



ADDENDA
2018 USA ROLLER SPORTS
SPRING SEMIANNUAL BOARD OF DIRECTORS MEETING
Lincoln, Nebraska

USARS President's Report.....	Addendum A
USARS Executive Director Report.....	Addendum B
Museum Report.....	Addendum C
Slalom Committee Minutes.....	Addendum D
Inline Hockey Committee Minutes.....	Addendum E
Speed Committee Minutes.....	Addendum F
Derby Committee Meeting Minutes.....	Addendum G
Figure Committee Meeting Minutes.....	Addendum H
Rink Hockey Committee Meeting Minutes.....	Addendum I
Executive Committee Meeting Minutes.....	Addendum J
Finance Committee Meeting Minutes.....	Addendum K
Nominating Committee Report.....	Addendum L
USARS AAC Representative Report.....	Addendum M
Special Communications and Technology Committee.....	Addendum N
Special Compliance Committee Report from Chair.....	Addendum O
USARS Athletic Trainers Policies and Procedures.....	Addendum P

President's Report
April, 2018

I would like to take this opportunity to thank the board for their confidence in voting me in as President. This would not be possible without the support of the board, officers, executive committee, and staff. The leadership before my presidency with both Danny Brown and Bill Spooner have started some important changes in USARS and I am excited to see their visions moving forward and to see USARS always growing and changing.

The Executive Director Committee did a great job of searching through the candidates for the position and identifying several candidates to interview. These candidates were narrowed down through an initial screening and a smaller group of candidates were invited for a face-to-face interview. Each candidate was asked to give a short presentation about what they could bring to USARS, meet with the staff, tour the museum and a final conversation with the search committee and myself. Through this process we are pleased that Eric Steele joined our staff and jumped right in to learn all about USARS and bring his expertise from the Boy Scouts to our organization.

Membership has gone through some growing pains with the new development program brought on board this year. I have been hearing reports of lots of new skaters coming out and trying the different disciplines. As with any growth there are challenges with procedures that are discovered during the process. One of these was a waiver that was being offered for programs that were no longer needed with the new membership cards.

With the US Gymnastic in the news lately it has brought additional awareness to Safe Sport program. USARS has been on the forefront of the adaptation with this program, but there have been a new pressure and awareness from USOC to make sure we are fully compliant with this training. Eric and I will be attending a meeting with Safe Sport on April 18th and will update everyone on this information during the Board meeting.

Technology Update

The new membership system Rsportz has continued to have some growing pains. The staff is meeting with the team from Rsportz to continue improving the product for both the members and the staff. Some recent improvements were 1) membership lists available online 2) better CSV files for reporting 3) an option for members to donate the fees which are currently reducing the membership payment received by USARS and 4) working on ways to electronically report results for events such as Nationals.

Changes have happened in the last few months in that management of the website. The website for USARS is part of the USOC platform and therefore anyone managing the website needs to be trained and approved by USOC. Rsportz and the staff have taken the training and now have access to post and make changes.

This new access for the website allows an opportunity to discuss and develop a new format and layout of the website. Some small changes have been made as we can, but a new special committee has been developed to better develop how to create the best experience for the member we can. This Communications and Technology committee will research and recommend ways to improve the website, social media, sports discipline communications access and procedures. This is an exciting opportunity to allow direct access for the sports disciplines to structure the information for their groups better.

As you have seen by Eric's updates have made some changes to the technology in the office. The phone system is updated and new computers have been provided to the staff.

Attorney General Agreement

It is good to finally have a completed agreement with the Attorney General. I want to again thank Bill Spooner and Danny Brown for the work they did in both the gathering the material for the investigation and negotiating the final document. Under their leadership we started down the path of updating and clarifying procedures so the reporting requirements to meet the agreement are becoming part of our everyday business practices.

Financial reporting and transparency are an important component of this process. Quick Books was implemented to help simplify reporting. There are still conversion concerns with the balance sheet portion, but the monthly income and expense reports are being forwarded to the Finance Committee. Until the balance sheet conversion is complete the final trial balance report for last fiscal year have not been sent to the auditor/tax accountant yet. We continue to work through reconciling the ending balances reported on the 2016 990 tax return to beginning balances for 2017 in Quick Books. This will be completed by the end of April and forwarded to the Auditor. An extension has been filed for the tax return and it is due July 17th.

Nationals

The planning committee has been working hard to get ready for this upcoming Nationals season. Ricci has agreed to continue part time through Nationals this year as we transition Eric into this major event. The Banked Track and Road Nationals (formerly know as Outdoor Nationals) is scheduled for mid May this year to accommodate Worlds being July 1-7th. The velodrome is now covered which is good for the banked track portion, but it should be interesting to see what type of weather there is for the road portion as this is May in Colorado.

The proposal had been published requesting information for interested locations for the 2019 and 2020 Indoor Nationals. I look forward to seeing what new and exciting options are out there for new locations. As everyone knows the membership spoke up through a survey and they would prefer the 2019 Nationals be some where other than Lincoln as 3 years in one location are enough. The decision was made to offer a 2-year agreement as in 2020 the Speedway Village would be available, but the funds we receive from the Lincoln CVB would not be so it make sense to go where the financial support would be.

Financial Recap

Our financial position continue to be strong so some exciting expenditures have been made to help support the membership and give the staff better tools to support the membership. Support for Pan American teams (2017)

- 1) Support for World Team staff (2017)
- 2) Send Figure Judges to Roll Art Seminar (2018)
- 3) Purchase equipment for use with new Roll Art scoring system (2018)
- 4) Upgrade office computers (2018)
- 5) Upgrade phones and internet (2018)
- 6) Support for World Team staff (2018)

7) Paid down Foundation Loan balance \$25,000 (2017) and \$25,000 (2018)

Profit and Loss Overview	2016	2017
Income*	1,644,637	1,465,895
Expenses	1,352,492	1,293,284
Profit/Loss	292,145	172,031

*Note – Items report as income in the past such as world team payment for expense incurred on their behalf are no longer recorded as income now. This will cause the income to decrease until this policy normalizes.

April 27-29 Executive Committee & Board Meeting

Executive Director Report

Where to begin? This is my first significant piece of documentation where I get to share my first few months of being in the position. The challenges, the successes, and the entire process that comes with getting to know not just one sport, but multiple sports and the world around each of those disciplines, their culture, their history and the personalities tied to all of them. Along the way the scandal of athlete abuse issues unfolded onto the national stage and the world of SafeSport has become the number one priority of this organization. In February the US Senate launched an investigation in to those practices, and that followed with an even more detailed request from the US House. Both of which were answered and will be covered in more detail along with a SafeSport update later in this report. This all on top of the Attorney General Consent Agreement being finalized, and now the implementation of it. These realities are just the tip of the iceberg for these past few months and moving forward.

My objective with this report will be to bullet point what I consider to be the most areas of note and importance to share below and to then address these areas with more detailed discussion as they appear in our overall agenda through the upcoming onsite weekend meeting of April 27-29.

