brown for Athlete Representative and Caleb Wakefield as the additional Athlete Representative.

Meeting concluded at 7:19 pm PST

Minutes compiled by Christopher Payne

Speed Committee Meeting - October 9th 2020

ATTENDEES

Jay Ingram	Chris Payne
Megan Schuller - Non-voting	Dennis King
Tony Cabral	Kelly Springer - Non voting
Mckenzie Browne - Athlete	Gypsy Lucas
Mary Allmond	Erin Jackson - Athlete
	Ricci Porter-Kmetz - Non-voting

Meeting started at 6:00pm PST

These meeting minutes are automatically approved 3 days from the meeting date unless corrections are requested.

AGENDA

- None presented..

DISCUSSION AREAS

- **Regionals Reps Proposals**
 - **Proposals to be done as a final document - Mary will spearhead this.**

OLD BUSINESS

NONE

NEW BUSINESS

NONE

MOTIONS -

Meeting concluded at 7:19 pm PST

Minutes compiled by Christopher Payne

No meetings since 3/9/2020 due to Covid-19

Figure Sport Committee meeting May 6, 2020 at 5:30 pm PST –

Attendees –Doug Adams, David Adamy, Joyann Barber (athlete), Tony Berger, Curt Craton (arrived at 6pm), Ed Harney, Jaymee Meloy (athlete), Lawaun Modrich (voting in place of Jodee), Janet Pavilonis, John Peck (non-voting), Megan Schuller – USARS Advisor

Absent –Jodee Viola, Pat Jacques – USA Roller Sports Figure Advisor, Brent Benson – Sports Advisor

Minutes:

Meeting was called to order at 5:37 pm PST after congratulating John on his coaching awards.

1. Approval of Minutes from 4/1 Meeting

Lawaun moved that we approve the last meeting's minutes, David seconded.

Motion passed by acclamation.

2. New Business

- a. Update from Ed who attended Board meeting. John Fearnow was praised for re-negotiating contracts for Nationals 2021-2023. Discussions about World Team qualification is pending Worlds happening and confirmation of the dates.
- b. Discussion about requirements for next season. Regional Reps would like to keep the requirements the same for next year, FSC agrees with minor tweaks as needed.
 - i. Tasked with making survey to ask members for one figure/dance to change in their event – John, Janet, Jaymee
- c. The international competition document is currently in violation of USARS by-laws and thus, still pending approval
 - i. Tasked with updating USARS by-laws to make international competitions document in compliance – Doug, Ed, Tony
- d. Online seminar ideas: how to bring in new skaters, how to build class structure (STAR program), how to build show teams/precisions, how to get skaters back in the rink
 - i. Tasked with promotional webinars (class structure, show events, etc.) – Joyann, Lawaun, David
- e. Petition for bronze eligibility (Jonele Westgate). According to the adult rulebook, the skater does not meet the criteria to petition to skate bronze.
 - i. Janet made a motion that we respond to her email that she does not meet the criteria to petition to skate bronze, David seconded.

Motion passed by acclamation. (Joyann to write up and send to Ed who will send to the skater)

3. Announcements

- a. Next meeting is scheduled for **June 10, 2020 5:30 PM PST.**

Meeting adjourned at 6:29pm PST.

Figure Sport Committee meeting June 10, 2020 at 5:30 pm PST –

Attendees –

Doug Adams, David Adamy (left 7:36pm), Joyann Barber (athlete), Ed Harney, Jaymee Meloy (athlete), Lawaun Modrich (voting in place of Tony), Janet Pavilonis, Pat Jacques – USA Roller Sports Figure Advisor, Megan Schuller – USARS Advisor

Absent – Tony Berger, Curt Craton, John Peck (non-voting), Jodee Viola, Brent Benson – Sports Advisor

Minutes:

Meeting was called to order at 5:55 pm PST.

1. Approval of Minutes from 5/6 Meeting

David moved that we approve the last meeting's minutes, Janet seconded.

Motion passed by acclamation.

2. New Business

- a. Sport Committee Guidelines for Reopening (COVID-19). Eric Steele joined the meeting to explain his email and how the FSC can help give guidelines for reopening and competition sanctions in the future. Eric is looking for the FSC to provide guidelines that would be used specific to our sport for future sanctions and other related topics.
 - i. Mini-committee formed to help determine guidelines and disseminate this information to the membership – Janet, Jaymee, and Doug.
- b. Finance update. Janet asked Finance Committee for the money that has been acquired by the Academy Leaders from their first set of webinars was supposed to be used in this fiscal year to be carried over into the next fiscal year. This was approved by Finance Committee. Pat thanked Janet on behalf of the Academy Leaders Committee for her help in securing this money for them.
- c. Mini Committee updates
 - i. Bylaws mini committee will have something for us at the next meeting
 - ii. Requirements mini committee has received nearly 80 responses, and is requesting the jotform to be put on the USARS page, and sent out in the weekly blast again. Coaches Reps are also being asked to send this out if they did not already.
 - iii. Building skating mini committee has had their first of two building skating seminars with between 70 and 80 people in attendance. They have their second one coming up with a similar focus.
- d. Hierarchy of USARS, Sport Committees and Sub-committees. Discussion about FSC's communication with their sub-committees. Several felt that our communication can continue to be improved upon between the FSC and all 4 sub-committees (Regional Reps, Coaches Academy Leaders, Officials Committee, and Roll Art Technical Committee) and we should have more clear guidelines & procedures for timelines for making decisions. Additionally, the 4 sub-committees should be thanked and acknowledged for their hard work on behalf of our committee. Ed (and possibly another FSC member) will attend a future meeting for each sub-committee. Directive to Ed to establish timelines for meeting minutes and items for approval.

Note: At this point, the committee no longer had a quorum to make/approve motions.

- e. Pat sent a coach certification proposal in from Academy Leaders sub-committee. FSC is to provide feedback on this document in 1 week but this will be discussed in full at a future meeting.
- f. Joyann asked about the recording of the seminar from over the weekend. Megan will help with this.

3. Announcements

- a. Next meeting is scheduled for **July 8, 2020 5:30 PM PST.**

Meeting adjourned at 8:08 pm PST.

Figure Sport Committee meeting July 8, 2020 at 5:30 pm PST –

Attendees –

Doug Adams, David Adamy (left at 7:36pm), Joyann Barber (athlete), Tony Berger, Curt Craton, Ed Harney, Jaymee Meloy (athlete), Lawaun Modrich (non-voting, voting in place of Jodee until 2b finished), Janet Pavilonis, Jodee Viola (arrived at 6:05pm), Pat Jacques – USA Roller Sports Figure Advisor, Megan Schuller – USARS Advisor

Absent – John Peck (non-voting), Brent Benson – Sports Advisor

Minutes:

Meeting was called to order at 5:37 pm PST.

1. Approval of Minutes from 6/10 Meeting

David moved that we approve the last meeting's minutes, Doug seconded.

8 ayes, 0 nays, 1 abstention, motion passed.

2. Old Business

a. Review of Roberts Rules

- i. David made a motion that when discussing topics (related to a motion on the table), each person can speak twice on a subject – maximum time of 2 minutes each time, with the vice-chair monitoring who is speaking and how long; Lawaun seconded.

Note: chairman can allow a person to speak again for clarification if needed.

Motion passed by acclamation.

- b. There was a motion on the floor during last meeting that did not properly follow protocol and was readdressed.

Janet made a motion to add Jessica Gaudy and Susan Andaluz to Academy Leaders sub-committee (because they fulfilled WS requirement of attending Portugal conference, obtaining their level 1 certifications), Doug seconded.

- i. Discussion related to a. Jessica's crossover between athlete and coach (could be a potential conflict of interest and could be a potential problem with the WS separations of these roles) and b. distinction between the level 1's and level 2's. This potential conflict should be relayed to Jessica.

8 ayes, 1 nay, 0 abstentions, motion passed.

Email to be sent to Jessica and Susan: On behalf of the FSC, in recognition of your recent accomplishment of obtaining your level 1 WS certification in Portugal, we would like to invite you to join the Coaches Academy Leaders sub-committee. You are not obligated to join if you do not wish to but we feel you would be great addition to this committee if you are interested. Note to Jessica only: We wanted to inform you that there was concern expressed by some members of the FSC about a potential jeopardization of your skating by also participating in a coaches committee as well as a potential conflict of interest of acting as both an athlete and a coach.

- c. Meeting Minutes from subcommittees (Regional Reps and Coaches Academy Leaders have been received, but a revised version from Academy Leaders is coming)

- i. David made a motion to accept Regional Reps Committee meeting minutes, Lawaun seconded. 8 ayes, 0 nays, 1 abstention, motion passed.

- d. David moved to suspend Roberts rules to hear a motion from the chair (out of order), Joyann seconded. Motion passed by acclamation. Ed proposed that the FSC and its sub-committees reformat meeting minutes to include the discussion as normal and also add proposals to/from the FSC at the bottom of the meeting minutes.

- i. David moved to accept this proposal to reformat meeting minutes (including proposals/directives to bottom of minutes), Tony seconded.

Motion passed by acclamation.

3. New Business

- a. Mini committee updates
 - i. Covid-19 Mini Committee (sent by email from Doug)
 - 1. Reminder: Eric was looking for guidelines and recommendations, this document would be given to Eric, not necessarily published for the general public. The document prepared was guidelines and suggestions, not necessarily rules.
 - 2. With no motion made on this topic, the proposal was not advanced further. The committee feels that we need further clarification from Eric for what he is looking for.
 - 3. Curt will draft an email response for further information from Eric.
 - 4. Note from Megan later in the meeting: Hockey used the guidelines from Ice Hockey to send recommendations to Eric for this task.
 - ii. Requirements Survey Mini Committee
 - 1. David moved that we table the survey until our August meeting, Curt seconded.
 - a. Discussion about trying to get these survey results to Coaches Reps ASAP so they can discuss in 2 weeks prior to our next meeting.
Motion passed by acclamation.
 - iii. Building Skating Mini Committee (positive results and attendance with FSC)
 - 1. Joyann noted this seminar series has been a great success with over 100 attendees, David thanked Janet for her help on the first seminar.
 - 2. Joyann moved to ask Finance committee to reimburse Janet and Candice for 1 month of their zoom subscriptions, David seconded.
8 ayes, 0 naves, 1 abstention, motion passed.
 - 3. Mini-committee is looking at the next level of taking skaters from classes to the competitive structure.
 - 4. Lawaun moved that the mini-committee moves forward with another webinar series taking skaters from classes to competition or test structure, David seconded.
Motion passed by acclamation.
 - 5. Joyann made a motion to add Janet to this mini-committee, Doug seconded. 8 ayes, 0 naves, 1 abstention, motion passed.
 - iv. By-laws on International competition (Doug, Tony, Ed)
 - 1. Mini-committee is tasked to meet next Monday evening (8 pm Eastern).
 - 2. David moved that the bylaws for international competition be tabled until August meeting, Joyann seconded.
Motion passed by acclamation.
- a. Finance Update (question on Exec committee now making Finance policy, such as education budget)
 - i. New policy from Board – all money raised from education gives 50% of the money back to committee and 50% to USARS General Fund (can be used by any sport).
 - 1. Discussion that this new policy is potentially not within the best interest of FSC and not inline with our ability to budget properly.
 - 2. FSC would like some clarification on this from USARS on what this means and how it could affect us in the future.
 - 3. Directive to the Chair to email Executive Committee about this policy for full clarification on the policy and how it relates to the budget and finances in the future.
- b. Seamstress extension into 2021 due to COVID-19
 - i. David moved that we extend Danielle Storm's contract as seamstress into 2020-2021 season due to cancellation of 2020 skating season, Tony seconded.
Motion passed by acclamation.
- c. Coaches Certification proposal (from Academy Leaders)
 - i. Pat clarified that this document came from the Academy Leaders Committee (predominantly from discussions had in Portugal) and has been worked on by several members of that committee with Marie Gaudy submitting the typed up version we have seen.
 - ii. Mini-committee appointed to compile FSC questions for coaches certification to submit to Coaches Academy Leaders (Joyann, Jaymee, Lawaun & Ed)

- iii. Jaymee will be in charge of the google doc
- iv. Directive to all FSC members to respond to document by end of day, July 15.
- d. Academy Leaders submitted proposal to request USARS extend credentials for coaches, officials, and athletes for another year, due to COVID-19.
 - i. Tony moved that we request an extension for the 2019-2020 membership of our officials, coaches, and skaters into the 2021 season due to COVID-19 pandemic, Jodee seconded.

Motion passed by acclamation.

- e. Lawaun reminded the committee about the USARS graduation celebration for any graduates we may know.
- f. Jodee asked for clarification about 2b which was discussed prior to her joining the call.
- g. Janet asked about the technical manual and volunteered the Rules Sub-committee to take over this document to be in the same format as the current rulebooks. Lawaun will forward her updated version to Janet and Janet will be in touch with Vickie for updates from Academy Leaders.
- h. Janet moved that the technical manual be included in the documents that the Rules Subcommittee has jurisdiction over, Tony seconded.

Motion passed by acclamation.

- 1. Announcements
 - a. Next meeting is scheduled for **August 5, 2020 5:30 PM PST.**

Meeting adjourned at 8:10 pm PST.

Submitted

Joyann Barber

Secretary

Action Items:

Directives for members of our committee:

Chair (Ed) to send email invitation to Jessica and Susan (separately).

Chair (Ed) to ask Executive Committee for full clarification of the policy related to educational fundraising goes 50% to committee.

Chair (Ed) to notify Danielle Storm that her contract has been extended for 1 season due to Covid-19 pandemic.

Curt to draft email response to Eric asking for further clarification related to Covid-19 guidelines and send to committee for approval.

All members are to send in questions related to the new coaches certification within 1 week to mini-committee of Joyann, Jaymee, Ed, & Lawaun.

Rules sub-committee to update and reformat Technical Manual. Building

Skating mini committee to organize next set of webinars.

To Finance Committee:

Request to extend memberships to 2021 season for skaters, coaches, and officials due to Covid-19 pandemic.

Request for Zoom subscription reimbursements for Janet and Candice.

Figure Sport Committee meeting August 12, 2020 at 5:30 pm PST –

Invitees –

Doug Adams, David Adamy (left at 7:00pm), Joyann Barber (athlete, left at 8:40pm), Tony Berger, Curt Craton, Ed Harney, Jaymee Meloy (athlete), Lawaun Modrich (non-voting, became voting when David left), Janet Pavidonis, John Peck (non-voting), Jodee Viola, Pat Jacques – USARS Figure Advisor, Megan Schuller – USARS Sports Advisor, Brent Benson – USARS Sports Advisor

Minutes:

Meeting was called to order at 5:37 pm PST.

1. Approval of Minutes from 7/8 Meeting

David moved that we approve the last meeting's minutes, Doug seconded.

Motion passed by acclamation.

2. Old Business

- a. Academy Leaders proposal to request USARS to extend credentials for Coaches, Officials, and Athletes for another year, due to COVID-19. This was denied by Finance committee (had been previously been discussed by the Board and confirmed with John Fearnow).
- b. Directives for members of FSC from last meeting
 - i. Chair (Ed) to send email invitation to Jessica and Susan (separately). This was not done due to recent events and there are currently no plans to do this in the future.
 - ii. Chair (Ed) to ask Executive Committee for full clarification of the policy related to educational fundraising goes 50% to committee. This has been deferred to Finance.
 - iii. Chair (Ed) to notify Danielle Storm that her contract has been extended for 1 season due to Covid-19 pandemic. This was completed and Danielle thanked the FSC.
 - iv. Curt to draft email response to Eric asking for further clarification related to Covid-19 guidelines and send to committee for approval. This was completed and will be discussed later.
 - v. All members are to send in questions related to the new coaches certification within 1 week to mini-committee of Joyann, Jaymee, Ed, & Lawaun. Further discussion tabled until end of meeting.
 - vi. Updates from Rules sub-committee about their work on the Technical Manual. Rules sub-committee has sent the rulebooks to FSC for approval and is planning to have Technical Manual glossary of terms and figures listing ready by next FSC meeting.
 - vii. Update from Building Skating mini committee on next set of webinars. They have interest from 3 different coaches – Jody Harrah, Lawaun Modrich, and Alexa Schlackman/Rene Johnson. They are working on contacting one additional coach and determining the date for this next webinar.

David moved that we send the PDF of the STAR Skate program created by Heidi to the National office for publication on the website and media blasts, Jodee seconded.

Motion passed by acclamation.

- viii. Update from Finance Liaison about FSC's request for Zoom subscription reimbursements for Janet and Candice. Finance committee declined this request due to the availability of other software via USARS (Google Teams and Webex). Jaymee also informed the committee about Google Meet. Megan will reach out the technology committee for assistance and recommendations.