- Attorney General Agreement Implementation
 - Establishment of a Business Dropbox file storage has been established, where documentation will be available to active Executive Board members, original signers of the agreement (should they leave the board), the Attorney General's designee, and our legal counsel. This Dropbox will be maintained by the Executive Director, and supporting materials will be made available via physical binder in the USARS offices, should the AG request to see the documentation first hand.
 - We are required to report quarterly, and a timetable worksheet is available in the file for board members to access the agreement's current status.
- US Senate & House Investigations
 - Original Letters & Responses are available as attachments with this report. To date, no further action has been requested, but should they arise, obviously they will move to a top priority status to implement by the staff.
- Staffing
 - In accordance of the Attorney General Agreement (#31), I am required to be excused from our meeting at some point, and to allow the board the opportunity to discuss issues without my presence, to include issues that may be employee related or specific to myself while in session. As a result, I feel that the staffing portion of this report is an appropriate time during the agenda for me to excuse myself.

- As a result and in advance of the excusal, I will deliver a verbal report specific to staffing, issues such as insurance, benefits, the employee handbook, PTO and general staff goals, progress, options and HR related topics.
- SafeSport
 - By far the leading issue since taking the position on.
 - We have had a spike in reports as a result of our membership being educated and also what is believed to be general desire and felt obligation to report. The spike also correlates with other NGB's receiving similar increases. And while the data is still being calculated, it is clear that the MeToo movement and the recent Larry Nassar investigation, conviction and sentencing have most likely driven the spike in reporting, as their placement on the timeline and the report spiking literally parallel one another.
 - The forward moving aspects revolving around compliance and NGB management of this are going to be a monumental effort and will require all corners of our organization to act. Some changes will be easy, others will be monumental. Some will have a financial commitment to them, and require multiple steps. As a result, I am requesting this be a presentation for our Executive Board through either this board meeting if time permits or a later to be scheduled separate subject specific webinar for the board to be brought up to speed on. With the result to formulate an action plan moving forward. From there to then implement the process to bring our overall coaches, officials, parents, membership and USARS community into one umbrella of thinking and understanding of what will be the most important issue we will face, as an organization, moving forward.
- Computers and Technology
 - New office wide equipment in place to now handle our needs and effectively reach our membership. This includes higher speed internet, portability with laptops, new phone system. The one negative, is the lack of traditional software and the growth toward monthly subscriptions with services such as Photoshop, Jotform, Concur for example. Technology evolves and so must USARS.
 - To support this, a communication and technology committee has been established. Minutes from that meeting are attached, along with 3 motions and approval votes that were held by the committee and are recommendations to the USARS board.
- USARS Offices
 - House is officially under lease agreement for \$1300 a month. Details of the property management agreement are available upon request.
 - Placement of new signage for tenant parking, directions to the front entrance, deliveries and accessible access to the museum with a new doorbell system.
 - Free carpeting donation of a podium and area established to have guests take a photo atop the podium and thus open up some grassroots social media postings and memories.

- General Clean Up – there has been a much-needed effort to remove office clutter and trash.
- Expanding the Museum’s footprint. A great example of this is the conference room shelves.
- Potential Future Improvements
 - Outside Flag poles
 - Need to repaint parking space lines
 - Tree Limb Trimming
 - Continued Year Around Service Plans on the buildings to be maintained.
- Marketing, Social Media, Website
 - Entire Staff Website Trained to make basic changes and some significant changes to the website.
 - More frequent and engaging social media posts that reach over 20,000 followers.
 - Complete transfer of website and social media services from Mist Consulting
 - Weekly Newsletters through Constant Contacts to over 6,000 emails
 - Purchase of new display materials and promotional give-aways to use at Nationals, Conferences and Events.
 - Purchase of Advertising in Local Magazine Strictly Business to promote Nationals, to include a monthly press release, and an employee profile. This is short term and for the months of May, June, and July. It has a distribution to most local businesses and over 10,000 subscribers in the Lincoln Area and will assist in establishing our local marketing footprint.
- Other Areas
 - There are a variety of other areas to address that I will be prepared to participate in with discussion or validation on, such as membership, individual sport committee’s, the National Championships, and finance for example that are standard to the overall agenda already in place, and most of all not needed to be reduplicated in this specific Executive Director’s report.
- Personally
 - I have finally completed a full time move to Lincoln, NE. To the board, I thank you for the needed time and understanding you have provided for me to accomplish this most significant undertaking.



NATIONAL MUSEUM OF ROLLER SKATING

4730 South Street, Lincoln, NE 68506-1256 Phone: 402-483-7552 Ext. 16 Fax: 402-483-1465

April 27, 2018

Over the past year, we have faced some challenges and have solved some of them. This report will bring you up to date with the museum operations.

This year we have hired a part-time person Rhonda Cann to run the museum and organize the operations. She, in turn, has brought on some volunteers to man the museum and help with the operations. Rhonda has been a great asset to our museum.

We have purchased a new computer, this will help us to organize our records and archive our records. I would like to thank Bud and Shirley Engle for their help in the purchase of the computer.

This month we are starting our new membership drive. With the help of Joe Nazzaro we will do an extensive mailing to every rink in the United States. Joe has offered to cover the cost of the mailer and is working with Nellie Anderson Lillie to work on a system to maintain the list of the members.

We are installing some chip readers for charge cards, so we can take charges for dues and merchandise and other things. This will also assist us in our efforts to raise more money through the raffle

Over the next 3 months, we will update the website and our Social Media. We have hired Trust Workz to develop our site. They will donate a lot of these services. They also will ask all of their current customers to link their site to our site.

Over the past year, we have had several donations of items to the museum, some of these are very unique and items that the museum does not have. We also have put together items that can travel to the regional trade shows to extend our reach.

During the next fiscal year we will put our emphasis on fundraising. We would like to increase our membership by at least 50% over the next 4 years.

I want to thank USARS for their continued support and look forward to the years to come. I also want to extend a special thanks to Peggy Young for her help with our transition and to Melannie for her help with our accounting.

I also want to thank Eric for his support.

Kim Wall
President of the National Roller Skating Museum

Minutes of USARS Slalom meeting December 6th 2017

Present:

Mason!
Francis
Sonic
Naomi
Dex

Not Present:

Denni
Joe
John

Next meeting date:
January 3rd

Education

More slalom instructors (Mason):

Mason is teaching saturday classes at 3 rinks working mostly with kids and trying to have kids help other kids.

Mason knows at least 2-3 people that want to certify

More slalom friendly indoor location for bad weather areas (Joe):

Previous AIs:

Dex will check in with Gabriel Park (Dex)

Schools involved with slalom (Denni):

Afterschool program where kids get to see it (Mason)

Previous AIs:

AIs:

More demos / workshops throughout the USA (Joe);

Weekly classes in NYC being started by Sonic

Previous AIs:

AIs:

Create instructional videos and other web based learning (Alex)

Recorded some with Isabella to send to Alex.

Previous AIs:

Create DVD of slalom trick demo videos (Denni, Sonic)

AIs:

Develop grading program (Naomi):

Previous AIs:

Reach out to Trish of Skatela about setting up YouTube for grading vids (Sonic)

Do online grading for grade1 and grade2 for the Atlanta crew with Greg Tinney (Naomi)

- Did video testing for about 3-4 that passed and 1 that didn't for grade 1. Grade 2 not done yet.

Finish developing a beta iPhone app for the first 3 grade level videos with a slick UI (Sonic)

Web presence / communications

Social media (Sonic):

Previous AIs:

AIs:

Have Younger skaters producing videos (Denni, Joe)

SoCal skaters have been putting together tons of clips

Previous AIs:

AIs:

More USA skaters can enjoy Slalom through pics / videos / art (Dex):

3 total pieces on that project with artist profiles linked. One on instagram. Hoping to get 8 pieces before doing a show. After that set up a web exhibition

Previous AIs:

AIs:

Competitions

Boston Area (Denni)

Cambridge Skate Fest - 6 senior and 6 junior competitors

Portland - April to May

LA - support from Noah, Hamid, Lena - May/June

Nationals - Seattle

- Seattle Center
- Paramount theater
 - August would be best. 4th weekend preferred
- 3 international

More skaters taking part in competitions (Francis): no progress, possible event for Jr.s/kids in SF

Kids are out all the time and with cones

Potential Battle at Golden Gate Park over the summer

USA More involved with other countries again (Denni)

Mason will try to do a couple of competitions while visiting Europe

2018 things to try/continue

Look at doing things like Bill Stoppard - explain the journey with voiceover.

“And then this happened”. “What I did there was...”

Competitions (See above)

Social media - Dex and Sonic to figure out. Content is the biggest issue

Grading program

- More people being able to grade

Demos → Grading program / resources hook

Instructors

Another option that can be sold as not just teaching others but about improving your own skating or skills.

Teaching classes

Community Center classes (Dex). - Big age range and demographic

Atlanta crew (Greg Tinney)

NYC slalom (Sonic)

Washington state slalom (Mason)

Massachusetts (Denni)

Slalom Minutes January 3rd, 2018

Present:

Sonic
Naomi
John

Not present:

Mason
Denni
Dex
Joe
Francis
Alex

Next meeting date:

Wednesday, January 17th

Went over committee member requirements and commitments

- Need for members to be on the call (or at minimum provide updates)
- Need for members to contribute meaningfully to goals

Determined overall mission

- We strive to increase US participation in slalom, which can take place through the following channels:
 - 1 - Take a class
 - 2 - Get graded
 - 3 - Participate in a competition
 - 4 - Become and instructor
 - 5 - Share slalom online
 - 6 - Enjoy vicariously

Established success criteria for each channel

1. Take a class - 200 class participations by June 30
2. Get graded - 50 gradings
3. Participate in a competition - 5 competitions with total 80 participants
4. Become and instructor - 10 new instructors
5. Share slalom online - 10 posts a week across all US social media
6. Enjoy vicariously - 25 events with exposure by June 30

Minutes January 17th, 2018

Present:

Sonic
Mason
Naomi
Francis
Joe
Denni (ish)

Not present:

Dex
John
Alex

Next meeting date:

February 7th

Membership requirements

Take a class (200 class participations by June 30)

- Have regular classes and workshops (Sonic, Joe, Dex, Denni, Mason)
- Keep track of teachings (Naomi, Denni?)
- Create online “database” (website or calendar) of all the recurring classes as well as special workshops or regular meetups (Sonic)

Get graded (50 gradings)

- Have gradings
 - Get more graders for grading program (Naomi)
- Create online resources for participants and grading
 - Demo videos of grading program on YouTube and phone apps (Sonic)
 - Easy to access for slomers to resources for learning like existing videos or links to instructors (Sonic)
 - Online grading system for grading program (Sonic, Naomi)
- Promote grading program
 - In classes
 - Create/find website with information (Sonic)

- Create flyer for grading program (Joe)
- Through social media and web resources

Participate in a competition (5 competitions, 80 participants)

- Have Portland Competition (Mason)
- Have LA Competition (Mason)
- Have Seattle Nationals Competition (Mason)
- Have San Francisco Competition (Francis)
- Have Boston/Cambridge Competition (Denni)
- Have another east coast competition (Sonic)

Become an instructor (10 new instructors)

- Hold certifications (Naomi)
- Sell teaching certification as not just teaching others but about improving your own skating or skills (Naomi)

Share slalom online (10 posts per week across all US based social media)

- Generate content for social media
 - Gather content from USA slalomers (Mason, Sonic, Dex, Joe)
 - Cherry pick from our past event pics and vids (Sonic, Dex)
 - Get pics and videos from classes and events (Joe, Mason, Sonic, Denni)
 - Create Bill Stoppard / Shawn Unwin style videos with journey / voiceover (Mason)
 - Generate instructional content (Alex)
- Share content through social media channels (Sonic, Dex)
- Encourage USA slalomers to share their content (Dex, Sonic)

Enjoy slalom vicariously (slalom is visible at 25 events by June 30)

- Present slalom through art (Dex)
- Show off slalom on screens at roller rinks (Denni, Sonic, Joe)
 - Create rink appropriate videos from the grade videos
 - Format videos into DVDs and mail them out to John Fearnow
 - Reach out to other rinks to see if they're interested
- Have demos, performances, and “slalom for everyone” style workshops at non-slalom events
 - At races (North Shore Inline Marathon, Skate of the Union, Saguaro Sunrise) (Sonic)
 - At derby bouts (Joe)
 - At roller rinks (Mason, Joe, Sonic)

Slalom Minutes February 7th, 2018

Present:

Sonic
Naomi
Francis
Dex
Joe
Mason

Not present:

John
Alex
Denni (sent notes)

Next meeting date:

Monday March 5 at 2pm PST / 5pm EST

Membership requirements

Update notes process

Denni:

Keep track of instructor teaching numbers

- Will put together a spreadsheet for this and some system for instructors to put in numbers

Have regular classes or workshops

- Working on slalom classes in two areas: Derby and Rink.

Gather pics and videos from classes / events and send to Dex/Sonic

- TBA after classes get secured.

Be point person for Boston/Cambridge competition

- No info yet

Create DVDs to show off slalom on screens at roller rinks

- Will speak with Sonic on plan of action

Mason:

Organize Portland competition

- Talking to Becky about securing April 8th

- AI: Secure date and location and event up on brown paper and facebook event

Organize (or be point person) for LA competition

Slalom Minutes March 5th, 2018

Present:

Dennis
Francis
Joe

Not present:

Sonic (sent notes)
Mason
Dex

Next meeting date:

Membership requirements

- Sign up on USARS
 - Who has completed?
 - Dennis
- Sign two forms
 - Who has completed?
 - Dennis
- Can we find out how many members we have in usars slalom?