3. New Business

- a. Review Regional Reps Meeting Minutes, with following directives:

- i. Motion: that the requirements for Youth events (with the exception of Junior American Solo Dance) remain the same for the 2020-2021 season.
 1. Tabled until after requirements are established.
- ii. Motion: That the FSC revisit the three-year rotation for adult figure and dance requirements that had been proposed in the past, so that there will be a scheduled rotation in the Adult requirements beginning in the 2021-2022 season.
 1. Janet explained that this original rotation idea was when each division only did 2 dances rather than 3 and it became more difficult when the 3rd dance was added.
 2. Janet moved that we investigate the three-year rotation for adult figure and dance requirements that had been proposed previously, David seconded.

Motion passed by acclamation.

- iii. Motion: That the FSC replace the following dances and figures in the upper level and Adult events for the 2020-2021 season according to the results of the FSC Requirement survey:
 1. For Solo Dance: Rock & Roll Waltz, Carlos Tango, Luna Blues, Do'Blay, Iceland Tango
 2. For Team Dance: Bayou Polka
 3. For Figures: Figure 5 (Division 3) and Figure 27 (Classic Gold)
 4. **Motion that the FSC replace the following dances and figures in the upper level and Adult events for the 2020-2021 season according to the results of the FSC Requirement survey, motion did not receive a second and was not considered.**
 5. **David motioned that we table this until during discussion of 2021 requirements, Doug seconded.**

Motion passed by acclamation.

- iv. Review Coaches Proposal voting for discussion and voting for next season.
 1. Reinstate Juv/Elem B team dance division into the competitive program (115-13-18)
 - a. Lawaun moved that we reinstate Juv/Elem B team dance into the competitive program, Jodee seconded.
Discussion about the lack of numbers to support this as well as potentially lowering the difficulty of the dances in Juvenile and Elementary Team to make them more approachable. Additionally, we have Juv/Elem C Team dance for beginners to start even though this event does not go to Nationals.

Motion failed unanimously.

2. Split Juv/Elem B singles and Solo Dance into Juv B and Elem B (128-14-5)
 - a. Lawaun moved that we split Juv/Elem B singles and solo dance into Juv B and Elem B, John seconded.
Discussion about the numbers in these events, how this could affect Fresh/Soph events, potential impact of World Skate events on these, and a lack of knowledge about the motivation behind this.
Motion failed unanimously.

Mini committee appointed to investigate this issue along with the Juv/Elem B Team and determine why it is coming forward – John, Ed, Doug

3. Skaters to participate in either USARS domestic program or World Skate program, not both at Nationals in youth solo and team dance and youth creative solo show and free dance (77-45-25)
 - a. Doug moved that Skaters can participate in either USARS domestic program or World Skate program, not both at Nationals in youth solo and team dance and youth creative solo show and free dance, Jodee seconded.

Discussion about finance implications of this and the fact that this is the first year for the World Skate structure.

Motion failed unanimously.

4. Allow active coaches over the age of 65 skate the Silver division (61-44-42)
 - a. Lawaun moved that active coaches over the age of 65 be allowed to skate Silver events, Jodee seconded.
Discussion about coaches who may not be great skaters, not wanting to allow even more people to stay in Silver when we have had requests for a silver move-up rule, a lack of general approval for this motion by the coaches, and that coaches who do not coach at Nationals can skate lower events currently.

Motion failed unanimously.

5. Date for drawing the requirements (most popular dates: April 15 (81), May 1 (31), September 1 (7))
 - a. Joyann moved that the date for drawing the requirements continue to be May 1, Lawaun seconded.
Reminder about the prior discussion about how the last regions are at a disadvantage compared to earlier regions, especially if this date gets moved even earlier, and not wanting to change anything due to COVID-19.

Motion passed by acclamation.

4. Jodee discussed a potential silver move-up rule, which was originally directed to the Regional Reps in September 2019. Discussion that Regional Reps at the time potentially did not have a solution to this problem and it did not go out on their survey this year. *Directive to Regional Reps for a response about the silver move-up rule from September 2019* “Janet moved that we ask the coaches reps to thoroughly investigate the necessity of a move-up rules for silver and devise a plan for any necessary changes to the adult structure, Joyann seconded.”
5. Requirements for 2020-2021 season. Doug recommended that we have a special meeting focusing solely on this topic, with the suggestion that all members who have a recommended change and all members who have recommendations for the changes from Regional Reps send it to the FSC 3 days before the meeting. Next special meeting to discuss requirements will be scheduled with the help of Jaymee’s When to Meet.
6. Announcements
 - a. Next regular meeting will be scheduled for **September 9 5:30 PM PST.**
7. Closed Meeting Discussion (Pat and Megan left the call at this point) – no motions made during this portion.

Meeting adjourned at 9:05 pm PST.

Submitted

Joyann Barber

Secretary

Action Items:

Directives for members of our committee:

Joyann to send Heidi's document to Megan for publication.

Mini committee to investigate the three-year rotation for adult figure and dance requirements that had been proposed previously??

Megan to reach out the technology committee for assistance and recommendations for what software we can use in the future.

Mini committee of John, Ed, and Doug to investigate Juv/Elem B Team and Juv/Elem B solo/singles split, and determine why it is coming forward from the field and see how the numbers support/disagree.

All members who have a recommended requirement change and all members who have recommendations for the changes from Regional Reps send it to the FSC 3 days before the special requirement meeting.

To Regional Reps:

Directive to Regional Reps for a response about the silver move-up rule from September 2019 "Janet moved that we ask the coaches reps to thoroughly investigate the necessity of a move-up rules for silver and devise a plan for any necessary changes to the adult structure, Joyann seconded."

Figure Sport Committee meeting August 27, 2020 at 5:30 pm PST –

Attendees –

Doug Adams, Joyann Barber (athlete), Tony Berger, Curt Craton, Ed Harney, Lawaun Modrich (voting in place of David), Janet Pavilionis, John Peck (voting in place of Jaymee), Jodee Viola, Pat Jacques – USARS Figure Advisor, Megan Schuller – USARS Sports Advisor

Absent - David Adamy, Jaymee Meloy (athlete)

Minutes:

This meeting was a special meeting to discuss requirements.

Meeting was called to order at 5:35 pm PST.

4. Update from Doug, John, & Ed from attending Regional Reps meeting they attended. There was positive feedback about this interaction. Discussion about potentially having a rotation of FSC members attending a meeting with regional reps to continue to improve communication.
 - a. Regional reps requested FSC revisit split of Juv/Elem B solo and singles
 - b. **Lawaun moved that we split Juv/Elem B singles and solo dance into Juv B and Elem B beginning with the 2020-2021 season, Doug seconded.**
 - i. Discussion upon why the Regional Reps want this – which is primarily due to the development of kids between Juvenile and Elementary; Heidi was to research the numbers of skaters in this event left at the Regional level over the last ~3 years. A positive for this is it could potentially allow more skaters to go to Nationals. A negative is that we do not have the exact numbers for this proposed change and we do not know the impact of the new World Skate structure on these events. The FSC is not sure if this is a structural change that would require Board approval and it may need to wait (or pushed back) until the 2021-2022 season. Some members preferred to seek an Open Nationals for this season.
4 ayes, 5 nays, 0 abstentions, motion failed (The chair voted due to a tie)
 - c. **Doug moved that the FSC recommends to the Board of Directors that the 2021 National Championships be an Open Nationals (for 1 year only) and skaters must qualify by participating at the Regional Championship, Jodee seconded.**
Motion passed by acclamation.
5. Requirements discussion (with minimal changes)
 - a. Juvenile Team dance: Replace Collegiate (both groups) with Academy Blues (Group 1) and Tara Tango (Group 2)
 - b. Elementary Team dance: Replace Valse Adante (Group 2) with Dutch Waltz (Group 2)
 - c. Fresh/Soph A Team dance: Replace Princeton Polka (Group 2) with Joanne Foxtrot (Group 2)
 - d. Junior solo dance: Replace Iceland Tango (Group 1) with Harris Tango (set pattern, double pattern, men's steps) (Group 1)
 - e. Bronze solo and team: Replace Casino Tango with Canasta Tango (96) Side B
 - f. Silver solo and team: Replace Rock and Roll Waltz with Pilgrim Waltz
 - g. Gold 1 solo and team: Replace Bayou Polka with Southland Swing
 - h. Gold 2 and 3 solo and team: Replace Do'Blay with Milonga Tango
 - i. Classic gold figures: Replace 27 with 28
 - j. **Janet moved that we accept the requirements, Jodee seconded.**
Motion passed by acclamation.
 - k. **Joyann moved that we accept the 2020-2021 rulebooks for publication on September 1, Janet seconded**
Motion passed by acclamation.
6. Announcements
 - a. Next regular meeting will be scheduled for **September 9 5:30 PM PST.**
7. At this point discussion about new business began for a couple quick items.
 - a. Discussion about COVID email from Brent.
 - i. **John moved that we accept Curt's response to send in on our behalf via email, Jodee seconded.**
Motion passed by acclamation.
Note from secretary: the above referred to response drafted by Curt is: "Applicant must comply with all laws, regulations, ordinances, orders, and guidelines that govern the competitive event for which this sanction is given including, without limitation, those related to health and safety, and particularly related to Covid-19."
 - b. **Janet moved that we approve the flyer from the mini committee for building skating for distribution, Doug seconded.**
Motion passed by acclamation.

Meeting adjourned at 7:47 pm PST.

Submitted

Joyann Barber

Secretary

Action Items that have been deferred to Next season:

Investigate if Juv/Elem B freeskating and solo events should be split into Juv B and Elem B

Investigate if Fresh/Soph B team should be changed to Open B team, allowing all ages

Investigate necessity of a silver move-up rule and if needed, determine what that rule should be (sent to Regional Reps for help)

Investigate if crossover between domestic and world skate dance events should be not allowed

Investigate the 3-year rotation of dances and figures for adult events

Items that are ongoing/upcoming:

Technical Manual update (Rules sub-committee members Joyann, Janet, and Jessica in conjunction with Vickie Bateman)

International competition by-laws (Mini committee of Ed, Tony, Doug)

Pan American Championship competition in Feb 2021 which is also a qualifier for Junior Pan American Games 2021 (Cali, Colombia, June 2021). December 14, 2020 might be the deadline for registration but this should be investigated.

World Skate Academy for coaches, judges, and technical specialists in October and February

Distribution of bulletin from World Skate about figures for 2021, men's solo dance for 2021, and requirements staying the same for 2021.

Officials committee to give webinar for becoming a referee or meet director. Officials committee also to help develop criteria to recruit a minimum of one official per category for each region (from 4/1/20 meeting).

Figure Sport Committee meeting September 9, 2020 at 5:30 pm PST –

Attendees –

Doug Adams, David Adamy (left at 7:03pm), Joyann Barber (athlete), Tony Berger, Curt Craton, Ed Harney, Jaymee Meloy (athlete, left at 7:07pm), Lawaun Modrich (voting in place of Curt), Janet Pavilonis, John Peck (voting in place of Tony for first motion, voting in place of David for last 2 motions), Jodee Viola, Pat Jacques – USARS Figure Advisor, Megan Schuller – USARS Sports Advisor

Absent – Curt Craton

Minutes:

Meeting was called to order at 5:38 pm PST.

8. Approval of Minutes from 8/12 and 8/27 Meetings
 - a. **David moved that we approve the last two meeting's minutes, Doug seconded.**
 - i. **Motion passed by acclamation.**
9. Updates from Sub-committees & mini committees
 - a. Request from Board Chairman to change the term of mini committees as this is not recognized in by-laws.
 - i. From this point forward, the term “mini committee” will be changed to “directives” for specific members and tasks of the committee.
 - b. Rules subcommittee
 - i. Rules subcommittee (with Vickie Bateman) has Technical Manual glossary and figure table almost ready to send out to FSC for approval (in next week or so).
 - ii. Jessica sent in a rules question about skating out of region for a local meet, FSC agreed that it was up to the league to make their own rules and policies.
 - c. Update on Building Skating Webinar directive (Lawaun, Joyann, Janet, David)
 - i. There have been about 25 responses so far. Megan will send it out to all figure on Thursday September 10 and Lawaun will ask Regional Reps to send out.
 - d. Regional reps (necessity and potential plans for implementation of a silver move-up rule if needed)
 - i. The Reps minutes state that this was missed previously when it was directed to them and was not asked directly by the membership so they were not aware. However, this has been added to the Regional Reps agenda and they are currently looking into this.
 - e. Update on International Competition rules/by-laws directive (Ed, Tony, Doug)
 - i. This is critical to be completed due to the upcoming Pan American Championships. They will finalize the document and send to FSC for approval.
 - f. Officials committee to give webinar for becoming a referee or meet director. Officials committee also to help develop criteria to recruit a minimum of one official per category for each region.
 - i. RollArt Technical Committee is having a combined meeting with Officials Committee to discuss recruiting officials.
Directive to Ed to ask officials committee for help with recruiting and giving webinar.
 - g. RollArt Technical Committee
 - i. Licenses for RollArt system. Discussion about getting some of the larger regions the RollArt system. USARS only has a limited number of RollArt licenses. There have been some requests for using RollArt from a region and club so far.
Directive from Chair to RollArt Tech Committee and Officials Committee to provide criteria for FSC to approve RollArt license usage.
10. Old Business
 - a. Academy Leaders proposal for coaches certification. (Ed forwarded email from Vickie to FSC)
 - i. Discussion about the process of approval of this new program (would need to go to Board). Discussion about this being started by Academy Leaders when they were a sub-committee of FSC and now they have been separated. Discussion about the tests and whether or not they would be sent with the proposal. Discussion about what Academy Leaders are looking for from FSC which was answered to be feedback.
 1. **Joyann moved that all FSC members send feedback about the Coaches proposal to each other by September 23 so that it can be sent to Academy Leaders on September 24, David seconded.**
Motion passed by acclamation.
 - b. Investigation of three year rotation for adult events (beginning next season)
 - i. *Tabled until after board meeting (due to potential new members joining and old members leaving)*
 - c. Update from Megan about technology that our committee can use for future presentations.

- i. Google Meet was determined to be the best (free with G suite), can have up to 250 attendees, able to screen share and show video. One concern is that it may not have a record meeting function but Megan believes it does. Megan will have Technology committee update us and Academy Leaders following their meeting.
- d. End of season items. Juv/Elem B free/solo split, Fresh/Soph B team change to Open B team, eliminate crossover between domestic and world skate dance events
 - i. *Tabled until after board meeting (due to potential new members joining and old members leaving)*

11. New Business

- a. World Skate Academy for coaches, judges, and technical specialists to be run online beginning in October 2020 and February 2021.
 - i. Janet created a JotForm for coaches to apply for this Level 1 for this academy.
 - ii. **Janet moved that we send out the application to receive coaches resumes on September 11, Tony seconded.**
Motion passed by acclamation.
- b. Pan American Championship competition in February 2021. This competition is the qualifier for the Junior Pan American Games (Cali, Colombia, September 2021).
 - i. **Joyann moved that we send out the Pan American Championship flyer and JotForm in the newsblast on September 18, Tony seconded.**
Motion passed by acclamation.
 - ii. Ed discussed with Michael Jacques that there is not money available to send a coach or manager and maybe not to send a judge. Ed will ask RollArt Technical Committee for recommendations and guidelines on whether we need to send a judge and if there are any requirements. Jodee volunteered to take this to Mykal and the fundraising committee.
- c. Distribution of bulletin from World Skate about figures for 2021, men's solo dance for 2021, and requirements staying the same for 2021. *Megan will add this to the blast for September 11.*

12. Discussion about changing meeting time/day beginning in November once new members have joined

13. Announcements

- a. Next regular meeting will be scheduled for **October 7 5:30 PM PST.**

Meeting adjourned at 7:20 pm PST. (Lawaun made motion, John second)

Submitted

Joyann Barber

Secretary

Action Items for Members of FSC:

Megan to send out Building Skating webinar advertisement to figure members on September 10; also to send out World Skate bulletin from July 24 and Coaches Academy blurb/jotform on September 11; Pan American Championship flyer and Jotform to be included on September 18 newsblast. Megan to have technology committee send update to FSC and Academy Leaders following next meeting.

Lawaun to ask coaches reps to send out Building Skating webinar advertisement.

Doug, Ed, and Tony to send international competition document to FSC for approval.

Ed to ask officials committee for help with recruiting and giving webinar.

ALL members provide feedback on Academy Leaders coach proposal by September 23.

Jodee to talk to Mykal/fundraising about raising money to send a judge to Pan American Championships

Action Items for other committees:

Rules subcommittee

Send technical manual glossary and figure table to FSC for approval

Regional Reps subcommittee

Investigate necessity and develop plans for implementation of a silver move-up rule if needed

Officials Subcommittee

Officials committee to give webinar for becoming a referee or meet director. Officials committee also to help develop criteria to recruit a minimum of one official per category for each region.

RollArt Technical Subcommittee and Officials Committees:

Provide criteria for FSC to approve RollArt license usage.