Dennis:

Keep track of instructor teaching numbers

- Existing AI: Put together a spreadsheet for this and some system for instructors to put in numbers

Dennis update: Haven't done this yet.

Have regular classes or workshops

Dennis update: Will be scheduling a meeting with the rink owners.

Gather pics and videos from classes / events and send to Dex/Sonic

Dennis update: Haven't had any classes or events yet. I will be sure to take pictures during our next session at the rink.

Be point person for Boston/Cambridge competition

Slalom Minutes April 4th, 2018

Present:

Sonic
Denni
Mason
Joe

Not present:

Next meeting date:

Weds May 2

More USARS requirements...

Dennis:

Keep track of instructor teaching numbers

- Existing AI: Put together a spreadsheet for this and some system for instructors to put in numbers

Have regular classes or workshops

- Previous AI: Schedule a meeting with the rink owners.

Still hounding the rink about classes

Gather pics and videos from classes / events and send to Dex/Sonic

- Previous AI: take pictures during our next session at the rink

Be point person for Boston/Cambridge competition

Create DVDs to show off slalom on screens at roller rinks

- Previous AI: Look into creating a DVD

Mason:

Organize Portland competition

- Previous AI: Secure date and location and event up on brown paper and facebook event

Possibly september or october

Organize (or be point person) for LA competition

- Previous AI: Speak with Hamid when he's back in the country

Organize Seattle Nationals competition

- Previous AI: Figure out getting sport court

August 24-26 dates confirmed

Have regular classes or workshops

Mar 3rd: 6 + 8

Mar 10: 7 + 5

Mar 17: 8 + 6

Mar 31: 4 + 9

Send pics and videos from classes and send to Dex/Sonic

- Previous AI: next classes take some pics

Gather content from USA slalomers and send to Dex/Sonic

- Previous AI: Maybe get a few things

Show off slalom formally at roller rinks

Transform teenager into YouTube star

- Previous AI: continue to encourage

Check in with Oaks Park for April Competition

Joe:

Create flyers for grading program

- Previous AI: work on flyers before next meeting.

Send pics and videos from classes and send to Dex/Sonic

- Previous AI: ask someone to take pics at class.

Gather content from USA Slalom Skaters and send to Dex/Sonic

- Existing AI: send what you can

Show off slalom formally at roller rinks

Show off slalom at derby bouts

Have regular classes or workshops

Last classes: 4, 4

Dex:

Dex update:

- Found one more potential artist.
- Posted a couple times.
- Downloaded and used repost app.
- Also could use more content/don't have any more content from previous events to post.

Share content through social media

Cherry pick media from our past events

Gather content from USA Slalom Skaters

Encourage USA Slalom Skaters to share their content

Present slalom through art

Have regular classes or workshops

Sonic:

Create online "database" (website or calendar) of all the recurring classes as well as special workshops or regular meetups

Existing AI: reach out to all instructors to get info and make basic site that will work with other stuff on sites

- Haven't done so yet but we'll post this info on the Skatela grading webpage

Share content through social media

Cherry pick media from our past events

Gather content from USA Slalom Skaters

Encourage USA Slalom Skaters to share their content

- Low priority

Develop online grading system

- Low priority

Make grade based videos accessible on YouTube, iOS, and Android

- Low priority

Create DVDs for roller rinks

- Joe sent me video files to add and Sonic put together grading video chapters for DVD as well.

Sample DVD is almost ready and set up to autoplay and loop so it works for rinks. Need to

figure out way to burn the disks.

Put all learning resources in one place

- Low priority

Organize east coast competition

- Low priority

Show off slalom at non-slalom events

- Showed off slalom at new Roller City rink in Colorado. Note they are looking for an instructor and I'm talking with Warren Koenig who's interested

Have regular classes and workshops

- Numbers for last 3 weeks, 3, 2, 1 in Brooklyn.

Francis (advisory role)

Organize San Francisco competition

Send pics/video of San Francisco slalom action to Dex/Sonic

Alex (advisory role):

Generate instructional content

Dennis update: his competition is not scheduled yet.

Create DVDs to show off slalom on screens at roller rinks

Dennis update: Received information from Sonic around DVD creation.

Dennis update: Will look into creating a DVD this Saturday.

Mason:

Organize Portland competition

- Existing AI: Secure date and location and event up on brown paper and facebook event

Organize (or be point person) for LA competition

Existing AI: Speak with Hamid when he's back in the country

Organize Seattle Nationals competition

- Existing AI: Figure out getting sport court

Have regular classes or workshops

Send pics and videos from classes and send to Dex/Sonic

- Existing AI: next classes take some pics

Gather content from USA slalomers and send to Dex/Sonic

- Existing AI: Maybe get a few things

Show off slalom formally at roller rinks

Transform teenager into YouTube star

- Existing AI: continue to encourage

Check in with Oaks Park for April Competition

Joe:

Create flyers for grading program

- Existing AI: Get together with Naomi and Trish and figure out what info needs to be on there.

Joe update: hasn't happened yet. Will work on flyers before next meeting.

Send pics and videos from classes and send to Dex/Sonic

- Existing AI: Dex will make it more a priority

Joe update: will ask someone to take pics at class.

Gather content from USA Slalom Skaters and send to Dex/Sonic

- Existing AI: send what you can

Show off slalom formally at roller rinks

Joe: done.

Show off slalom at derby bouts

Joe: not done.

Get videos to show on screen at roller rinks

- Existing AI: Get copy of DVD shown at Oaks Park

Joe: done.

Have regular classes or workshops

Joe: Done.

Dex:

Dex update:

- Found one more potential artist.
- Posted a couple times.
- Downloaded and used repost app.
- Also could use more content/don't have any more content from previous events to post.

Share content through social media

- Existing AI: get repost app

Cherry pick media from our past events

Gather content from USA Slalom Skaters

Encourage USA Slalom Skaters to share their content

Present slalom through art

- Existing AI: Hoping to keep acquiring over next weeks

- Existing AI: Get a show at a small gallery or cafe (few months down the line)

Have regular classes or workshops

Sonic:

Create online "database" (website or calendar) of all the recurring classes as well as special workshops or regular meetups

Existing AI: reach out to all instructors to get info and make basic site that will work with other stuff on sites

- Haven't done so yet but we'll post this info on the SkateIA grading webpage, which is ready (see below)

Create or track down webpage for grading program

- Existing AI: Pull together info and work with Naomi on content
 - Done. Webpage is now live at: www.skateia.org/programs/slalom

Share content through social media

- AI: Work with Dex
 - Need to reach out to Dex but he's been posting

Cherry pick media from our past events

Gather content from USA Slalom Skaters

Encourage USA Slalom Skaters to share their content

- Low priority

Develop online grading system

- Low priority

Make grade based videos accessible on YouTube, iOS, and Android

- YouTube and IOS are done and Android is on hold for a bit

Create DVDs for roller rinks

- AI: speak with Dennis to get a plan together

- Reached out to Dennis but haven't heard back yet.