Figure Sport Committee meeting October 7, 2020 at 5:30 pm PST –

Attendees –

Doug Adams, David Adamy (left at 6:57pm), Curt Craton (arrived at 5:40pm), Joyann Donaldson (athlete), Tony Berger, Ed Harney, Jaymee Meloy (athlete), Lawaun Modrich (voting in place of Jodee), Janet Pavilonis, John Peck (non-voting, arrived at 5:49pm, became voting when David left), Pat Jacques – USARS Figure Advisor, Megan Schuller – USARS Sports Advisor

Absent – Jodee Viola

Minutes:

Meeting was called to order at 5:43 pm PST.

14. Approval of Minutes from 9/9 Meeting

- a. **Doug moved that we approve the last meeting's minutes, Tony seconded.
Motion passed by acclamation.**

15. Updates from Sub-committees & Directives

- a. Officials/RollArt Tech Committee combined meeting minutes
 - i. Webinar scheduled for October 11
 - ii. Discussion about the regions getting access to RollArt license/technology. Some regions will likely be able to pay for the required technology and others may not. If we need to buy additional licenses, it was suggested that it should be split amongst all the regions.
 - iii. **David moved that a task force investigate a grant or loan to help the regions obtain the needed equipment to run the RollArt system, Lawaun seconded.**
After discussion, motion was withdrawn, second was also withdrawn.
Tony has done some research for his region and believes that the equipment costs are estimated to be ~\$7100 for a full, brand new system of 5 laptops.
Directive to RollArt Technical committee to inform the FSC what devices are needed and approximate costs of each to run RollArt at each region.
- b. Rules Subcommittee
 - i. Update from Jessica (chair) that she has not gotten any rule questions
 - ii. Technical Manual update – Vickie Bateman is currently looking at the updated Glossary to be sure no terms were inadvertently removed that will be on the proposed coaching certification tests
- c. International Competition Document (Ed, Doug, Tony)
 - i. **Doug moved to approve the International Competition Document with Janet's changes, David seconded.
Motion passed by acclamation.**
- d. Regional Reps
 - i. Regional Reps sent out a jotform seeking information related to the necessity of a potential Silver move-up.

16. Old Business

- a. Ed to ask Officials Committee for recruiting and webinar. October 11th is webinar.
- b. Coaches certification document from Academy leaders
 - i. **Joyann moved that we approve the coaches certification proposal from the Academy Leaders (with minor change to flowchart and removal of highlight from explanatory document) and push forward to the Board, David seconded.
Motion passed by acclamation.**
- c. Update from Megan, after recent Tech Comm meeting, on what we can use for future presentations.
 - i. Earlier in the call Michael Jacques informed the FSC that we will be using Zoom in the future
 - ii. For future presentations, we can use USARS Zoom if there are no conflicts with other committees using it.
 - iii. USARS has the Google Suite to use if we would like (includes hangouts, classroom, etc).
 1. An FSC member can have access to this, to be determined after the board meeting.
- d. Jodee to talk to Mykal on fundraising for funds to send 1 or 2 Judges to Pan Am Championships.
 - i. *Jodee was not present so this was tabled until next meeting.*
- e. RollArt Technical Committee to develop criteria for approving RollArt License usage.

Tabled items until after Board meeting, due to potential new members joining and old members leaving:

- f. Investigation of three year rotation for adult events, who is investigating?
- g. End of season items. Do we want to assemble a team to investigate any of these? Juv/Elem B free/solo split, Fresh/Soph B team change to Open B team, eliminate crossover between domestic and world skate dance events
- h. Possibly change meeting time/day beginning in November.

17. New Business

- a. World Skate Academy for coaches judges, and technical specialists review to be submitted to WS by deadline.
 - i. **Joyann moved to submit the following coaches to World Skate for level 1 certification, Doug seconded.**
Motion passed by acclamation.
 1. Freeskating: Candice Heiden, Tracy Black, Stephanie Moore (also submitting Kristen Taylor and Mauro Costarella)
 2. Dance: Janet Pavilonis, Karyn Cormier, Candice Clifford
 3. Pairs: Jim Mueller
 4. Precision/Show: Annmarie Connor
- b. Pan American Championship competition in February 2021. This competition is the qualifier for the Junior Pan American Games (Cali, Colombia, September 2021).
 - i. Information to be put out in biweekly blast and FSC members are to reach out to individuals as well.
 - ii. Megan will post on Facebook as well. Joyann will send to Academy Leaders and Coaches Reps for distribution.
- c. Confirmation of FSC candidates to the Committee on Committees for Board approval.
 - i. Megan confirmed that all members sent her candidates for the next year's FSC and she will compile and forward the feedback.
- d. Email from Special Education committee
 - i. Individual members to send feedback to Heidi for any contacts we may have to help their webinar.
- e. Building Skating task force had a well-attended webinar series discussing transitioning skaters from classes to club skating, the zoom link has been posted on the website.

18. Announcements

- a. Next regular meeting will be scheduled for **November 18, 5:30 PM PST.**

Meeting adjourned at 7:31pm PST. (Doug made motion, Jaymee second)

Submitted

Joyann Donaldson

Secretary

Action Items for Members of FSC:

Jodee to reach out to Mykal (if not already done)

All members to reach out to skaters and coaches about Pan Am Championships.

All members to send recommendations for contacts to Heidi for upcoming webinar.

Action Items for other committees/subcommittees:

Rules subcommittee

Send technical manual glossary and figure table to FSC for approval

RollArt Technical committee

Compile list and inform the FSC what devices are needed and approximate costs of each to run RollArt at each region.

Develop criteria for approving RollArt license usage.

Agenda

Rink Hockey Conference Call Wednesday April 22, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager Treasurer - Voting), Rachel Trussell (Female Representative - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Chairman of Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative, 2021 Team USA U19 Coach - Voting), Don Allen (Committee Member, Coaches Committee, Non-Voting), Jim Trussell (Committee Member – Voting), and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting), Megan Schuller (USARS Sports Operations Coordinator – Non-Voting), Carlos Pulido (United Florida Club – Non-Voting), Nic Robinson (2021 Team USA Ladies Coach - Non-Voting), Kevin Hayes (2021 Team USA Ladies Coach - Non-Voting), Kevin Lemons (2021 Team USA U19 Manager - Non-Voting).

Timekeeper: Scott

1. **Nationals Status Brent**
 - a. Nationals is still on. Will likely be a big point of discussion at the Board Meeting of the weekend of May 2nd.
2. Update on plans for the Pan American Championship in Florida **Carlos Pulido**
 - a. Tournament is moving forward.
 - b. Concerns regarding stay at home policies within Latin American countries.
 - c. Expected dates of tournament 20-24th of November 2020.
 - d. How will sponsorship finances be dealt with?
 - i. Will USARS help provide tax exemptions?
 1. USARS office will work with Carlos on logistics.
 - e. Discussion on USA team member selection and finances.
 - i. Potential sponsorship opportunities for the teams and uniforms.
3. **Treasurer's Report: Duane** (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: No activity
 - c. **Motion 1** by Pat to approve treasurer's report.
 - i. Seconded by Bryce
 - ii. Passed unanimously
4. **Referee Committee Report: Duane** (Time 10 Minutes)
 - a. All referees are ready to go to nationals.
 - b. No further new business.
5. **Club Committee Report: Scott** (Time 10 Minutes)
 - a. Opening ceremonies
 - i. Could the teams or clubs be presented on the floor?
 - ii. Can club flags be hung throughout the tournament? Where
 1. Jarrod has a contact for good deals on club flags.
 2. Request for team presentation proposal to be drafted and submitted to the committee for review.
 3. Committee would like to see one club representative for the presentation, not the entire team.
 - b. Pan American Games
 - i. Floor will be laid out by Nov. 18th.

- c. T-shirts for nationals.
 - i. Could they be pre-ordered?
 - ii. Could we have rink hockey specific shirts?
 - 1. Could they have all player's names on them?
 - iii. Brent will check with Cricket Loft
 - d. Questions regarding Rink Hockey bank account
 - i. Historically, there has been one account for all teams, and treasurer keeps track of who's money it is.
 - ii. There is a new finance system in place. Brent will confirm the new process.
 - e. How will national teams be selected if the national tournament is cancelled?
 - i. TBD.
 - ii. Team coaches and managers will discuss and propose an alternative selecting method to be submitted to the committee.
 - f. How can we entice sponsors to support rink hockey?
 - i. Sponsorship logos are allowed on uniforms and able to receive recognition.
6. **Coach's Report: Don** (Time 10 minutes)
- a. Level 1 test for review
 - i. Don provided first portion of Level 1 test to committee.
 - ii. Members will review and provide feedback.
7. Old Business
- a. **Nationals Logistics - setup, daily hours, and tear down Brent**
 - i. Set up and tear down
 - 1. We have the building from 5:30 am – 11 pm every night.
 - 2. Set up on Friday July 24th and tear down from 12 pm on Friday July 31st.
 - a. Derby will begin setting up on the same day, so all hands-on deck will be needed to tear down quickly.
 - 3. Brent will provide a set up and tear down schedule so that people can sign up and commit ahead of time.
 - ii. **New National's Floor Brent**
 - 1. Floor is 180 ft. x 80 ft.
 - 2. Engineer wood project and covered with an acrylic resin.
 - 3. <https://www.vesmaco.com/en/>
 - iii. **Nationals Live Stream – camera and site to be used Brent**
 - 1. New camera will be purchased.
 - 2. Will be able to include the scoreboard in the stream.
 - 3. Microphone will be provided.
 - 4. USARS has committed technical assistance to help set up the system.
 - iv. **USARS Awards & Honors Brent**
 - 1. Names will be finalized at board meeting next weekend.
 - 2. Discussing no longer having the private ceremony and awards may be handed out during opening ceremonies.
 - v. **Estimate Schedules Provided by USARS Jim J./Pat**
 - 1. Based on three different estimated schedules, tournament is expected to begin midday Saturday with ending on Thursday.
 - a. Would allow time for team USA camps afterwards.
 - b. Opening ceremonies expected on Sunday afternoon.
 - c. Expected to exit venue between 8-10 pm depending on the number of attending teams.
 - vi. **National Team USA Camps Schedule Pat**
 - 1. Thursday afternoon – Ladies, Friday morning – U19 and Men.

- vii. Scorekeeping – clock and screen set up
 1. See map attached below.
 2. We could potentially use the venue’s scoreboard, otherwise, we would need space to project our scoreboard.
 3. Projector and screen will be available as well.
- b. National Team Development Program **Jim T.**
 - i. Development program is on hold until Covid19 policies change.
 - ii. Potential fall camp if possible, otherwise, postpone until after 2020 Pan American Games.
- c. Finance Representative – needs for nationals, shot clock, etc. **Duane**
 - i. Shot clock – Duane has identified a few different options and sent to Brent.
 1. Brent will confirm what we need for authorization from finance team purchase.
 2. Carlos knows of rink hockey specific shot clocks and will provide them Jim J. to compare.
 3. After discussions with Brent Jim pointed out that the requirement for shot clocks were part of our November minutes and was part of the submitted nationals’ budget.
- d. Strategic Plan **Brent**
 - i. Holding patter until Covid19 policies change.

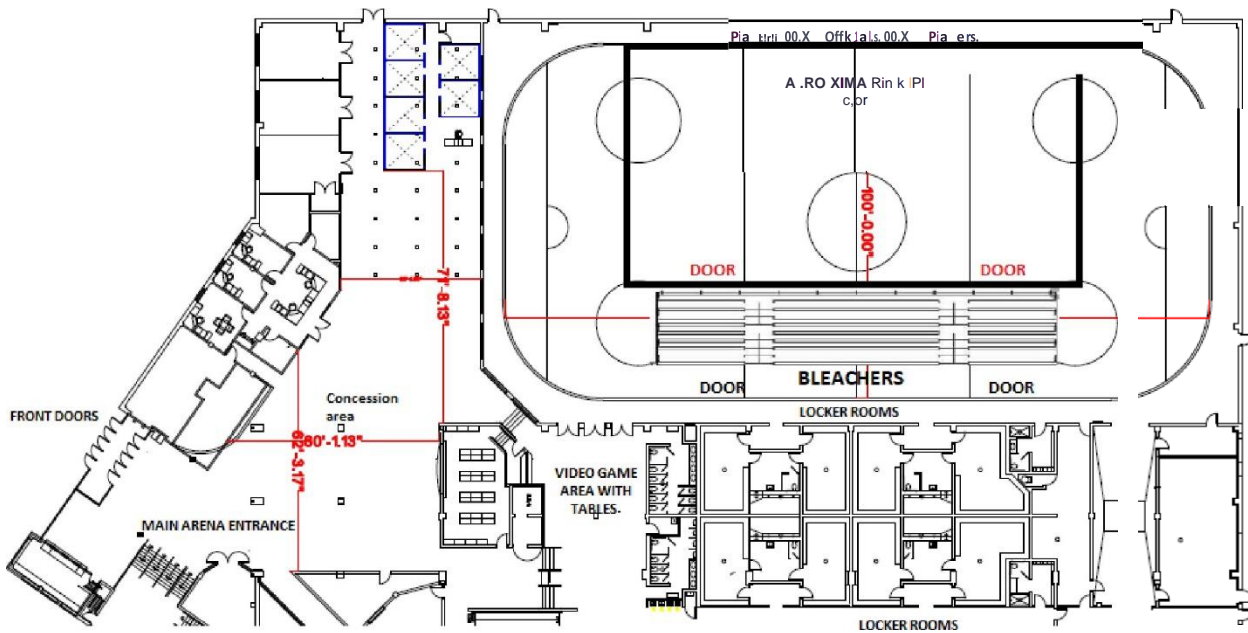
8. New Business

a. Rink Hockey Nationals Due to Covid19

- i. Discussion on whether to send a letter to the board in support of postponing the national tournament.
- ii. **Motion 2** – by Jim T. to send a written letter about the committee’s concerns regarding hosting the national tournament.
 1. We have concerns of low turnout for the national tournament due to financial struggles of many job losses from Covid19 policies. Furthermore, we’re concerned of high rate of injury due to lack of practices, and health concerns around a contact sport while no vaccine for Covid19 is available.
 2. Seconded by Rodrigo
 3. Passed with 7 yes, 1 no, 1 absent.

9. Next Meeting May 20th.

Approved by 8 approved 1 abstain



Rink Hockey Conference Call Wednesday May 20, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager Treasurer - Voting), Rachel Trussell (Female Representative - Voting), Duane McMinn (Chairman of Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative – Voting), Jim Trussell (Committee Member – Voting) and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting)

Timekeeper: Scott

1. **Treasurer's Report:** Duane (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: None
 - c. **Motion 1** by Rodrigo to approve treasurer's report.
 - i. Seconded by Pat
 - ii. Passed unanimously
2. **USARS Process for Individual, Club or Team USA Funds - Brent**
 - a. Application can be for specific players, clubs, or teams to be sponsored.
 - b. Funds will go into USARS bank account to be held until ready to be used by the recipient.
 - c. Funds can also be held by Rink Hockey Committee in the Rink Hockey bank account to be distributed to the recipient as needed, after going through USARS review.
3. **Referee Committee Report:** Duane (Time 10 Minutes)
 - a. Catalan region is testing out bigger cages.
 - i. Bigger cages are being proposed instead of smaller goalie pads.
 - ii. Cages are similar in size to ice hockey cages.
4. **Club Committee Report:** Scott (Time 10 Minutes)
 - a. Update on USARS requirements for sponsorships - Brent
 - i. Discussed above
 - b. Sharing training videos through Rink Hockey Facebook page.
 - i. Could we have Ladies and World Class players to record videos and share them with the community?
 - ii. Rachel, Jim T., and Rodrigo will work in how to come up with content, and best ways to share with the committee.
 - c. Club proposals for the national championships have been put on hold until next season.
5. **Coach's Report:** Jim/Brent (Time 10 minutes)
 - a. Level 1 Test for review by committee
 - i. Send all revision and suggestions to Jim J. by Friday May 22nd.
 - b. Coach level rule regarding consecutive nationals' attendance with nationals being cancelled.
 - i. Coaches should not be penalized by consecutively attendance rule. Need a motion to allow for this exception to be applied anytime national championship is cancelled, not just for 2020.
 - ii. **Motion 2** by Rodrigo: Allow for exception to the consecutive attendance rule for coaches who are currently registered and in good standing with USARS on years where the USARS National Championship is cancelled.
 1. Seconded by Pat
 2. Passed unanimously
6. Old Business