Joe send me video files to add and Sonic put together grading video chapters for DVD as well.

Sample DVD is almost ready and set up to autoplay and loop so it works for rinks. Need to figure out way to burn the disks.

Put all learning resources in one place

- Low priority

Organize east coast competition

- Low priority

Show off slalom at non-slalom events

- Skater migration

Have regular classes and workshops

- Numbers are up! Last 4 weeks, 5, 3, 5, 6 (including roller skaters and 2 kids) in Brooklyn.

Francis (advisory role)

Organize San Francisco competition

- Talking to crew and there's some resistance for adults but interest in kids.

Francis update: Interest in having battle for kids in July or August.

Send pics/video of San Francisco slalom action to Dex/Sonic

- Not much going on right now and tough

Francis update: needs to start taking video.

Alex (advisory role):

Generate instructional content

- Back and forth with Noah and definitely want to do it. Looking at May or June

AI: Speak with Hamid when he's back in the country

Organize Seattle Nationals competition

- Paramount is reserved for those two days. Space there should be enough because we'll use the whole theater

- Dates are last weekend of August (24-26)

- AI: Figure out getting sport court

Have regular classes or workshops

- 14 and 12 students in the last two weekends

Send pics and videos from classes and send to Dex/Sonic

- AI: next classes take some pics

Gather content from USA slalomers and send to Dex/Sonic

- AI: Maybe get a few things

Show off slalom formally at roller rinks

- Daughter has been doing

Transform teenager into YouTube star

- She's very interested and in talks

- AI: continue to encourage

Joe:

Create flyers for grading program

- AI: Get together with Naomi and Trish and figure out what info needs to be on there

Send pics and videos from classes and send to Dex/Sonic

- AI: Dex will make it more a priority

Gather content from USA slalomers and send to Dex/Sonic

- AI: send what you can

Show off slalom formally at roller rinks

- shown off informally several times a week

Show off slalom at derby bouts

Get videos to show on screen at roller rinks

- AI: Get copy of DVD shown at Oaks Park

- Videos sent to Sonic

Have regular classes or workshops

- Teaching every other Saturday 2 and 6 in the last class alongside Dex teaching

Dex:

Share content through social media

- AI: get repost app

POST iOS APP

Cherry pick media from our past events

- Happening

Gather content from USA slalomers

Encourage USA slalomers to share their content

- Send out on instagram and facebook

Present slalom through art

- One artist dropped out but 2 others jumped in and 3 new pieces coming

- AI: Hoping to keep acquiring over next weeks

- AI: Get a show at a small gallery or cafe (few months down the line)

Have regular classes or workshops

- See above for Joe

- In contact with people at community center and will bring down physical info at the center to get an audience there

Naomi:

Organize gradings

- To be done by creating more graders

Create more graders

- Got in touch with others (Joe, Denni, Sonic)

- AI: schedule and conducted some training

Develop online grading system

- Low priority

Organize instructor certifications

- Got in touch with Natalie about doing one at Camp Skatela and also one in Seattle around nations. She'll be at Seattle but not sure about camp yet

- AI: Work with Mason to line up potential candidates

Sell instructor certification as way to improve own skating

- Low priority

Sonic:

Create online "database" (website or calendar) of all the recurring classes as well as special workshops or regular meetups

AI: reach out to all instructors to get info and make basic site that will work with other stuff on sites

Create or track down webpage for grading program

- Spoke with Trish and none exists and she gave access to website

- AI: Pull together info and work with Naomi on content

Share content through social media

- AI: Work with Dex

Cherry pick media from our past events

Gather content from USA slalomers

Encourage USA slalomers to share their content

Develop online grading system

- Low priority

Make grade based videos accessible on YouTube, iOS, and Android

- YouTube is live. iOS app already up, Android under development but low priority

Create DVDs for roller rinks

- AI: speak with Denni to get a plan together

Put all learning resources in one place

- Low priority

Organize east coast competition

- Low priority

Show off slalom at non-slalom events

- Skater migration

Have regular classes and workshops

- Last 4 weeks, 1, 1, 4, 6 (including roller skaters) in Brooklyn.

- Skater Migration

Francis (advisory role)

Organize San Francisco competition

- Talking to crew and there's some resistance for adults but interest in kids.

Send pics/video of San Francisco slalom action to Dex/Sonic

- Not much going on right now and tough

Alex (advisory role):

Generate instructional content

Monday, February 19, 2018

Attending: Chalie Sgrillo, Tyler Svoboda, Dave Marmorstein, Greg Era and Melanie Bogus

Missing: Jim Tamburino

Team Meeting – We would like to do a conference call with players and parents of minors on Sunday, 3/4/18. The calls will be split into two groups, based on when they are traveling to Italy. The Senior Women and Junior Men will be on the call at 7:00 p.m. EDT. The Senior Men and Junior Women will be on the call at 9:00 p.m. EDT. Questions will be answered.

Hotels - Request for hotels have been submitted. We are awaiting confirmation. There have been changes in where the teams will be playing. All women will be playing in Roana and all men will be playing in Asiago. We are required to stay in hotels provided by the organizing company in order to obtain transportation from the airport to and from the hotel and from the hotel to and from the rink. All women will be staying in Roana and all men will be staying in Asiago, pending hotel confirmation.

Airfare – Chalie has been working on flights. Our travel agent is looking at non-stop flights from JFK and PHL to Venice for the best pricing. She is considering booking through 3 airlines, Delta, American and United. If there is a substantial difference in price with a layover, this may occur. All teams will be traveling together to Italy. If a player would like to tour, they should do so after the games. There are two things we need to know now:

- We need to know which players are returning with the team on the departure date (7/22 for the first group and 7/29 for the second group) and which will be staying to tour Europe. We need a minimum of 10 players returning to obtain a discounted rate, which is expected.
- We also need to know from which airport, players plan on flying to JFK or PHL. People may book their domestic flights independently, but if they do so, they will need to supply an itinerary and will need to arrive at least four hours before the international flight departure.

Melanie will be sending each coach a spreadsheet. Each coach is asked to touch base with their team to determine the answers to these questions.

Dates – There has been a change of dates from those on the application. The first group (Senior Women and Junior Men) will leave the USA on 7/11 and arrive in Italy on 7/12. They will practice on 7/13 and the competitions will take place from 7/14 to 7/21. The team will depart on 7/22 for the USA. The second group (Senior Men and Junior Women) will leave the USA on 7/18 and arrive in Italy on 7/19. They will practice on 7/20 and will have a day off on the 21st. This is due to finals being played by the earlier group. The competitions will take place from 7/22 to 7/28. The team will depart on 7/29 for the USA. Chalie has secured practice for each team at a smaller rink in town. We hope to have an hour practice in addition to the official practice.

Helmets – We do not have a helmet sponsor so each team will have to wear a helmet in the same color, black, white or blue. The coach should make this determination, after consulting with his team. Black or white may be any brand. Blue helmets must be the same brand due to varying shades of blue. If players are using an existing helmet, they should remove any stickers. (On the form mentioned earlier that will be sent to coaches to gather travel information, there is a place to record the color helmet the team has decided on.)

Monday, February 19, 2018

Forms – Melanie is preparing a forms packet with information that is needed by all players. All information requested is needed for FIRS and USARS. Please impress upon players the need to follow the instructions very closely. With the number of players and staff and the number of forms, organizing the forms will be difficult. Coaches will be copied on the emails for their teams and may be asked to follow up with players to assure the emails are not going into junk mail. All forms must be printed, physically signed (no electronic signatures), scanned (no photos) and emailed. We do need a next of kin and we do need some forms to be notarized, even if parents or spouses are traveling with the player. There will be times when the player is not with these people and the Power of Attorney is needed in the event of an accident or illness during such times. We would like everyone to have the packet in hand before the 3/4/18 team meeting. Questions can be asked at that time.

Anti-Doping – All players and coaches are required to take an online anti-doping course on the WADA website. This is a 2-hour course and a test must be passed. This is required by FIRS in order to play. They will also need to attend a USADA webinar. If any player on the team has a doping violation, the championship will be stripped from the entire team.

Payments – The first payment was due on Friday. USARS was off today due to President's Day. As soon as an updated list is received, we will follow up with coaches.

Questions - Greg asked for a list of any contact information for his team. Melanie will compile one for each team and send to the head coach.

Inline Hockey Committee Teleconference

Sunday, March 25, 2018

7:00 p.m. EST

Attending - Jon Roux – Co-Chair, Chalie Sgrillo, Arlene Lehman, Dustin Roux – Athlete Rep., Melanie Bogus, Jim Tamburino (Jr. Men’s Team coach) and Tyler Svoboda (Sr. Men’s Team coach) Missing was Keith Noll, Jeff Manning and Jetta Ratcliffe.

Hotels – Melanie Bogus gave an update on the hotels. We did not receive our first several choices and this was difficult. At one point, the organizer was placing more than one player in a single bed. We were able to get a bed for each player. The Sr. Men and Jr. Men will be staying at Hotel Pennar in Asiago, the Sr. Women will be in Hotel Valbella in Gallio and the Jr. Women will be in Hotel Alla Posta in Roana.

Flights – Chalie Sgrillo gave an update on flights. He estimated 90% of players have contacted Shelley Lulow to book their flight or to provide their flight information. Shelley Lulow will be sending a report on Monday to let us know who has not been in contact. Players on the West Coast will fly from LAX to JFK. Players from the East Coast will fly from Boston to PHL or direct from Philadelphia. All flights should arrive in Venice within one hour of each other. Everyone will have to check bags once and pick them up in Venice. A couple families are going ahead of time.

Uniforms – Chalie Sgrillo is putting the list together. We currently have everyone’s sizes except for one new player on the junior women’s team. Chalie Jr. prepared an online form that players used to supply sizes. He will send an updated list by tomorrow. Jon will submit the list to Verbaro and we should have the uniforms by the end of May. Uniforms will include a home and away jersey, pants, a polo, a bag, shorts and gloves. Uniforms will be sent to Chalie Sgrillo for players on the east coast and Dave Marmorstein for players on the west coast and Arizona. Dave Marmorstein has agreed to get west coast uniforms to Tyler. Svoboda. We will need to verify addresses for any players to whom we will need to send uniforms.

Coaches/Staff Forms – Melanie Bogus will be sending instructions on forms, classes and requirements needed by coaches and staff. They will need to complete a background check, a Safe Sport Training Video, an Anti-Doping course by WADA and complete the World Skate Anti-Doping Form. All committee members will need to complete the background check and the Safe Sport Training Video.

Athlete Forms – Melanie Bogus updated the list and will send to the coaches this evening. A few players have completed all requirements. Several have not completed any requirements. Coaches on the call were asked to follow up with players to be sure they are receiving emails. We are waiting to see if athletes must obtain their USARS membership online or if we can submit the forms to USARS.

Men’s Team – An incomplete team roster was selected. One goalie was named when the team was selected. A rule does permit the committee to select a goalie from outside of the applications received if they feel the best goalie is not available. This was the case this year. The committee is leaning toward the possibility of adding Clay Taylor to fill the goalie spot. Ryan Marker resigned from his position due to work obligations. The committee discussed the possibility of asking for approval to add a player from outside of the application pool. Chalie made a motion to allow up to two skaters to be selected if they had not submitted an application by the deadline. This was seconded by Arlene and the vote was unanimous. Jon will present it to the Board of Directors at the April meeting.

Staff Changes – The committee approved the following changes to staff. Melanie Bogus will be the team manager for the Junior Men and Senior Women’s teams. Chalie Sgrillo will be the manager for the Senior Men and Junior Women’s teams. He will also be the assistant coach for the Senior Men.

Inline Hockey Committee Teleconference

Sunday, March 25, 2018

7:00 p.m. EST

Payments – Brent Benson will send an updated payment list this week. We believe most players are up to date with payments. A few are having trouble coming up with payments in a timely manner. We can work with them on their payment schedule. However, they need to book their flight immediately.

Helmets – Tyler Svoboda does not think he will be able to obtain helmets from his brother-in-law. He is contacting another supplier about the possibility of sponsoring the teams with helmets. The deadline to have a sponsor logo on the uniform is in two weeks. If a sponsor would be obtained after that time, we could add a patch to the uniform or a sticker to the helmet. All teams will use white helmets.

Executive Director – Jon Roux announced USARS has a new Executive Director, Eric Steele. Kay Gallatin is the President.

The meeting was adjourned at 7:54 p.m.

The minutes were approved by all five committee members who attended the meeting.

Speed Minutes (March 22, 2018)

Attendees: Jay Ingram- Chair, Kelly Springer Co-Chair, Gypsy Lucas, Erin Jackson, Harry Stuart, Kay Gallatin

Absent: Renee Hildebrandt, Chris Payne, Laura Gustafson, Shaun Pattison, Sara Hebbrecht

OLD BUSINESS

Team Selection

Discussion

-Jr. Age – Ages for Competition Season 14-18

-Jr 5000 meter race is an elimination only

-Fix tie breaker pts (to be done later)

MOTION--Accept the proposed Junior/Senior World Team Selection process that is outlined in the attached rule with language that specifies the new selection as attached. The process is being changed to accommodate the elimination of the 300 m race from worlds, which then eliminates the 300 from the team selection.

Motion by Kay Gallatin Second by Gypsy Lucas

Passed by Consensus - Approved 5, Against 0 Abstain 0

SEEDING FOR OUTDOOR NATIONALS

MOTION—Adopted the new proposed seeding rule change as attached. Seeding is being changed because of the elimination of the 300m race at worlds which is the basis of the existing rule.