- a. **International Events Update (Including Pan Am Games) – Brent**
 - i. As of 5/20/2020, all international events and moving forward as scheduled.
 - b. **Team USA Selection Process – Jim J./Brent**
 - i. Team USA managers and coaches have come up with an application process to pick the national teams for the Pan American games, which has been reviewed and approved by the USARS office.
 - 1. Could players provide video of their skills along with their application?
 - a. Brent will confirm how applicants could upload videos.
 - 2. A decision process will be designed and implemented to guarantee fair and equal treatment of applicants.
 - 3. **Motion 3** by Duane: Allowing for the 2020 Pan American Team USA players to be picked via an application and resume process for the 2020 Pan American Championships.
 - a. Seconded by Rodrigo
 - b. Passed unanimously
 - c. **USARS Awards & Honors Presentation – Brent**
 - i. Awards will be mailed to each recipient and will be requested to bring their awards to the 2021 National Championships for the official ceremony.
 - ii. Awards will be announced via social media as well.
 - d. **Board Meeting – Jim J.**
 - i. Board approved all rink hockey motions.
 - ii. Due to previous USARS Executive Board decision, Rink Hockey membership will increase for next season.
 - 1. Membership to one sport allows participation to all other categories. Due to higher fee cards to skate derby, if you hold a derby card you will be able to participate in rink hockey, speed, or artistic. However, you will be charged extra if you wish to participate in derby and hold a non-derby card due to the higher costs of the derby card. This will be confirmed by USARS.
 - iii. Sport 80 will provide a way for USARS to track members who skate in multiple disciplines.
7. **New Business**
- a. **Texas tournament in July**
 - i. Will be sanctioned through USARS
 - ii. Will not be the official USARS National Championship but will be open to all clubs throughout the nation.
 - b. **Unused Rink Hockey Committee Facebook page**
 - i. Has not been used since 2015 and is not owned by the Rink Hockey Committee.
 - ii. **Motion 4** by Duane: Remove old page from Facebook
 - 1. Seconded by Jim. T.
 - 2. Passed unanimously.
 - 3. Jim J. will reach out to the page's administrator to have page removed.
 - c. **2020 Membership**
 - i. Will there be refunds or discounts in membership fees due to USARS National Championship cancellation?
 - 1. Finance Committee has decided no refunds for the 2019-2020 season
 - 2. Brent will check to see if any other options could be taken for 2020-2021 season.
 - a. Ex: allowing for use of in house membership for 2021 National Championships.
 - b. Provide other options to Brent for consideration.
8. **Next Meeting**

a. June 17th

Approved by: 7 approved, 1 abstain, 1 no response

Rink Hockey Conference Call Wednesday June 17, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager Treasurer - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Chairman of Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative - Voting), Tom Hughes (At-Large Board of Directors – Voting), and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Kylie Hughes (Rink Hockey Athlete Representative to the Board of Directors – Non-Voting), and Brent Benson (USARS Staff Advisor – Non-Voting)

Timekeeper: Scott

1. **Treasurer's Report:** Duane (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: No new activity.
 - c. **Motion 1** by Rodrigo to approve treasurer's report.
 - i. Seconded by Pat
 - ii. Passed unanimously.
2. **Referee Committee Report:** Duane (Time 10 Minutes)
 - a. Nothing new to report.
3. **Club Committee Report:** Scott (Time 10 Minutes)
 - a. Questions regarding Team USA selection process and deposit amount required from players.
 - i. Brent reported an explanation of the deposit requirement has been added to the application on the web site.
 - b. Training videos through Rink Hockey Facebook page: Jim T. Rachel, Rodrigo
 - i. Tabled until next month.
4. **Coach's Report:** Don/Brent (Time 10 minutes)
 - a. Level 1 Test: Jim J.
 - i. Edits to test should be submitted to Jim at jamesjost1@gmail.com by 6/24/2020.
5. Old Business
 - a. International Events (Including Pan Am Games): Brent
 - i. As of 6/17/202, all events are moving forward as planned.
 - b. Team USA Selection Process: Jim/Brent
 - i. Application process has been announced and is open.
 1. Applications have begun to arrive.
 2. Athlete deposit cost was recommended by the USARS finance department.
 - a. Athlete's will receive refunds after the tournament if estimated costs were less than real.
 - c. USARS Decision on Hockey cards for Pan Am Teams: Brent
 - i. Team USA applicants will not be required to have a USARS membership, however, all accepted into Team USA will have to be in good standing with USARS, including active membership.
 - d. 2019/2020 USARS membership will be not honored for the 2020/2021 season.
 - e. Rink Guidelines for Back to Practice: Jim
 - i. Provide feedback to Jim J. by 6/24/2020.
 - f. USARS Rinkhockey Committee Facebook Site: Jim
 - i. Brent has notified Facebook of fraudulent Facebook page.
 1. Facebook has opened an investigation into the page.

- g. Texas Tournament (Roller War Rink Hockey Tournament July 29th-Aug. 1st): **Brent**
 - i. Tournament chair has requested international tournament sanctioning.
 - 1. USARS office is applying for international tournament sanction.
 - 2. If the tournament is sanctioned, all participants will be required to have active USARS membership.
 - a. Single day USARS membership are available.
 - 3. Three options for the tournament include
 - a. World Skate America international tournament sanction
 - i. Requires USARS membership and does not require the use of helmets.
 - b. USARS sanction
 - i. Requires USARS membership and the use of helmets.
 - c. No sanction

6. New Business

- a. No new business

7. **Next Meeting July 15th Approved by:**

8 approved, 2 no response

Rink Hockey Conference Call Wednesday July 1, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager Treasurer - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Chairman of Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative - Voting), Tom Hughes (At-Large Board of Directors – Voting), Jim Trussell (Committee Member – Voting) and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting), Carlos Pulido (United Florida Club), Dave Armbruster (Cumberland), Kevin Lemons (2021 Team USA U19 Manger), Nic Robinson (2021 Team USA Ladies Coach), and Kevin Hayes (2021 Team USA Ladies Manager).

1. 2020 Rink Hockey Pan American Games:

a. Update from Carlos P.

- i. 17-22 of November.
 - ii. Carlos is meeting with World Skate America (WSA) on July 2nd to discuss tournament date.
 1. Potential to postpone to Dec. 2020, Jan. 2021, or Feb. 2021.
 - a. Carlos and venues are flexible on dates.
 - i. Carlos suggest a new date after the 2021 USA National Tournament, which would be late summer or fall.
 - ii. Venues are flexible as well, and Carlos does not think it will be a problem to host.
 - b. Current locations cannot guarantee the facilities for November due to COVID19.
 - c. Most Latin American countries have currently closed international travel.
 2. Final decision on Pan American dates will be made by WSA.
 - iii. Committee has requested a representative of the committee to be allowed to participate in the WSA call.
 1. Brent will make the request to WSA on behalf of USARS and the Rink Hockey Committee and will update the committee.
- b. **Motion 1** by Duane to allow each member of the committee and Team USA staff to give a statement on the matter prior to voting.
- i. Second by Rodrigo
 - ii. Each member provided a statement.
 1. Overall agreement in postponing the tournament to the fall of 2021, hopefully in October.
- c. **Motion 2** by Tom to postpone the 2020 Rink Hockey Pan American Nations tournament to the fall of 2021.
- i. Seconded by Pat
 - ii. Passed unanimously.

1. Texas Tournament

- a. Tournament is moving forward but has not been sanctioned.

Approved By: 7 approved, 3 no response.

Rink Hockey Conference Call Wednesday July 15, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager - Voting), Rachel Trussell (Female Representative - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Treasurer and Chairman of Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative - Voting), Jim Trussell (Committee Member – Voting) and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting)

Timekeeper: Scott

1. Daniel Martinazzo
 - a. Daniel has reached out to Jim J. to inquire how World Skate America can help hockey in the US.
 - b. Jim J. will be in touch with Daniel.
2. **Treasurer's Report: Duane** (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: none
 - c. **Motion 1** by Pat to approve treasurer's report.
 - i. Seconded by Bryce
 - ii. Passed unanimously
3. **Referee Committee Report: Duane** (Time 10 Minutes)
 - a. No new business.
 - b. Will athletes who age out of U19 in 2020 be allowed to play in 2021?
 - i. Decision by World Skate (WS) will be needed in order to know who qualifies for the national teams.
 - ii. Brent will reach out to WS. and update the committee.
4. **Club Committee Report: Scott** (Time 10 Minutes)
 - a. Can we have monthly training camps that travel the country?
 - i. Could we use World Class players to help as training when World Team coaches cannot make the trips?
 - ii. Camps can be run by clubs, but they cannot be called as official World Team training camps without direct permission from the committee, World Team staff, and USARS sanctioning.
 1. Recommended that camps work with Jim Trussell through the national development plan and training program.
 - b. What are the individual positions of each committee member and what do they do?
 - i. Strategic plan in USARS website shows the goals of the committee and what the members are responsible for.
 - ii. How can the committee provide easier access to information from the committee to the community?
 1. Brent can share meeting minutes on Rink Hockey USARS Facebook page as soon as they are approved.
 2. Jim J. will share the approved strategic plan.
 - c. How will world team selection happen since Pan American Games have been postponed?
 - i. Application process was set for the 2020 Pan American Games.
 1. New system will be decided for the 2021 Pan American Games by the World Team Staff and discussed and approved by the committee.
5. **Coach's Report: Don/Brent** (Time 10 minutes)

- a. Postponed until next month.
- 6. Old Business
 - a. Training Videos through Rink Hockey Facebook page: **Jim T., Rachel, Rodrigo**
 - i. Committee Proposal for Facebook/Instagram Page is attached below.
 - 1. Discussion on the page will be limited to training related topics.
 - 2. Could include discussions about rules and refereeing as well.
 - ii. **Motion 2** by Bryce to accept the proposal and create a page through the USARS Rink Hockey page.
 - 1. Seconded by Scott.
 - 2. Passed unanimously.
 - b. Discussion on International Events Including Pan American Games: **Brent**
 - i. 2020 Pan American Games have been postponed until September 2021.
 - 1. Will Team USA be picked differently?
 - a. World Team staff will meet to decide how they would like to proceed before next committee call.
 - ii. Discussion regarding the possibility of moving 2021 national tournament moved to earlier in July as it would help Team USA.
 - 1. **Motion 3** by Pat to host the Rink Hockey national tournament on Saturday July 10th through Friday the 16th of 2021 for reason of the Rink Hockey 2021 Pan American Game's new date of mid-September 2021, which would help with Team USA training, financial deposit constraints, and logistics.
 - a. Seconded by Jim T.
 - b. Passed unanimously.
 - c. Discussion on Team USA Selection Process: **Jim/Brent**
 - i. Discussed above.
 - ii. **Motion 4** by Rodrigo for Team USA staff to meet and decide how they would like to select Team USA rosters for the 2021 Pan American games prior to the August Rink Hockey committee meeting for review and approval.
 - 1. Seconded by Duane.
 - 2. Passed unanimously.
 - d. USARS Rink Hockey Committee Facebook page: **Brent**
 - i. Brent can no longer find the page on Facebook, therefore believes Facebook has removed the page.
 - e. Texas Tournament (Roller War Rink Hockey Tournament) Sanctioned? **Brent**
 - i. Necessary documentation has been provided to World Skate.
 - ii. Waiting on response from World Skate.
 - 1. Brent to follow up with World Skate and remind them of the urgency of their decision.
- 7. New Business
 - a. Resource Development Committee (Rink Hockey Strategic Plan page 9., 2020/2021 Goal 2): **Jim/Brent**
 - i. Anna Rabold is qualified to help in this position and could lead a Sub-Committee on the matter.
 - b. Renewal of Committee Positions Due Date for Board Approval: **Brent**
 - i. Board applications are due in Aug. and committee positions are due in Sept.
 - ii. Athlete Board Representative: Names are given to the Athlete Advisory Council, which is made up of athletes on the BOD and a few other athletes from the USARS committee. If an athlete on the council is running for one of the spots, they will be replaced on the council by another athlete, mostly likely by an athlete on the Sport committee if they are not running as well. Council will then narrow the applicants down to two. The voting

phase begins after the two candidates are selected by the council. All eligible athletes will receive a ballot with the two applicants' names by email, that they will fill out and email back in. The applicant with the most votes will be the new Athlete representative on the BOD.

1. Athlete Board Rep. is required to have been a member of Team USA within the last 10 years.
8. U19 GoFundMe Campaign
 - a. **Motion 5** by Rodrigo to allow any Team USA to make a GoFundMe campaign for themselves.
 - i. Seconded by Scott.
 - ii. Passed unanimously.
9. **Next Meeting August 12th Approved**

by: 8 approved, 2 no response.

Rink Hockey Conference Call Wednesday August 12, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager - Voting), Rachel Trussell (Female Representative - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Treasurer and Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative, 2021 Team USA U19 Coach - Voting), Tom Hughes (At-Large Board of Directors – Voting), Jim Trussell (Committee Member, Team USA Men's Manager – Voting) and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting).

Timekeeper: Scott

1. **Treasurer's Report:** Duane (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: None
 - c. **Motion 1** by Pat to approve treasurer's report.
 - i. Seconded by Rodrigo
 - ii. Passed unanimously
2. **Referee Committee Report:** Duane (Time 5 Minutes)
 - a. Discussion regarding tournament points awarded for wins and ties differences between US and overseas during first round games.
 - i. US: win = 2 points, tie = 1 point.
 - ii. International: win = 3 points, tie = 1 point.
 - iii. **Motion 2** by Bryce to change to allow tournament first round points to be consistent with international rules. Wins will be 3 points and ties will be 1 point.
 1. Seconded by Duane.
 2. Passed unanimously.
 - b. Update on exception for allow age out U19 athlete's for World Skate (WS) 2021 Championship:
 - i. No official decision from WS yet.
 1. Rink hockey committee can provide a proposal/request to allow for an extension for players who will age out due to the postponement of the 2020 Pan Am Rink Hockey Championship.
 - a. U19 Team USA Staff will contact all clubs within the US to see if they have any players who would have qualified by the 2020 Pan Am Rink Hockey Championship and no longer qualify for the 2021 Pan Am Rink Hockey Championship.
 - i. Committee will draft and submit a proposal to WS if at least one interested and eligible player was negatively affected by the postponement of the tournament.
3. **Club Committee Report:** Scott (Time 10 Minutes)
 - a. No attendance during the call.
 - b. Training camps club interest: Jim T.
 - i. Merced is interested in hosting a training camp.
 - ii. First training camp will likely be in Cumberland, and Second in Texas.
 - c. Links for easy access to USARS postings: Brent
4. Committee applications: Brent

Brent

- a. Applications are due Sept. 13th, Rink Hockey Committee should receive the applicant names within 2 weeks of Sept. 13th, and Rink Hockey Committee recommendations will be due within two weeks of receipt.
- b. USARS Board Athletic Rink Hockey Rep. is voted on by a member in good standing during the 2019/2020 USARS season.
 - i. **Motion 3** by Rodrigo to allow all eligible athletes in good standing during the 2018/2019 season to vote for the USARS Board Rink Hockey Athletic Rep. The 2019/2020 National tournament did not occur, therefore there is no way to know what athlete would have competed in the Ladies, Silver, and World Class divisions.
 - 1. Seconded by Tom.
 - 2. Passed unanimously.

5. **Coach's Report: Don/Brent** (Time 10 minutes)

- a. Postponed until next call.

6. **Old Business**

- a. National Rink Hockey Team Development/Training Program Site: **Jim T., Rachel, and Rodrigo**
 - i. Jim and Rachel have recorded over 3 hours of drills.
 - 1. Currently editing the videos before going live.
 - 2. Took a while to obtain permission from the state to use a hockey facility for recordings.
- b. Team USA selection process motion by Team USA Staff: **Jim J.**
 - i. **Motion 4:** The Team USA recommends that USARS modifies the current posted application/resumes to remove the 2020 Pan Am clause and continues to take applications. Deposits will not be required and submitting an application/resume indicates your interest to be on the team and does not guarantee a spot on the team. Team USA staff will re-evaluate the COVID19 situation and Team USA selection process in January 2021.
 - ii. Suggested new language for review by Team USA staff: Team USA Staff recommends that USARS modifies the current posted application/resumes to remove the 2020 Pan American Rink Hockey Championship clause and continues to take applications. Deposits will not be required with application submission. Application/resume submission indicates your interest to be on Team USA and does not guarantee a spot on the team. Team USA staff will re-evaluate the COVID19 situation and Team USA selection process in January 2021. If national guidelines due to COVID19 change and we can host a physical try out, then only those who have submitted their application/resume will be allowed to try out. The application/resume is open to all eligible athletes.
- c. Update on Texas Tournament: **Jim J.**
 - i. USARS sanction was offered and no response was received from the host.
- d. Financing of rink hockey teams through Go Fund Me campaigns and USARS rules: **Brent**
 - i. Finance is still discussing these options as it affects all disciplines.
 - 1. Likely to be discussed at the USARS Fall Board meeting.

7. **New Business:**

- a. Resource Development Committee (Rink Hockey Strategic Plan page 9, 2020/2021 Goal 2): **Rodrigo/Brent**
 - i. Currently on hold until decisions from the USARS Board during the fall meeting.
 - 1. Will there be one committee per sport, or one for all disciplines?
- b. Volunteer of the Year Award to be presented at Nationals 2021: **Jim J.**
 - i. Discussion on adding a new award.
 - ii. Jim J. will investigate the costs of providing our own award to be discussed at the next committee call.
- c. World Skate Academy

- i. WS has provided the basic idea of the academy but have not provided specifics yet.
 - 1. Brent will provide specifics to the committee once available.
 - d. Committee Position Applications Update: **Brent**
 - i. When are committee recommendations due?
 - 1. Discussed above.
 - e. Fall board meeting: **Brent**
 - i. Executive Committee Meeting on Sept. 18th
 - ii. Fall Board Meeting on Oct. 31st or Nov. 7th. Brent to check with USARS office on exact date.
 - iii. When are the committee motion proposals due?
 - 1. Due 3 weeks to a month prior to the board meeting.
- 8. **Next Meeting:** September 9th

Approved by: 8 approved, 2 no response

Rink Hockey Conference Call Wednesday September 16, 2020

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager - Voting), Rachel Trussell (Female Representative - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Treasurer and Referee Committee - Voting), Scott Ferguson (Athlete Representative, 2021 Team USA U19 Coach - Voting), Jim Trussell (Committee Member – Voting), Tom Hughes (At-Large Board of Directors – Voting), and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting).