Motion by Gypsy Lucas Second by Jay Ingram

Passed by Consensus - Approved 5, Against 0 Abstain 0

OFFICIALS FOR NATIONALS

Discussion

- Discussed process for officials approval and invitation. There is a set number of paid positions for Indoor National and Outdoor National. The applications are reviewed and a list prepared by the officials committee. This is then discussed and voted on by the speed committee. Once approved it is forwarded to the board for ratification and then invitations are sent to the officials. There may be some that decline the position and then alternates will be found. These alternates are decided by the officials and added to the list
- Discussed requesting more paid positions for next year from the Board. This will need to be ready for the October Board meeting.
- Discussed what type of evaluation system is done after the events to rate officials (both referee and supporting staff)
- Discuss finding volunteer announcers for the practices to allow the race announcers to have a break.

MOTION—Accept the Outdoor Nationals officials as noted with the exception of moving Kristine Heger to Chief Tabulator. Adjustments to the list to accommodate this adjustment provided.

Motion by Jay Ingram Second by Gypsy Lucas

Passed by Consensus - Approved 4, Against 0 Abstain 1

MOTION—Accept the Indoor Nationals officials list as noted pending filling the vacant positions and investigating any issues/protests from last year.

Motion by Jay Ingram Second by Kelly Springer

Passed by Consensus - Approved 4, Against 0 Abstain 1

NEW BUSINESS

- Work needs to be continued in developing clear and consistent vocabulary. This will be worked on and then forwarded to the regional reps for discussion and vote.
- Discussed distinction of 500m difference this year which will be 500 + D at Outdoor Nationals. This distance is different from 500 in the past, so the existing records will stand and the 500+D will be a new record

Minutes approved – 5 approved, 1 no answer of the 6 that attended the meeting

RULE CHANGES

SR441 Senior World Speed Championships Team Selection The Senior Men and Senior Women’s World Speed Team may each consist of six men and six women. The following point value will be awarded for each distance: 18 points for first place,

14 points for second place, 11 points for third place, 8 points for fourth place, 6 points for fifth place, 4 points for sixth place, 2 points for seventh place, and 1 points for eighth place.**The 1000m on Track will be awarded the following points: 22 Points for first place, 18 points for second place, 14 points for third place, 10 points for fourth place, 7 points for fifth place, 5 points for sixth place, 3 points for seventh place, and 2 points for eighth place. To be eligible, athletes must be at least fourteen (14) as of January 1, of the current competitive season.

SR441.1 Senior World Team - The Senior World Team shall include the following athletes:

- A. "A" Position, highest total points in the 500m + D Track, 100m Road, and ONE Lap Road Events
- B. "B" Position, second highest total points in the 500m + D Track, 100m Road and ONE Lap Road Events
- C. "C" Position, highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 15K Elimination, Road 10K Points, 20K Elimination
- D. "D" Position, Second highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 15K Elimination, Road 10K Points, 20K Elimination
- E. "E" Position, highest total points on the Track with emphasis on the 1000m**
- F. "F" Position, highest total points on road
- G. See section SR921.9 and SR921.10 for tie breaking formulas. **** WE NEED TO FIX FAST****

SR442 Junior World Speed Championships Team Selection The Junior Men and Junior Women's World Speed Team may each consist of six men and six women. The following point value will be awarded for each distance: 18 points for first place, 14 points for second place, 11 points for third place, 8 points for fourth place, 6 points for fifth place, 4 points for sixth place, 2 points for seventh place, and 1 points for eighth place.**The 1000m on Track will be awarded the following points: 22 Points for first place, 18 points for second place, 14 points for third place, 10 points for fourth place, 7 points for fifth place, 5 points for sixth place, 3 points for seventh place, and 2 points for eighth place. To be eligible, athletes must be at least fourteen (14) as of January 1, and no more than 18 years of age the current competitive season.

SR442.1 Junior World Team - The Junior World Team shall include the following athletes:

- A. "A" Position, highest total points in the 500m + D Track, 100m Road and ONE Lap Road Events
- B. "B" Position, second highest total points in the 500m +D Track, 100m Road and ONE Lap Road Events
- C. "C" Position, highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 5K Elimination, Road 10K Points, 20K Elimination
- D. "D" Position, Second highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 5K Elimination, Road 10K Points, 20K Elimination
- E. "E" Position, highest total points on the Track with emphasis on the 1000m**
- F. "F" Position, highest total points on road
- G. See section SR921.9 and SR921.10 for tie breaking formulas. **** WE NEED TO FIX FAST****

SR920 SEEDING OUTDOOR RACES

SR920.1 Following the entry deadline for a national bank track and road championships, the skaters for which entries have been received are to be divided between male and female and arranged in alphabetical order within each division and assigned consecutive numbers for use throughout the championships.

SR920.2 The starting positions for the first race will be determined by a draw done just before the athlete meeting. Any late entries received after the draw is done will be moved to the back of the start order. Each subsequent race starting

position will be points determined by the final placements of the previous race. 1st place receives 1 point, 2nd- 2 points etc. Athletes with the least number of points will be started in the first position. Points for finishes will be added to the previous points as each race completes to provide the starting order for the next race. Should an athlete not race a distance they will receive the last place points. For example 35 skates and 33 skate the race the skaters with the lowest number of previous points will be 34 and then other skater would be 35. Any athletes who are disqualified in a race will receive the last place points for that event plus 5 points. With 35 skates the disqualified skater would be given 35 points for last place plus 5 points. Athletes who don't skate the previous race will be placed before skaters disqualified from the previous race.

-

USARS Derby Sporting Committee Notes from call on Monday 12/11

Attendees: Misty, Stephen, Anice, Stormy, Carrie official start 6:40pm PST

Potential International World Skate Tournament 2018: Misty researched a venue on the Big Island of Hawaii in Waimea. It is normally \$1000 per day but if we work with the local league there, (and they are willing to help) we can rent it for \$150 per day, \$200 deposit \$6 per hour for electricity. Its Sports court and can have up to 3 tracks laid at 1 time. This venue is avail all thru May (except for the last weekend) , Aug 17-19. Misty will check to see what availability is for Sept/Oct 2018

Rollercon Proposal:

- USARS Scrimmage: **Thur 1:15 - 2:45 USARS Rules AA-B Unrestricted open scrimmage, C3**
- USARS Challenge: **Fri, 3:45 USARS showcase: Midwest Allstars vs Atom Allstars, C1**
- Space for promotional items in our Registration bags (please let us know what in advance; space is somewhat limited)
- space for 2 freestanding banners
- full page color program ad (please see the [Sponsor Info Sheet](#) for submission requirements & deadlines)
- social media shoutouts
- on site announcer shoutouts
- website link (you're already on our [Insurance](#) and [Sponsor](#) pages)
- USARS branded seminars, if desired. [Please submit HERE asap.](#)
- 2 RollerCon passes. [Here is the Sponsor Pass link](#)
- RollerCon Vendor booth: #63 has been reserved for you. [MAP](#)

this is actually a better deal than last year

USARS provides:

- fee waiver for sanctioning event
- COI 5m naming RollerCon and Westgate
- Clickable event pass link for 2017: <https://form.jotform.com/70300703559147>
- Registration worker to process USARS insurance at Reg
- someone to verify USARS in advance
- full page color ad in USARS magazine or USARS derby event program
- optional RollerCon banners at a USARS national derby event

Misty will counter to see if we can add a 1 hour black and white open scrimmage , she will also see if we can possibly not have our showcase bout before/overlapping with magic mike bout. Lastly, request to have 1 of our 2 allowed freestanding banners out in the registration lobby area.