Timekeeper: Scott

1. **Treasurer's Report:** Duane (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: No new activity.
 - c. **Motion 1** by Rodrigo to approve treasurer's report.
 - i. Seconded by Bryce
 - ii. Passed unanimously
2. **Club Committee Report:** Scott/Rodrigo (Time 10 Minutes)
 - a. Discussion on how to increase participation and attendance in subcommittee.
 - i. Start a survey discussing the Club Rep. Sub Committee.
 1. Rodrigo to start a survey regarding the issue.
 - a. Email committee for suggestions before sending.
 - b. Questions regarding Sport80 system.
 - i. Will system show level of membership regarding coach and referee and will the coaches retain their existing level?
 1. Coaches will retain their existing level and be able to see it in their Sport80 account.
 2. USARS also has access to historic data from RSpportz.
3. Training camps in Cumberland, Texas, and Merced? Jim T.
 - a. In discussion with Brent Sisson about possible dates for a training camp in Lubbock as regulations allow for playing hockey.
 - i. Participants will be required to have USARS amateur cards.
4. **Referee Committee Report:** Duane (Time 10 Minutes)
 - a. Update on exception to allow aged out U19 athlete's for World Skate (WS) 2021 Championship.
 - i. Do any US players fall into this issue? Scott
 1. Tabled until next committee meeting.
 - b. Restructure of paid referee's for nationals. Duane
 - i. Duane will send a summary of the changes to the community and include current structure for reference.
 - ii. Need to vote on this before fall BOD meeting on Nov. 7th.
 1. Proposal needs to be submitted to the Board for approval by October 7th. Jim will email out proposal for committee vote.
 2. Head referee – Travel and solo hotel.
 3. No per diem referees not playing (with World Class (WC) credentials): Full comp double room. Air, flight, and per diem.
 4. Referees playing any division except WC (with WC credentials): ½ comp. of all: room, flight, and per diem.
 5. Referees (with WC credentials) playing WC: \$15 per game.

5. **Coach's Report: Don/Brent/Jim T.** (Time 10 minutes)

- a. Jim T. will work with Don to update the coaching level tests and training documentation.
 - i. Level 1 test is complete. Work is needed on Level 2 and 3 tests.

6. Old Business

- a. Committee applications were due on Sept. 13th.
 - i. USOC is moving to 33% of athlete representation in all committees.
 - 1. Athletes must have been part of Team USA within the last 10 years.
 - 2. New policy is not active yet.
 - ii. Jim Jost will send applicant names to committee members.
 - 1. Committee member will voice their suggestions to Brent, who will send the committee's suggestions to the Committee on Committees based on majority rule vote.
 - iii. BOD Athlete Representative applications have been received by USARS.
 - 1. Ballot of two finalists will be sent out to eligible voters later this month.
 - a. Rink Hockey committee's proposal to expand eligible voters to those registered in during the 2018 and 2019 season was rejected.
 - 2. **Motion 2** by Rodrigo to write a proposal to allow all eligible rink hockey applicants to the USARS Board of Directors Athletic Representative position to appear on the ballot for all eligible rink hockey players to vote on.
 - a. Seconded by Bryce
 - b. Approved unanimously.
 - c. Proposal will be voted via email.
 - iv. Do we want to include one or two more non-voting members? **Jim J./Brent**
 - 1. Tabled until next committee meeting. No action required at this time.
 - v. Committee recommendations for positions (Due Date) – **Brent**
 - 1. Due October 7th.
 - vi. Update on Fall Board Meeting date and structure – **Brent**
 - 1. On line meeting on November 7th.
 - vii. Update on submitted applications – **Brent**
 - 1. Due October 7th, 30 days before the Board meeting on November 7th.
 - 2. Seven applications have been received for Rink Hockey Committee positions.
 - 3. Jim J. will send out the list of applicants to committee members who then must submit their suggestions to Brent B. by Oct. 15th.
 - a. Specify if voting or non-voting positions.
 - viii. Update on when the Rink Hockey Committee proposals are due for the BOD meeting –
 - ix. Rink Hockey Team Development/Training Site – **Jim T. Rachel, and Rodrigo**
 - 1. Facebook page is live.
 - a. A lot of feedback is requesting to be eligible to share the videos but are blocked since the group is private.
 - i. Facebook does not allow to change the group from private to public.
 - ii. Brent will reach out to Facebook and see if they can make the page public.
 - 2. Can we create an Instagram page linked to the training page?
 - a. Rink hockey Instagram page has been archived by Instagram.
 - i. Brent will request that Instagram re-activate the page.
- b. Restructured Team USA Selection Process Motion by Team USA Staff was approved as follows;

Brent

i. Team USA Staff recommends that USARS modify the current posted process for Team USA application/resumes to remove the 2020 Pan American Rink Hockey Championship clause and continue to take applications. Deposits will not be required with application submission. Application/resume submission indicates your interest to be on Team USA and does not guarantee a spot on the team. Team USA staff will re- evaluate the COVID19 situation and Team USA selection process in January 2021. If national guidelines due to COVID19 change and we can host a physical tryout, then we will return to the traditional Team USA selection process through physical tryouts where only those who have submitted their application/resumes will be allowed to tryout.

Application/resume submission is open to all eligible athletes. If in person tryouts are not possible, then Team USA election process will remain through the outlined application/resume process currently in place.

ii. **Motion 3** by Rodrigo to accept the above language on Team USA selection.

1. Seconded by Bryce.

2. Approved unanimously.

c. Update on rink hockey committee's proposal for voting on USARS Rink Hockey Athletic Representative – **Brent**

i. Discussed above.

d. Volunteer of the Year Award to be presented at Nationals - **Jim J. (See below)**

i. Jim J. will provide other examples that do not include the USA Hockey logo.

ii. Committee will have to decide how the person will be selected.

e. Update on World Skate Academy versus Star Skate Program – **Brent**

i. World Skate has released information on the artistic skating program.

ii. Brent will let the committee know once World Skate releases the rink hockey program.

7. New Business

8. **Next Meeting October 21st Approved by:**

Approved by 7, 3 no response.



2020
RINK HOCKEY
VOLUNTEER
OF THE YEAR





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Rink Hockey Conference Call
Wednesday October 21, 2020

Attendance:

Committee Members: Jim Jost (Chairman, 2021 Team USA Men's Manager - Voting), Rachel Trussell (Female Representative - Voting), Bryce Robinson (Regional Rep. - Voting), Duane McMinn (Treasurer and Referee Committee - Voting), Pat Ferguson (Committee Member, 2021 Team USA Men's Coach - Voting), Scott Ferguson (Athlete Representative, 2021 Team USA U19 Coach - Voting), Tom Hughes (At-Large Board of Directors – Voting), Jim Trussell (Committee Member – Voting) and Rodrigo Calvo-Leni (Secretary, Athletic Representative - Voting).

Non-Committee Members: Brent Benson (USARS Staff Advisor – Non-Voting).

Timekeeper: Scott

1. **Treasurer's Report:** Duane (Time 5 minutes)
 - a. Current Balance: \$7,038.96
 - b. Activity: None
 - c. **Motion 1** by Bryce to approve treasurer's report.
 - i. Seconded by Rodrigo.
 - ii. Passed unanimously.
2. **Referee Committee Report:** Duane (Time 10 Minutes)
 - a. New rule book.
 - i. <http://www.worldskate.org/rink-hockey/about/regulations.html?download=4620:rink-hockey-official-regulation-2021>
 - ii. New rules are in effect in Europe and will be in effect in the U.S. in January 2021.
 - iii. Two noticeable changes.
 1. Timeouts: both teams now get two 1 minute timeouts per half.
 - a. Discussion on whether we should use this rule in the U.S.
 - i. European games are 25 min. halves with a stop clock, meanwhile U.S. games are 20 min. halves with a running clock.
 2. Stick hitting rule now states, "hitting the stick successively and with intensity". Rule formerly stated, "vehemently and repeated".
 3. **Motion 2** by Pat to maintain two 1 min. timeout per half for U.S. domestic games.
 - a. Seconded by Tom.
 - b. Passed unanimously.
 - b. Restructure of paid referee's for nationals.
 - i. Proposal discussion has been postponed.
 1. Further discussion regarding how to train new referees.
3. **Club Committee Report:** Scott (Time 10 Minutes)
 - a. Did not hold a call this month.
 - i. Working on survey before restarting club committee calls.
 - ii. Should we send the survey to all members or just club committee members?
 1. **Motion 3** by Duane to send the club committee survey to all active members from the 2018/2019 and 2019/2020 season.
 - a. Seconded Pat.
 - b. Passed unanimously.
4. **Coach's Report:** Don/Brent/Jim T. (Time 10 minutes)
 - a. Jim T. will follow up with Don regarding coach level tests.
 - i. Don was planning on checking the coaching level requirements from other disciplines within USARS in order to align Rink Hockey coaching levels.
 - ii. Jim aim to have something started on level 2 by the November committee call.
5. **Old Business**
 - a. Committee on committee's recommendations for positions on the rink hockey committee: Brent
 - i. Brent reported that the committee on committee's had put forward names that closely followed the suggestions put forward by the rink hockey committee. Final approval is still required by the USARS BOD before publication of the names.
 - b. Update on Fall Board Meeting structure & links: Brent
 - i. Meeting will be virtual. Each committee chair will have a "link" reserved for them to make their reports to the BOD.
 - c. Update on Training Videos through Rink Hockey Facebook page: Jim T, Rachel, Rodrigo

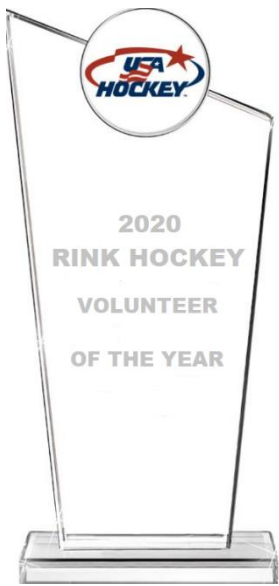
- i. There are a few videos ready but running into some technical issues.
 - 1. Videos will be posted soon.
- ii. No response from Facebook yet as to whether we can change the Facebook group from private to public.
- iii. Brent is working on Facebook to fix the Rink Hockey Instagram account.
- d. Rink hockey Team Development/Training Site: **Jim T. Rachel & Rodrigo**
 - i. Jim T. is hopeful on having a few camp locations set up by the end of the year for future camps.
 - 1. Goal is to have three camps per year.
 - a. Participation from experienced players and trainers around the country will be key.
 - 2. Holding training camps will depend on local and national policies.
- e. Volunteer of the Year Award to be presented at Nationals: **Jim (Below)**
 - i. All committee members to email Jim J. by December 1st on what they believe the criteria for Volunteer of the Year should be.
 - 1. Jim J. will compile the criteria and present to the committee in December.

6. New Business

- a. Request for scoreboard software: **Rodrigo/Bryce**
 - i. Bryce will reach out to Don for a copy of the software.
 - 1. If Don cannot be reached, Bryce has found a free scoreboard that can be used as a backup.
 - 2. Tom stated he thought he had the scoreboard info on his computer and could download it onto a stick for Rodrigo. Rodrigo said Tom should send it directly to Nic since it was Nic's request.
- b. USARS Training Webinar for Rink Hockey: **Jim T.**
 - i. Tom will reach out to Heidi Permatteo
- c. Discussion on involving Team USA coaches and athletic representative to the USARS Board in our monthly committee calls.

7. Next Meeting: November 18th

Approved by:



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USARS Inline Hockey Committee Teleconference

Monday, March 23, 2020, 8:00pm EST

Attending: Jon Roux, Charles Sgrillo Sr., Arlene Lehman, Dave Marmorstein, Keith Noll, Jonathan Mosenson, Charles Sgrillo Jr. and Melanie Bogus

World Championships – The World Championships have been postponed by World Skate until August/September due to the Covid-19 outbreak. The junior teams will not attend. As this is a qualifier for the World Games in Alabama, the senior teams may still attend and are on stand-by. If the games are played and the US does not attend, the men's team may not be eligible for World Games. Charlie talked to the coaches. They believe they can fill a team.

New Entity – The new entity, USARS National Inline Hockey Organization, has been formed. We are working on the 1023 application to receive tax exempt status from the IRS.

Coach – Charlie Sgrillo Jr. is unable to coach the World Championships due to work obligations. The committee approved Greg Era as a replacement. Melanie will send a notice to USARS to have this change placed on the agenda for approval at the spring board meeting.

Forms – The player forms have been converted to digital forms. Charlie Jr. has worked very hard and did a great job converting the forms. Players will not be able to submit an incomplete form. We will have to check for accuracy, but all fields need to be completed to submit. This should save considerable time spent tracking incomplete forms.

Inline Hockey Manual – There is a sentence in the Inline Hockey Manual that informs athletes that they and medical staff are the only people who can prevent a player from participating in the event due of an injury. It was mentioned that this is in violation of concussion laws in the United States. Melanie will send the information to USARS explaining our concerns and ask that this be added to the agenda of the spring board meeting for a change to the wording.

The meeting was adjourned at 8:25 p.m.

The minutes were unanimously approved.

Executive Committee WebEx Meeting – Monday, April 6, 2020 - 8:00 p.m. CST

Meeting was called to order at 8:05 p.m. CST.

Attendees: John Fearnow - Board President, Michael Jacques - Board Chairman; Annelle Anderson, Heidi Permatteo, Annette Stapleton, Kylee Hughes, Eric Steele - Executive Director; Tina Brendle, recording secretary.

Guests: Stephen Carter, Tom Hughes, Misty Greer

- John Fearnow reported that there is currently no change with the Iowa CVB regarding the Covid19 and our Nationals. Heidi Permatteo asked if there is a contingency plan in place if we need to get out of the Iowa contract. the Cedar Rapids CVB indicated that we could possibly just change the date if needed. Annette Stapleton asked if there was an ideal number of participants per sport for us to hold the event? John Fearnow said that we do not have a monetary contract with Cedar Rapids. The contract reads that we could show up with 10 ppl and hold the event. Obviously, we want as much participation as possible. Annelle Anderson asked if we happened to have any discussion about holding ODN there. The Cedar Rapids CVB would be thrilled with anything we do. Eric Steele added that there is a location that has a 1-mile track w/ ¼ mile half track available. Had planned to drive over there with an athlete to test it out however the bigger issue is whether the USOPC would give us the permission to switch our event location/qualifying process. World Skate also still could cancel Worlds given the Coronavirus and if that's the case, there would be no reason to hold ODN.
- Eric Steele reported on the Cares Act and the Paycheck Protection Plan (PPP). The PPP offers federal guaranteed loans to businesses with fewer than 500 employees to cover payroll and other essential costs. If we use the funds to retain (or rehire) employees, the loan is forgiven under the program. We submitted two applications to Union Bank & Trust (UBT) because of conflicting information about the PPP. One submission was for \$89,976.04 and includes our Independent Contractors the other submission was for \$79,821.09 and does not include our Independent Contractors. This way UBT has everything in hand if they can't accept the application including the independent contractors, as they already have the application with just our employees. Our current Payroll system provided a great report. Currently we're just waiting for approval. Additionally, we've also secured the line of credit and have received two checks from Cedar Rapids.
- Eric Steele also discussed how the office has been functioning in the age of Covid-19. We shut down the museum and building to all outside visitors a few weeks ago. We then went to the staff working ½ day at home and a ½ day in the office with half the staff working in the morning in the office in the morning and the other half working in the afternoon so there was never more than 3 staff in the building at any time. Last week, the staff started working from home full time, except for Rod Oliverius and Eric. Starting tomorrow, everyone will be working from home full-time. Eric will still go into the office once a day to handle the mail and any faxes we receive. All the staff can check their voice mail remotely. And the staff has access through the Teams App in Microsoft 365 for daily quick interaction.
- John Fearnow reported that we have a few bylaws changes we need to make. The dates for our semi-annual and annual meeting do not coincide with our fiscal year anymore. Michael Jacques added that having a March meeting was too early according to the bylaws. Article 4, Sec 1. states that the Semi-Annual meeting shall be held within 150 days of the close of the fiscal year. MJ feels that it would be safe if we went to 180 days so we're not out of compliance. The other change needed is related to the Treasurer; in Section 6 of the bylaws it states the Treasurer shall: (a) have charge and custody of and be responsible for all funds and securities of USARS; (b) receive and give receipts for all monies due and payable to USARS and deposit all monies in the name of USARS in such banks, trust companies or other depositories as shall be designated by the Board of Directors; and (c) in

general, perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President or by the Board of Directors. Currently, this is not what our Treasurer is doing. A couple of the other ideas we had was whether we should have 2 yr. term limits for officers. Currently, it's 1 yr. term. This needs to be discussed by the Executive Committee. Eric Steele added that another bylaw change that needs to be made is to eliminate the Sports Medicine, Fundraising and Insurance committees and replace those committees with appointed volunteer advisors.

- Eric Steele discussed the new Athlete Safety Guide he sent to the committee and encouraged everyone take this downtime to read the document. The guide was sent to the US Center for SafeSport for review and it has been approved. We still need to announce the guide to the public and do a marketing campaign around it. The Center is also looking at how we audit and develop reporting incidences. The Center realizes that what we do is administered locally and after discussion felt the best thing for us to do is implement a post sanction report, which would be required to be submitted to the office within a specific timeframe after a sanctioned event. The report would require a list of all participants, staff and any 3rd party vendors, event results, and the ability for the Meet Director to report if there were noticeable offenses, with specific emphasis on the Minor Athlete Abuse Prevention Policies. The list of participants and staff would then be randomly audited to ensure completion of SafeSport and Criminal Background checks. The final aspect is how we handle a host club or meet director that refuses to submit the sanction report. Eric suggested that the first offense would be a written warning, the second offense we would limit the number of attendees for their next sanctioned event and the third offense would be denial of any future sanctions until the host club/meet director are compliant.

New wording to Charter Agreement: In addition, the club agrees to complete all event sanction forms to include both the Pre-Event Sanction Application and Post-Event Sanction Reporting Form. And that upon approval to conduct a sanction, along with any practices or competitions or education (Star Skate) or camps/clinics associated with the club, that the club agrees to follow all policies related to Athlete Safety to include: USARS Policies, the US Center for SafeSport Policies (SafeSport Code & Minor Athlete Abuse Prevention Policies MAAPP) and the United States Olympic & Paralympic Committee Policies

- Eric Steele discussed the need for us to make a bylaw change regarding the USOPC compliance changes we made in November regarding athlete participation at the Board and Committee level. This new wording will be completed and ready to place into a motion for a required bylaw change that meets the USOPC requirements.
- Eric Steele gave an update on the Sport80 implementation progress. At this point they have what they need to start to build our platform and are currently in coding mode. We did identify one thing we need to address with them which is the ability for our clubs to charter as early as August 1 so that when the members register, they can properly select their club during the registration process.

Stephen Carter, Tom Hughes, Misty Greer, Eric Steele & Tina Brendle left the call at 8:58 p.m. CST

Michael Jacques later reported that the meeting was adjourned at 9:10 p.m. CST.

Executive Committee Meeting – Monday, July 6, 2020

Meeting Called to Order: 8:06 PM Central Time Zone

Attendees: President John Fearnow, Board Chair Michael Jacques, Annelle Anderson, Annette Stapleton, Heidi Permatteo, Executive Director Eric Steele & Recording Secretary Tina Brendle.

Discussion on Special Committees

- Michael Jacques motioned to have any World Skate appointed committee named as a “special committee” with in USA Roller Sports that would report to the Board of Directors and not fall under a standing sport discipline committee. Heidi Permatteo seconded.
Motion approved unanimously.

As such the motion and approval would apply to the Academy leaders Committee associated with the sport discipline of Figure Skating.

Conference videos and training discussion

- Annette Stapleton motioned to have the training videos offered free with the option to purchase for \$25, prior to Sept. 1, 2020. After Sept 1, 2020 users would have to purchase at a cost of \$25. In addition, any funds collected for educational program provided by approved committees, would result in 50 % of the funds going towards the USARS General Operating Fund and 50% to the approved committee fund to be used for future education programs or educational purposes. All educational programs would need to be pre-approved by the Executive Committee and/ or Executive Board of Directors when in session. Annelle Anderson seconded.
Motion approved unanimously

New floor update

- The new floor is scheduled to arrive in Cedar Rapids, IA on Weds, July 8. Final payment of shipping fees, duties etc. (\$13,177.95) will be wired tomorrow. John Fearnow will visit Cedar Rapids to ensure delivery and proper storage.

Suspending the loan from the Foundation interest payments

- Eric Steele was directed to send the formal request to the Foundation requesting approval to stop the \$1,600 monthly payment indefinitely, citing the Covid-19 Pandemic as the reasoning for the request.

Inline hockey request for funds to pay for setup of new hockey corporation

- The Inline Hockey committee has formed their own 501c3 which would be used for the purposes of streamlining travel for international competition.
This action is identified as a potential problem that could intrude on the USA Roller Sports bylaws as they currently stand.

Eric Steele also expressed concerns that any formation of a separate non-profit with ties to USA Roller Sports should be completely vetted to the full Board of Directors and adhere to the transparency required under the Nebraska Attorney General’s Consent Agreement with USARS.

Currently, the AAU funds have an estimated \$9,600 in funds being held by USARS. It has been requested that reimbursement payment be issued to Charlie Sgrillo II and Melanie Bogus who fronted the funds set forth for the creation of the 501c3.

However, because of the miscommunication between USARS and the Inline Hockey Committee’s plans that brought both organizations to this point, John Fearnow stated that USARS needs to consider putting guidelines in place going forward as to how such action should be handled in the future. And that areas around a

subsidiary name, logo use, intellectual property and so forth, must be established and that a bigger picture agreement between the AAU and USA Roller sports needs to be established.

As such, it was felt among the committee that at this time until the fall Board of Directors meeting, that the corporation shall not be officially recognized by USA Roller Sports. But, that repayment to the individuals who fronted the funds be reimbursed as an act of good faith.

Eric Steele is given the directive to reimburse the amount that Charlie Sgrillo II (\$590.35) and Melanie Bogus (\$310.85) incurred and the discussion on the status of the Inline Hockey Corporation be tabled to the fall Board of Directors meeting.

NGB Certification renewal

- Eric Steele stated that the USOPC has created a new NGB Certification process that will align with compliance auditing conducted yearly. Certification is expected to occur every 4 years, and will carry with it a subjectivity aspect in achieving the certification, that goes beyond the numbers and data associated with the audit.

NGB bylaws impact on Foundation

- Eric Steele stated that there has been a new trend and growing discussion that foundations tied to NGB's should consider having athlete representation serve on their boards, but it is currently not required. As such, USARS and the Foundation may want to collaborate on the possibility of establishing new terms and seating requirements for the Foundation, that are addressed within the bylaws of USARS.

Inline hockey funds to USARS from the AAU

- Michael Jacques reported that Keith Noll indicated that a check from the AAU would be cut on July 3rd. The amount was not specified. In addition, the consensus agreement among the Executive Committee is that the relationship with the AAU and USARS needs to be more firmly established and that at the least a Memorandum of Understanding or Agreement between the organizations must be established to provide consistency with interaction between the 2 organizations.

Athletes representation on board per USOPC

- Eric Steele reported that the USOPC and NGB's are moving to a 33.33% representation requirement on athletes being fully in effect by the end of 2021. Understanding the 10-year rule vs. the 10 + rule vs. the 24-month active rule is going to be a bit of a challenge, and the role of the AAC is going to need to be expanded. In addition, there will need to be a review of our committees to determine which committees are standing vs. special committees. Groups like Elite Coaches Committee for example, may need to be re-classified in our bylaws as a special committee. As all standing committees will need to adhere to the 33.33% requirement. Specifically, it is important that as an organization this work begins now and not at the last minute during the 2021 fall Board of Directors meeting. It is recommended that this fall Board of Directors meeting not seat Non-athletes for more than a 1-year terms at the most, and that athletes should remain on 3 year terms. Once restructuring has been completed, and it is safe for the organization to adhere to the 33.33% requirements, then from there Non-athlete terms could then return to 3-year terms at the 2021 fall Board of Directors meeting.

Basement repair bids

- Eric Steele reported that we still have significant water coming in the basement at the National Office. 3 evaluations have occurred on the property, with 3 recommendations/bids being submitted. In addition, it was recommended by Michael Jacques that the museum be included in potentially assisting, with the purchase of commercial dehumidifier as a way to protect the collection.

Michael Jacques motioned to accept the bid of \$15,230 from CLS to fix basement issues and to forward the payment request to the Foundation, as this falls under the grant previously approved by the foundation to implement the repair. In addition,

Eric Steele is directed to request funds from the museum to cover the cost of the dehumidifier. Annelle Anderson seconded.

Motion approved unanimously.

- **Future funding on website and digital media agreement with USOPC**

Eric Steele reported that the USOPC is ending the digital marketing agreement tied to the use of the website platform at the end of 2020. Which essentially means a combined loss of USOPC financial assistance to USARS in 2021 of \$50,000. This is significant, and as such 23 other NGB's who are equally affected by this decision have expressed their concerns to USOPC Leadership.

Executive Director Note: On July 8, a message was received from the USOPC stating that the DMA would now be extended through 2021. However, 2022 is uncharted territory and as an organization, USA Roller Sports/NGB's currently on the platform will need to finalize their plans moving forward on how to participate in the DMA/website platform.... most likely a hybrid approach of shared revenue generation.

- **Extend deadline for resumes for Athletes for board seats until August 15**

Eric Steele, shared that to date the organization has received extremely low requests from athletes to serve on the Board of Directors and various supporting committees within the organization. This is significant, because the organization will need to move sooner rather than later in implementing the 33.33% rule. As such, it was requested that the deadline for submissions be extended.

Michael Jacques motioned to extend the deadline for submissions for the athlete board and committee seats until August 15, 2020. Annette Stapleton seconded.

Motion approved unanimously

- **Diversity and Inclusion**

John Fearnow stated that due to the current events happening in our country Heidi Permatteo reached out to him and they discussed at length the need for membership training and more discussion on diversity and inclusion.

At this time, it was decided that at the very least the call must exist to establish a working group or special committee that can study the issues at hand and look into positive solutions for the organization and its membership.

Heidi Permatteo, as agreed to begin the process of reaching out to members who could be interested in participating and exploring what the initial steps of forming a group/committee could look like and will report back to Executive Committee on any progress made.

- **Financial Accounts Access**

Michael Jacques pointed out that currently, Penny Marchiel does not have access to view the financial bank accounts. It was requested that the Executive Committee grant Penny Marchiel "view only" access to the USARS Union Bank and Trust accounts, as well as the UBS account. John Fearnow asked the committee if there were any objections from the committee. There were no objections.

Michael Jacques motioned to adjourn the meeting. Annelle Anderson seconded.

Motion accepted.

Meeting adjourned at 10:01 P.M. Central Standard Time.

***** Next meeting scheduled for August 3, 2020 at 8:00 P.M. C.S.T. *****

Executive Committee WebEx Meeting – Monday August 3, 2020 – 8:00 P.M. CST.

Attendees: President John Fearnow, Board Chairman Michael Jacques, Annette Anderson, Heidi Permatteo, Annette Stapleton, Kylie Hughes, Executive Director Eric Steele & Recording Secretary Tina Brendle

John Fearnow called the meeting to order at 8:03 P.M. CST.

John Fearnow asked for a motion to accept the amended July 6, 2020 Executive Committee minutes.

Michael Jacques motioned to accept the amended July 6, 2020 Executive Committee minutes. Kyle Hughes seconded.

Motion approved unanimously.

Appointment of athletic member to serve on nominating committee

- Eric Steele stated that the way the rules read, essentially if a current member of the Athlete Nominating Committee is running for a board seat, they are not allowed to be on the Athlete Nominating Committee. Another dilemma is that August 15th is the cutoff date for applications, but the Exec. Committee will not be meeting prior to that cutoff date. Since Annette Stapleton and Erin Jackson are running for positions, they'll need to be replaced on the Athlete Nominating committee. If Kylie is not going to run, then she would stay, but if she is running, she would also need to be replaced. The Board President can appoint someone to sit in those roles, but at a minimum his appointees should be blessed by the Exec. Committee. These appointees must fit the criteria of having been a past World Team member.

Look at NGB accreditation of process

- Eric Steele and Tina Brendle have been sitting in on various webinars that the USOPC is providing to assist in the upcoming NGB accreditation process. They have been informative, and we have the ability to re-visit the webinars and use them as guidance as we go through the process of the NGB Accreditation.

Sport 80 program and launch

- Eric Steele reported on the termination of Frank Joutras and indicated that with things being somewhat slow in the office due to Covid that he was confident that the current staff could handle the tidal wave of membership with Frank's duties being delegated to our current staff. Will consider looking at filling the Support Services position if/when things get back to normal.
- Tina Brendle stated that the Sport80 system is live and that the staff is continuing to test for any issues.

Club re-chartering update

- John Fearnow asked what happens if members register before their club charter is entered. Eric Steele reported that they member would select "unattached" if their club is not listed in the drop down but then could go back in select their appropriate club once the club charters.
- Tina Brendle reported that 52 Club Charters have been received in the office that are currently being keyed into the Sport80 system in preparation of the August 17th Go-Live date. Next step will be to being working on entering the BOD members and HOF members this week.

BOD meeting decision cutoff date. Virtual or personal

- John Fearnow asked the Exec Committee for their input on the cut-off date to make the formal decision as to whether the Fall BOD meeting is held in person or virtually due to Covid. The consensus was around the middle of September. JF said he would touch base with some other board members as well to get their input.

Financial and Annual Budget

- Michael Jacques reported that a preliminary budget was done and sent to the Finance Committee and Executive Committee for review. MJ has received some valid questions from the finance committee but said it's difficult to

provide reasoning when there isn't always have valid history to refer too. Finance will look at the budget and it should be back in time to have it to present back to the Executive Committee at our next meeting.

Update on facilities

- Eric Steele reported that the work in the basement has been completed however this is one issue they ran into. The hooked into the sewer line, which we're not allowed to do, so they will need to punch through the wall to drain the water outside. There is a need to have an electrical outlet installed also. The cost for this should be around \$1,500. It has rained a few times since the work was done and our basement has been dry.
- John Fearnow acknowledged the Foundation and thanked them for their assistance in helping USARS financially to complete the repairs.
- Eric Steele drove over to Cedar Rapids and had a chance to inspect the floor. The floor looks great and it will be stored in the birthday party rooms right off the ice, so it will be protected and stored in a climate-controlled environment

Letter from FSC

- Heidi Permatteo suggested that maybe the Academy Leaders should stay a subcommittee under the FSC since World Skate came out with an announcement yesterday that artistic, rink hockey, speed, inline hockey and inline freestyle would all have World Academies. The subcommittees would fall under the similar category as coaches reps. The rep's duties and guidelines are in the General Rules...so possibly the Word Academy Leaders group would too. John Fearnow stated that he would like to take this under advisement and let the rule stand "as is" for now as he felt more information was needed on the World Skate announcement. JF suggested that he, Heidi and Annette form a committee to work on this together with Michael Jacques and Annette Stapleton offering to assist if needed. JF acknowledged the letter from Curt Craton that was shared with the rest of the Exec. Committee and asked if anyone had any questions on the letter to which there were none.

AAU Invoice

- USARS received \$40k from AAU for Inline Hockey. USARS will keep \$25k but send \$15k back for their Junior Olympic teams. An invoice was requested for the \$15k and along with an accounting breakdown from Keith Noll.
- Need better accounting in the future for our own accounting purposes and the AG.
- Michael Jacques explained that USARS was originally getting \$20k for the General Funds account and the extra \$5k was received because there wasn't a World's this year. Of the \$5k, \$2,500 is designated to Inline Hockey and \$2,500 to the general funds account.
- Penny has requested a W-9 from Keith Noll.

Virtual skating and insurance

- Heidi Permatteo stated that she has been holding Zoom classes with club members and started researching insurance that would cover her during streaming lessons where she would not be in the same place as the lesson skater. She doesn't have all the answers yet, but Keith Noll is being helpful. Currently, she stated that If all goes well and she can do streaming classes, each skater must be a member of USARS. These class skaters would purchase the Star Skate \$15 membership.

Tina Brendle was asked to leave the meeting at 9:23 P.M. CST. John Fearnow reported that Eric Steele was asked to leave the meeting at 9:30 P.M. CST.

Michael Jacques later reported that a motion to adjourn the meeting was made by Annette Stapleton and seconded by Heidi Permatteo. Meeting adjourned at 9:53 P.M. CST.

Executive Committee WebEx Meeting – September 8, 2020 – 8:00 P.M. CST

Attendees: Board President - John Fearnow, Board Chairman – Michael Jacques, Annelle Anderson, Annette Stapleton, Heidi Permatteo, Kylie Hughes, Executive Director - Eric Steele, Tina Brendle. **Guest:** Fernando Regueiro, Brian Stelzer - Independent Board of Directors Candidate.

Meeting called to order at 8:01 PM CST.

- **August 2020 Minutes:** John Fearnow asked for a motion to accept the minutes from the August Executive Committee meeting.
 - **Michael Jacques motioned to accept the minutes from the August 2020 Executive Committee meeting.**
 - **Annette Stapleton seconded**
 - **Motion approved unanimously**

- **NGB Certification process with USOPC** – Eric Steele reported on the new USOPC NGB Certification process.
 - It is extensive, with significant requirements to be compliant/certified.
 - The USOPC will meet with us beginning on the 21st of September via WebEx or Zoom format for an entire week.
 - Any shortfalls will have to be revisited and implemented by January 1, 2021. Much of this revision will need to occur with BOD votes at the fall meeting, especially around bylaws and policy.

- **USARS Gift & Entertainment Policy** – Eric Steele reported that we need to approve a USARS Gift & Entertainment Policy
 - USOPC has provided the template
 - Required to use their Language
 - Will address it at the Fall BOD meeting.

- **BOD Onboarding** – Eric Steele discussed the new requirement to have a formalized BOD Onboarding process and presented the proposed plan.
 - Ensures new board members have completed SafeSport and Background Screenings
 - Introduction to BOD Officers and Duties
 - Addresses USOPC Board Training
 - Required reading such as USARS Bylaws, AG Agreement, Nebraska Not-for Profit Act
 - Provides guidance to the new board member so they have a better understanding of the who, what, when and where.

Michael Jacques motioned to accept the BOD Onboarding Check List as present

Motion seconded by Annette Stapleton

Motion Approved Unanimously

- **Membership** – Eric Steele reported on the current 2020-21 membership.
 - Currently have 399 members registered.
 - Pacing right about where the membership was this same time last year coming out of the Labor Day weekend.
 - To date the new system has received overall positive reviews from members utilizing it.
 - Still need to manually update SafeSport and Criminal Background Screenings this year, but after this season, everything should be updated via Sport80.

- **Independent BOD candidate** – Eric Steele introduced Brian Stelzer, as an independent Board of Directors candidate. Eric explained that the USOPC now requires us to have an independent BOD member in place that would not have direct ties to our sports.

Michael Jacques motioned to forward Brian Stelzer, Independent BOD candidate to the Nominating Committee as being vetted by the Executive Committee valid candidate for approval by the BOD to a 1 yr. term.

Motion seconded – Heidi Permatteo

Motion Approved Unanimously

- **Employee manual update discussion** – John Fearnow briefly discussed the need to review and update the employee manual, specifically around the area of employee benefits offered.
- **Museum Rental discussion** – John Fearnow reported on the ongoing discussion with Kim Wall, President of the museum, regarding the need for the museum to contribute financially for the space they're occupying within the USARS Office.
 - The museum takes up approximately 2500 sq. ft. of space.
 - Comparable space in Lincoln is renting for space is \$2465/month.
 - USARS provides the museum with approximately \$2000/mo. minimum in the various services and support. Which in a normal year, has not been difficult to make happen, however with the pandemic and loss of the National Championships for 2020 moving forward with business as usual in providing the support and services has been difficult.
 - Space utilization continues to diminish for USARS needs, while the museum's needs continue to grow.
 - Kim Wall, has agreed to take the USARS request to the museum board meeting scheduled for Oct. 4th.
 - In addition a formal agreement has been sent to the museum regarding use of the USARS payroll system for museum staff.
- **Staff proposal to pay toward medical plan** – Eric Steele discussed the staff's offer to personally contribute financially towards their medical insurance coverage with the hope to share some of the financial burden on organization.

Michael Jacques motioned to accept the offer from the staff towards their health care benefits effective with the next payroll on Sept. 15, 2020.

Seconded by Annelle Anderson

Motion approved unanimously

- **Insurance update** – John Fearnow reported
 - **New Floor Adjustment** – The old floor was insured for \$100k. This was decreased to \$30K and the new floor was insured for \$60k.
 - **Foy Insurance** – Ran the organization's Loss Run Report for the past year and the information was shared with the rest of the committee.
- **Foundation agreement for interest payment and floor lease** – John Fearnow stated that he spoke to Jim Ball, foundation president, regarding the interest payment and new floor lease.
 - We are asking the foundation to allow us to maintain and insure the floor in lieu of making payments on the lease.
 - USARS Agreed to give the new floor plenty of signage and recognition at Nationals
- **Adjust payroll transfer** – Michael Jacques stated that we have a reoccurring transfer of funds set up to transfer \$24k per month from the operating to the payroll account.
 - The payroll is account currently has a \$4200, and the monthly run is estimated to be \$22K.

- Eric Steele suggested moving the transfer amount to \$21,500 per month from the operating and into the payroll account and indicated the transfer would be completed prior to the next pay run and set to automatic recurrence.
- **Discussion of budget that will be given to finance committee** – John Fearnow stated that he, Michael Jacques, Penny Marchiel and Eric Steele have been working on the budget for the next finance committee meeting.
 - The budget will be reviewed by the Finance Committee on September 14.
 - Objective is for the budget to be approved at that meeting and back to Exec for final approval after the full board has ample time to review.
- **CBS News Crew** - Michael Jacques brought up the fact that we will have a CBS news crew in the office filming a segment about the museum.
 - Eric Steele was given a directive to assure the building was spruced up and ready to go.
- **Rink Hockey proposal to use 2018-2019 membership to vote for Athlete Board Position** - John Fearnow reported that the Rink Hockey committee requested to use the 2018-2019 membership pool of eligible electors to vote for the rink hockey athlete BOD member.
 - Upon discussion, it was felt that if done it would have to apply to all sports and not just Rink Hockey thus setting a trend that might not be sustainable. And as a result, it is best that the elections, even in a difficult year, stick to the existing system within the bylaws.

**Kylie Hughes motioned that we do not accept their proposal and it not be based on prior year members.
 Seconded by Annette Stapleton
 Motion approved unanimously**

- **Committee on Committees** – Eric Steele stated that he had received a request from Heidi Permatteo to be removed from the Committee on Committees due to a conflict. Annelle Anderson has agreed to take her place.

**Michael Jacques motioned to remove Heidi Permatteo per her request and replace her with Annelle Anderson.
 Seconded by Annette Stapleton
 Motion approved w/ two abstentions**

- **Next meeting scheduled for – Oct. 5th, 2020**

**Michael Jacques motioned to adjourn the meeting
 Seconded by Annette Stapleton
 Meeting Adjourned at 10:07 pm. CST**

Executive Committee WebEx Meeting – October 5, 2020 – 8:00 P.M.

Attendees: John Fearnow – Board President, Michael Jacques – Board Chair, Annelle Anderson, Heidi Permatteo, Annette Stapleton, Kylie Hughes, Eric Steele – Executive Director, Tina Brendle

Guests: Fernando Regueiro, Gypsy Lucas, Dave Patterson, Associate Director of NGB Governance.

Meeting called to order at 8:04 pm

Museum update:

- Eric Steele stated that the Museum recently held a Board of Directors meeting that was well attended and went well. The meeting was called to hold a discussion regarding the concept of the museum possibly taking on the idea of a lease and rental agreement with USARS.
- The end result of the meeting is that the Museum would form a working committee who would work with USARS to discuss 3 key areas of possible agreements. – Occupancy, staffing and Incidentals.
- USA Roller Sports agreed to produce hard costs detailing the museum's expenses and will share all requests with the Board of Directors before any agreements are reached.

Eric introduced Associated Director of NGB Governance, Dave Patterson.

- In his interactions with those on the call, an emphasis was placed on NGB Certification and the need for Boards to work together in order to accomplish the new standards and expectations together. In addition, over the course of the meeting, several questions were directly asked of Dave Patterson to where the USOPC fell on various areas of operations and compliance.

Confirm board date: Ratify the board dates of November 6, 7th and 8th (if needed).

- The meeting will be held virtually
- BOD members interested in coming to Lincoln for the meeting would need to do so at their own expense and will be asked to social distance.

Motion to accept the date of Nov. 6-8th to hold the Fall Board meeting – Annelle Anderson

Motion 2nd – Michael Jacques

Motion approved unanimously

Discuss proposed by-law changes before sent to full board:

- JF stated that there are numerous bylaws that need to be changed to meet USOPC requirements and that general changes to the bylaws will also need updated.
- The revisions will be sent out to the full board on Oct. 16th for review with the document notating the changes so there is transparency.
- ES clarified that some of the bylaw's changes were due to details that were no longer relevant, verbiage changes that were necessary, specific language that is required by the USOPC, and some very specific detailed language on athlete safety.

Insurance update:

- Because of new requirements related to NGB Certification, the office is reviewing all of our policies to assure that they are in line with the requirements. Recommendations to any potential changes will be shared via the Board Meeting or before.

Star skate adult membership:

- Heidi Permatteo has requested that Adult Star Skaters be exempt from completing the SafeSport training.

- ES has a 3:00 p.m. compliance call scheduled with the Center for SafeSport on October 6, where the question can be presented. HP will be brought in on the call to ask the question directly to the Center and to present the Adult Star Skate program details for consideration.

Motion to adjourn meeting – Michael Jacques

Motion 2nd – Heidi Permatteo

Motion approved - Meeting Adjourned at 9:37pm.

USA Roller Sports Finance Committee Meeting

Tuesday May 12, 2020 9:00PM EST

Committee Members:

Voting Members Attending:

(AA) Annelle Anderson USA Roller Sports Board Member

(AS) Annette Stapleton USA Roller Sports Board Member Athlete Representative

(KG) Kay Gallatin USA Roller Sports Board Member

(JP) Janet Pavilonis

(SC) Scott Clifford

Non-Voting Members Attending:

(MJ) Mike Jacques Chairman of the Board USA Roller Sports, Finance Chairman

(PM) Penny Marchiel USA Roller Sports Treasurer

(AT) Al Taglang Foundation Representative (Non-Voting)

(JF) John Fearnow USA Roller Sports President

(ES) Eric Steele Executive Director

Meeting Started at 9:02 PM EST

SC requested that the Finance meeting be moved to a different night. MJ move to second Monday of each month

Directive: MJ each member to make a list of benefits of being a USARS member each member to submit 5 reasons/benefits by email to MJ copy JP.

PM update on financial reports. Discussion regarding transfers and refunds.

AT discussion regarding receivables. JF collections not sent to collection agency due to the corona virus. JF any current members are on payment plans. KG need to consider write-off of uncollectable debt.

9:40 EST Eric Steele joined meeting

Discussion regarding Sport 80 starting in September and the possibility of clubs being able to get their charters early. ES Club applications will start in July. Members will start registration on August 17.

MJ discussion regarding budget and cash flow.

Discussion regarding new floor. Final date of completion is May 24th. JF Cedar Rapids will store the floor for free until we have Nationals next year.

JF Foundation approved grant request for the floor and the building repairs. Foundation will own the floor and we will be leasing the floor and covering all the costs associated. SC questioning the insurance details regarding the floor.

USA Roller Sports Finance Committee Meeting

Tuesday May 12, 2020 9:00PM EST

ES report on staff at the office working in shifts. Spoke to USOPC regarding our financial position they indicated that our sport is in a better place than most sports and NGBs.

PM review of financial footnotes regarding new equipment lease for postage Machine. LOC is currently at a lower rate than last year.

Directive: Finance Committee is to receive as part of the Monthly Reports the closing months Reconciliation reports for all bank accounts.

MJ or JF will talk to the foundation about a possible new interest rate or if the Foundation would forgive interest charges.

Next meeting will be June 8, 2020 at 8:00 EST

Motion to Adjourn AA second KG Passed

Meeting was adjourned at 10:36 PM EST

Respectfully submitted

Janet Pavilonis

USA Roller Sports Finance Committee Meeting

Monday June 8, 2020 8:00PM EST

Committee Members:

Voting Members Attending:

(AA) Annelle Anderson USA Roller Sports Board Member

(AS) Annette Stapleton USA Roller Sports Board Member Athlete Representative

(KG) Kay Gallatin USA Roller Sports Board Member

(JP) Janet Pavilonis

(SC) Scott Clifford

Non-Voting Members Attending:

(MJ) Mike Jacques Chairman of the Board USA Roller Sports, Finance Chairman

(PM) Penny Marchiel USA Roller Sports Treasurer

(AT) Al Taglang Foundation Representative

(JF) John Fearnow USA Roller Sports President

(ES) Eric Steele Executive Director

Meeting Started at 8:05 PM EST

Discussion regarding skating multiple disciplines with one card when disciplines have different fees. Skaters who have a non-derby card would need to purchase the derby card to participate in derby. Anyone holding a derby card can skate any of the disciplines. If you want to participate in in two sports you must purchase the higher priced card.

SC Discussion regarding alternate pricing for membership cards. ES we can not change this pricing now due to the fact that sport 80 is already to far into their programming. AT members are choosing the least expensive options.

Discussion regarding Texas Tournament for Rink Hockey in July and office approval of sanctions.

Discussion regarding sanctions and Covid-19 rules.

PM Review of Financials. JP questions regarding Accounts Receivables and Bad Debt Allowance. Review of cash flow forecast. Discussion regarding foundation funds for office repairs and floor.

Discussion regarding USARS requesting relief of the interest payment for the loan.

Discussion regarding AAU money for In-line Hockey.

Motion KG Second JP - Money being held on account for use in the current calendar year for the FSC for seminar costs be extended to the 2020-2021 skating season. Passed Unanimously

Discussion regarding benefits of being a member posted on the website being repositioned. ES said the staff will take care of this.

USA Roller Sports Finance Committee Meeting

Monday June 8, 2020 8:00PM EST

Next meeting will be July 13, 2020 at 8:00 EST

Motion to Adjourn SC second AA Passed Meeting was adjourned at 9:30 PM EST Respectfully submitted Janet Pavilonis

Minutes for Finance Meeting

July 20, 2020 7:00 CST

Attendees:

Voting: Kay Gallatin, Annelle Anderson, Scott Clifford, Annette Stapleton, Janet Pavilonis

Nonvoting: Michael Jacques-Chair and Chairman, John Fearnow-President, Eric Steele – Executive Director, Penny Marchiel - Treasurer, Al Taglang

Called to order 6:13

Update on Major income and expense:

Funds received from AAU. Discussion regarding the allocation of these funds and Jon will clarify with AAU and get in writing. This will then be reviewed by finance to make a recommendation to the board as to allowability.

Additional discussion about a balance overpaid in past years for World Team Expenses for Inline Hockey and what can be done with this balance. John to discuss with hockey representatives provide finance with suggestions for review.

990 – Audit and Opinion – Discussed the 990 and the fact USARS has accomplished an unmodified opinion for this year, which is the second year (year ending August, 2019). This is a vast improvement from the first year with this auditor and a great accomplishment of the finance committee to get to this point. Committee was thanked with special mention of Kay and Janet's efforts.

Directive – to have this pointed out to the Board about this goal being accomplished.

Work to be completed on the closing entries. Janet will work on this to make sure that Michele gets these entered into the current year (August 31, 2020). The timeline for getting the books completed relatively soon this year with a target date of September 30th to get documents to the auditor/tax accountant.

Figure Sports Committee Agenda Items

Request to reimburse personal Zoom subscription when meeting platform was used for training seminars being done. Discussion was that the Zoom can be done for free and that we have other platforms. Recommend request should be made to the Executive director.

Figure Sport Committee brought forth a request that either a free membership or reduced membership be given to members for this upcoming season. It was brought up this was already discussed and decided at the spring, Board meeting that no refunds or discounts will be given at this time.

Reports – We are starting to get charters for some of the clubs. This income will be switched to prepaid and recorded as income to next year. Details are going to be correct for the next month. A grant was submitted to the State of Nebraska for \$12K but was unsuccessful.

Foundation – About \$93,000 has been paid from the Foundation to reimburse USARS for purchase of the floor, repairs to the building, etc. The Foundation has agreed to suspend the interest payment of the loan for a period of time. Committee expressed our appreciation to the Foundation.

Budget needs to be looked at next year to make sure we have a workable budget that is sustainable.

Per recommendation we need to make sure we change our business model to reduce those liabilities. MJ need to figure out what is a realistic number for the revenue. Meeting will be held with John, Eric, Penny and Michael to discuss the new budget for next year. There needs to be a serious discussion on how expenses are going to be cut. Finance committee provided suggestions.

Next meeting August 10th for preliminary budget to be looked at.

PPP – \$79,000 given and they think \$75,000 was forgiven. Should have been correctly spent and will be cleared and finally approved. Independent Contractors were not included in the funds received so they cannot be reported against these funds.

Should receive the annual money for the web marketing during the next month or so. This funding will probably only be through FY2021 and might be stopped by the USOPC.

There will be the same fee of \$1,250 each month for Sports80 plus an individual fee per transaction. There is also an upcoming expense for the audit bill. A portion of the cost for this was covered by USOPC this first year.

Follow up on the use of funds by training committees as recommended by the figure sport committee. This was tabled at the finance committee for further information and concerns about how it would be accounted for and what the expenses would be used for. Without input from finance the Executive Committee decided and notified the FSC that it would be allowable to have training committees put on trainings and get 50% of what is earned returned to the committee to use for future training remaining 50% will be added to the general funds. Finance committee will need to determine how to account for this.

New floor has arrived at Cedar Rapids and it was in good shape. Floor is 288 sq feet of storage as compared to 800 of storage for the old.

The charters have started coming in and there is a new web page that has been done. There is a membership benefit pie chart that has been done, but not posted yet.

Motion to adjourn SC, Second JP

Meeting ended at 9:25 SCT.

USA Roller Sports Finance Committee Meeting
Monday September 14, 2020 8:00PM EST

Committee Members:

Voting Members Attending:

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(SC) Scott Clifford

(AS) Annette Stapleton USA Roller Sports Board Member Athlete Representative

(KG) Kay Gallatin USA Roller Sports Board Member

Non-Voting Members Attending:

(MJ) Mike Jacques Chairman of the Board USA Roller Sports, Finance Chairman

(PM) Penny Marchiel USA Roller Sports Treasurer

(AT) Al Taglang Foundation Representative

(JF) John Fearnow USA Roller Sports President

(ES) Eric Steele Executive Director

Meeting Started at 8:07 PM EST

Old Business: Motion by JP second SC to accept the meeting minutes from August 13, 2020 Passed

Action Item Complete: MJ Discussion regarding Sport 80 fees flat fee \$15,000.00 / year plus a total of 4.4%. This includes Sport 80 fees and credit card fees. KG Rspartz was 4.9% and donations back. A comparison to Rspartz is not done. Membership fees times 4.4% for the budget.

Action Item Complete: AAU money disbursement of \$15,000 was made back to the AAU and W-9 is on file.

Action item Complete: Penny to check the inventory for the regional medals. Regional medals are included in the balance sheet in inventory.

Action Item to Staff open point: Eric to follow up with Tina. Verify with Sport 80 that skaters that register with a club that has a club ID ending in L (Star Charter) can only obtain a Star Membership and not allow Skaters to register for a competitive membership within a Star Charter.

Action Item to PM open point: Investigate where the donation money is donated by Dan Hyde from fund raising to help the speed world team.

Action Item to PM open point: AR write-off should be applied to the bad debt allowance. Penny to work with Michelle on the AR and the allowance. Open point Bad Debt allowance to be increased to match the AR Action Item to MJ open point: Workman's compensation insurance invoice was incorrect MJ waiting to hear back from Foy.

USA Roller Sports Finance Committee Meeting
Monday September 14, 2020 8:00PM EST

New Business:

Discussion regarding meeting minute approval, motions, and action items.

PM Discussion regarding August 31, 2020 year end loss. All of the proceeds from the PPP loan were recognized as revenue as we had enough expenses to cover the loan forgiveness. The PPP forgiveness documents are done but have not yet been submitted to the bank. ES the bank suggested that if the loan was under \$150K not to send forgiveness documents in yet. It is possible that more PPP money could be offered. Revenue from sanctions and 2020-2021 season memberships are on the balance sheet and the income will be recognized in September 2020.

ES Blue Cross Health insurance had an increase 10.8%.

PM Year End documents should be to the auditor by Mid October. KG be sure that all reports are sent so it does not hold up the audit yet.

JP question regarding payment of Accounting fees. Where is this on the cash flow report? PM Black agreed to a payment plan and will be paid by end of December 31, 2020. JP we are not showing the expense on the cash report. MJ has a cash flow that goes through end of year. JF the bill was approx. \$17K which is more than he expected. • Action Item PM to add outstanding AP to the Cash Flow Report

PM we are having trouble with the financial reporting on Sport 80. PM to work with Rod and Tina to get useable reports.

Discussion regarding Figures Sponsorship Payable. JP balance of the payable could be transferred to the Endowment Fund. AA agrees that should go to Endowment fund for figure world team. ES money is applied to sports and is not specified otherwise. If it does not go to the endowment fund it can be moved to the operating budget. • Action Item JF to speak to donor Bud Engle

MJ Discussion regarding 30% budget. Membership for 2020-2021 is coming in at a good pace. USARS will be sending out renewal blasts each week.

KG would like to see prior year daily deposits compared to this year. • Action Item to PM to provide a report to compare daily deposits September through December.

ES regarding Sport 80 - donations are coming in and members are using the auto renew feature. This will be good next year when the auto renew comes in

AT discussing the comparison to 2018-2019 numbers to create the budget. Why are we not using 2019-2020 year? JP using 2018-2019 because it includes a National Championships and we believe that this year will compare to that with a 30% decrease in revenue. SC this budget includes a National Championships with a 30% reduction from the 2018-2019 season. AT

USA Roller Sports Finance Committee Meeting
Monday September 14, 2020 8:00PM EST

before budget is moved forward Sport Committees should be consulted. JP Figure Committee is discussing having a stipulation that all skaters that skate the regional championships will be allowed to go to Nationals. KG Speed will be having a different qualifier for Nationals.

JF would like input on cutting per diem from 40 to 20 per day. JP not all officials have their travel and hotel paid and per diem SC the general rules would need to be changed. SC officials committee should be consulted. KG a change like this would cause a lack of officials to cover the events. AT try something different like bringing in food. SC question on Museum in-kind. MJ traditionally rent has been \$25,000 and we donate that money back. Executive committee is looking for a rental agreement that museum will pay rent for the value of the of the space and the work USARS does for them. USARS and the Executive Committee is not looking to offend or ruin the relationship with the Museum. The agreement would be \$1,000 per month rent.

JF spoke to Kim Wall and the museum will be conducive to it. AA the bill was for September rent. ES a lease agreement is being worked out. SC we have a receivable out that we do not have an agreement for? AA the museum owed money to USARS and they gave up the investment account. The museum applied for and received a Grant for the free standing sign in front of our building from the Lancaster County Visitors Improvement Fund. JF it was a bill in good faith we thought there was a meeting in early September. MJ a rental agreement is being worked on. The museum will have a special board meeting in October to discuss. SC how can we have a receivable that we do not have an agreement yet. JF we will request the rent retro active to September 1 at the October meeting of the Museum. JP is there an agreement regarding the original arrangements.

MJ we reduced travel because the board meeting will be remote and not in Lincoln.

JP why is award expense reduced. MJ there will be no special awards. JP the reduction seems like more than just special awards. Budget was increased for awards.

KG only submit the budget column and last years column. SC the board should see trends. AT should show the 2018-2019 that the new budget was based on.

Motion SC second KG to submit the 2020-2021 30% budget with the 2018-2019 and the 20202021 Year End columns included Motion Passed

SC is there any updates on the facility will they have the repairs done for the Nationals. JF the facility said they would be ready months before we are to arrive.

Next meeting will be October 12, 2020 at 8:00 EST

Motion to Adjourn JP Second SC Passed Meeting was adjourned at 9:57 PM EST Respectfully submitted Janet Pavilonis

Committee Members:

Voting Members Attending:

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(SC) Scott Clifford

(AS) Annette Stapleton USA Roller Sports Board Member Athlete Representative

(KG) Kay Gallatin USA Roller Sports Board Member

Non-Voting Members Attending:

(MJ) Mike Jacques Chairman of the Board USA Roller Sports, Finance Chairman

(PM) Penny Marchiel USA Roller Sports Treasurer

(AT) Al Taglang Foundation Representative

(ES) Eric Steele Executive Director

Absent:

(JF) John Fearnow USA Roller Sports President

Meeting Started at 6:05 PM EST

Motion to Accept last meeting minutes SC Second AS **Passed** Unanimously

Old Business:

Action Item to Staff open point: Eric to follow up with Tina. Verify with Sport 80 that skaters that register with a club that has a club ID ending in L (Star Charter) can only obtain a Star Membership and not allow Skaters to register for a competitive membership with a Star Charter club.

Action: Per ERIC any membership can be bought for any charter. To avoid this will USARS staff will need to highlight members (coaches, skaters and clubs) on the members list that is published on the USARS website.

Discussion: It is possible for a person to register a star skate charter (free), but then they pay for a full membership to compete. There could be a potential for revenue loss in that competitive skaters should registering under a fee-paying charter club. Additional potential revenue loss is where a coach can register for the free membership under star skate program and still coach at competitions. Confirmed Information is all available on the USARS membership website indicating Star membership types and charter types. The only way to monitor this is to have the meet directors confirm the correct memberships and charter by reviewing the list and preventing participation in competitions for Star members (coaches and skaters). It was also noted there is a discrepancy between the paid memberships and the names on the list. Members will not be listed on the website until aspects of membership are complete (background check and safesport.

RESOLVED

New actions: Eric highlight all "star" memberships on the list published on the website.

Action Item to PM open point: Investigate where the donation money is donated by Dan Hyde from fund raising to help the speed world team. This donation was received and recorded as a GL transaction to World Speed. **RESOLVED**

Action Item to PM open point: AR write-off should be applied to the bad debt allowance. Penny to work with Michelle on the AR and the allowance. Open point Bad Debt allowance to be increased to match the AR... **BAD DEBT ALLOWANCE** was increased at YE to reflect the open receivables from 2016-2018 @ 90% of the receivable. Increase was about \$4,500. Some people are paying now so this amount held out each year as bad debt allowance may go down. **RESOLVED**

Action Item to MJ open point: Workman's compensation insurance invoice was incorrect MJ waiting to hear back from Foy. Foy's office says there is no reason to pay the WC bill as it is not due, don't worry about it. **RESOLVED**

Action Item PM to add outstanding AP to the Cash Flow Report: Cash Flow has been updated with 4 payments. **RESOLVED**

Action Item JF to speak to donor Bud Engle regarding sponsorship fund balance. John has not been able to connect with Bud Engle yet. **STILL OPEN**

Action Item to PM to provide a report to compare daily deposits September through December. Too look at deposit flows. Penny will work on this before the next month. **STILL OPEN**

New Business:

Payroll transfer will be done manually each pay period rather an automated monthly transfer to keep the balances a more accurate amount.

Financial updates- Revenue is a little lower than the report provided to finance because of accruals for last year. Donations are being shown on the financials as a reduction of expenses. This was discussed as to whether this is appropriate or not, but this decision was made by the accountant. Outstanding checks are being worked on to get those checks that haven't cleared the system resolved. Some of those amounts may be donated back and some will have the check reissued. Cash flow has been changed to show the audit payments starting in October.

Membership overview from sports80 also provided to the finance committee. This shows the amount of revenue for memberships and has been reconciled to funds received. There is still working being done to show the breakdown of revenue by memberships types by Sport. Recommendation that free memberships be categorized separately from the list so the math can be done to prove out the revenue received. There are still some manual memberships being received by the office. Once received they are accepted and then added to the sports80 system. There has been quite a bit of increase in the donations being sent in through sports80.

NEW ACTION: Eric to advise when Sport80 reports can be provided with membership type by sport. Eric to advise when Free membership will be categorized separately.

Budget items - Discussion are still on going with the museum and whether any funds will be received from them to help cover their costs. The museum has asked to see a breakdown of what the hard dollar costs are. Employee benefits are being looked at to see if there can be a change done to insurance to save the organization some funds.

Insurance updated – All insurances are being reviewed at this time to obtain costing information. The membership numbers at 8/31/2019 are used for these comparisons.

Need to discuss protentional revenue increases by either national entry fees or membership registrations. These amounts need to be discussed at either the Fall board meeting or the Spring board meeting.

Next meeting will be November 14, 2020 at 8:00 EST

Motion to Adjourn SC Second KG Passed

Meeting was adjourned at 9:20 PM EST

Respectfully

Submitted

Kay Gallatin

Sport Committees	
Figure	
Janet Pavilonis	Fall 2021
Tony Berger	Fall 2021
Joyann Barber	Fall 2021
Doug Adams	Fall 2021
Curt Craton	Fall 2022
Jodee Viola	Fall 2022
Jaymee Meloy	Fall 2023
Lawaun Modrich	Fall 2024
John Peck	Fall 2024
Katelyn Rodgers	Fall 2024
Speed	
Gypsy Lucas	Fall 2021
Deborah Alpers	Fall 2021
Jay Ingram	Fall 2022
Kelly Springer	Fall 2022
Tony Cabral	Fall 2022
Erin Jackson	Fall 2023
Mary Allmond	Fall 2023
Dennis King, Jr.	Fall 2023
McKenzie Brown	Fall 2024
Caleb Wakefield	Fall 2024
Rink Hockey	
Duane McMinn	Fall 2021
Jim Jost	Fall 2021
Scott Ferguson	Fall 2021
Bryce Robinson	Fall 2022
Rachel Trussell	Fall 2022
Jim Trussell	Fall 2022

Tom Hughes	Fall 2023
Pat Ferguson	Fall 2023
Rodrigo Calvo-Leni	Fall 2024
Brent Sisson	Fall 2024
Inline Hockey	
Keith Noll	Fall 2021
David Marmorstein	Fall 2022
Charlie Sgrillo	Fall 2022
Jonathan Mosenson	Fall 2022
Jon Roux	Fall 2023
Melanie Bogus	Fall 2023
Dustin Brown	Fall 2024
Charlie Sgrillo, II	Fall 2024
Roller Derby	
Fernando Regueiro	Fall 2021
Robyn Clark	Fall 2022
Misty Greer	Fall 2023
Stephen Carter	Fall 2023
Sabra Bunger	Fall 2023
Christina Gerrish	Fall 2024
Carrie Craft	Fall 2024
Standing Committees	
Executive	
Heidi Permatteo	Ex Officio
Stephen Carter	Ex Officio
Kay Gallatin	Fall 2020
Heidi Permatteo	Fall 2020
Ali Kiger	Fall 2020
Annette Stapleton Heywood	Fall 2020

Finance	
Heidi Permatteo	Ex-Officio
Penny Marchiel	Fall 2021
Kay Gallatin	Fall 2021
Janet Pavilonis	Fall 2021
Annelle Anderson	Fall 2021
Annette Stapleton Heywood	Fall 2021
Stephen Carter	Fall 2021
Compliance, Ethics & Eligibility	
Curt Craton	Fall 2020
Ken Shelton	Fall 2020
John Peck	Fall 2020
Christina Gerrish	Fall 2020
Gloria Manning	Fall 2020
Hannah Patawaran	Fall 2020
Lani Nacol	Fall 2020
Jessica Gaudy	Fall 2020
Shane Enlow	Fall 2020
Committee on Committees	
Heidi Permatteo	Current President
Annette Stapleton	Spring 2021
Stephen Carter	Spring 2021
Allison Kiger	Spring 2021
Annelle Anderson	Spring 2021
Nominating	
Trace Hansen - Chair	Fall 2021
Annette Stapleton Heywood	Current AAC Rep
Joyann Barber	AAC Alternate
North East - TBD	Fall 2021-rotating
South East - TBD	Fall 2021-rotating

East - TBD	Fall 2021-rotating
North Central Region –TBD	Fall 2022-rotating
South - TBD	Fall 2022-rotating
Great Lakes –TBD	Fall 2022-rotating
South Central - TBD	Fall 2022-rotating
South West - TBD	Fall 2022-rotating
North West - TBD	Fall 2022-rotating
Athletes Advisory	
Allison Kiger	Fall 2021
Charlie Sgrillo II	Fall 2022
Bill Mihay	Fall 2023
Erin Jackson	Fall 2023
Athlete Elected TBD	Fall 2023
AAC Rep	Fall 2024
AAC Alternate	Fall 2024
Special Committees	
Hall of Fame & Awards	
Annelle Anderson	Fall 2020
Tom Hughes	Fall 2020
John Gustafson	Fall 2020
Keith Noll	Fall 2020
Buggy Almond	Fall 2020
Elite Coaches	
Tom Hughes	Fall 2020
Bob Labriola	Fall 2020
Ken Shelton	Fall 2020
Gloria Manning	Fall 2020
Jim Pringle	Fall 2020

National Championship Planning	
Danny Brown	Fall 2021
Ed Harney	Fall 2021
Jim Jost	Fall 2021
Stephen Carter	Fall 2021
Gypsy Lucas	Fall 2021
John Fearnow	Fall 2021
Mykal Pedraza	Fall 2021
Education/ Star Skate	
Annette Stapleton Heywood	Fall 2021
Heidi Permatteo	Fall 2021
Gypsy Lucas	Fall 2021
Patricia Leazier	Fall 2021
Stephen Carter	Fall 2021
Mykal Pedraza	Fall 2021
Communications and Technology	
Charlie Sgrillo II	Fall 2021
Roberta Jackson	Fall 2021
Christina Gerrish	Fall 2021
Heidi Permatteo	Fall 2021
Jazzman Foster	Fall 2021
Cara Ross	Fall 2021
Patricia Bauler	Fall 2021
Academy Leaders- Figure	
Vickie Bateman	Fall 2021
Missy Lingo	Fall 2021
Candice Heiden	Fall 2021
Robyn Young	Fall 2021
Tony Berger	Fall 2021
Cindy Schrader	Fall 2021
Jodee Viola	Fall 2021
Marie Gaudy	Fall 2021
Carlesa Williams	Fall 2021
Pat Jacques	Fall 2021