Sponsorship for Team USA:

Anice is gathering ideas on companies to reach out to for team USA sponsorship. She is in need of the flier/trifold that we used to obtain sponsors for China. Misty will reach out to Angela to see what she used. Anice is requesting USARS to create a more professional email address to use ie: TeamUSA@..... , Stormy would also love to have one created for Officiating.. ie: derby@officiating.org

Team USA coaching:

Carrie was wondering when we might be interviewing new coaches for the 2019 Team USA teams as other disciplines are already going through these motions. We don't have an answer for this yet.

Meeting called to a close at 7:36pm PST

ACTION ITEMS:

Get more dates from Hawaii Venue – Misty

Get sponsorship info from Angela – Misty

Create more official emails for Sponsorship / Officials - Fernando ???

Reach out to USARS for items to put in the Rollercon goodie bags – ie: Stickers, buttons, informational postcards , Thunder sticks , chap stick (some ideas) - **Need someone to take this on**

Also from USARS , obtain info/images for our Full Page color ad in the Rollercon magazine – **Need someone to take this on**

USARS Roller Derby Sport Committee Meeting Minutes



Conference Call January 8th, 2018 – 6:30pm PST

Meeting called to order: January 8th, 2018 – 6:32pm CST

Attendees: Christina Gerrish, Misty Nicolet Greer, Sabra Bungler, Fernando Reguerio, Anice Brommersheim, Vicki Urban, **Carrie Conlee Craft**, **Chuck Hendrick**, Stephan Carter, **Danny Brown**

(non-attendees designated in bold)

Item #1 – Hawaii Tournament

Provided notes for tournament in USARS roller derby committee. Fernando to review.
\$150 /day & \$6 per hour for electricity. Sports court.

May

August 17th – 19th available

September / October dates may be available.

Need to find a date. Fernando to follow up with FIRS/World Skate for more information.

If we are the host, then USARS committee would organize the event.

Teams would be the Men's and Women's 2017 teams.

Next steps: Fernando to follow up with FIRS/World Skate

Misty to contact Hawaii league for fall dates availabilities, considering October.

Item #2 – Team USA for 2019 Barcelona

We need to start with the Coach selection for both Women and Men's teams.

Team tryouts will need to be discussed. How do we want to do them?

Last year took a year, it is suggested we shorten this.

Tryouts at Nationals? Potential to attract more players.

- Suggested tryouts on west coast, mid-west, east coast.
- Announce dates to allow time for planning
- Tryouts at Rollercon/Beat Me Halfway?
- Video submissions if tryout dates cannot be made

Two contacts have already volunteered their rinks for tryouts.

One in Cali / One on the east coast. Sassy's rink may be available.

Coach selection process:

- Fernando has the coach application. Upload derby resume.
 - Advertise on the website / Facebook page.
-

Item #3 – Rollercon

Christina created an insurance form for 2018.

Fernando to review and verify credit card processing.

Item #4 – USARS Social Media

Dainty has access to the USARS Roller Derby page.

- Will post congratulations to Erin Jackson for making Olympic team.

Can we start posting about Nationals?

- When will the dates be publicized?
-

Item #5 – Nationals

- Need to start advertising dates.
 - Christina to create intent to participate form
 - Need to determine team registration fees, deadlines, etc.
-

Item #6 – Committee Budget

- Committee to put together a budget for upcoming events.
 - o Nationals
 - o Rollercon
 - o Hawaii Tournament
 - How will we be generating income?
 - o Team USA Merch
 - Stickers
 - Shirts
 - Patches
 - Key chains
 - Hats
 - Banners and materials available
 - o Need to let the office know what is needed and it would be shipped to contact at rollercon.
 - o Rule books (Fernando)
 - o FAQ flyers (Fernando has them)
 - o Game documents
 - o Hotel reservations
 - o TV/Computer to display footage
 - o Stickers
 - Dainty to create some ideas/mockups and post for committee input.
 - Christina to create budget spreadsheet and share with committee
-

Item #7– Sponsorship

Is there an email to use as a form letter to email companies?

Create an email address for sponsorships with usarollerderby.com domain

Sponsorship packet creation.

Additional items:

- Fernando discussed insurance committee reviews.
- Any injuries that happen in WFTDA affect USARS policies.
 - o Requested separate analysis of WFTDA vs USARS
 - o So far the review is looking good.

- This could affect insurance pricing in the future.
 - When final rates are received, Fernando would like to create a document that will describe every aspect of our insurance program and compare what is being offered versus other programs.
 - Create case scenarios.
 - League leadership doesn't have any way to compare.
-

Future discussion items:

- Use of USARS roller derby shield.

Misty made motion to adjourn, Fernando 2nd at 8:01 pm PST

USARS Sporting Committee Monthly Call - Monday Feb 12

Attendees:

Misty , Fernando, Stephen, Anice, Stormy, Chuck

Team USA bill for \$600 per skater: Team USA women skaters each received a bill for \$600. The itemization was not clear with things like Air w/ Fee: 189.58 , Staff per diem: \$37.14, Shipping: \$50.66, Uniforms and Bags: \$385.00 (we were under the impression that this was covered thru sponsorships and donations. It was decided that Misty would call the Finance dept to get a better breakdown . HOWEVER, this morning.. it was posted on the Team USA FB page that Sassy (coach) and Tampa (GM) are apparently going to call the office. So , I will not bother them too. I will let sassy and tampa figure it out.

Coaches Application: rough draft was posted on FB last week. Everyone agrees it looks good. Misty will send to Brent to have it drawn up formally. Since we are creating a new process, it was decided that we need to talk to the present coaches about the new format. Fernando will talk with Sassy, Chuck was on the call... and Misty will talk with Val.

Tryouts: 3 dates / locations sounds good with everyone. Men/Women same dates, same locations. We'd like one on the West Coast (Carrie, I will be talking to you) , possibly one at Nationals (Misty will discuss with Danny) and one on the East Coast (Misty will talk with Patty about availability of her rink)

Harassment: This was brought up in light of what is happening over on the WFTDA/MRDA site. We decided that we would not post anything publicly on our views on this, however, Fernando and Misty will bring it up at the April BOD meeting in Lincoln, to see if we want to extend " an olive branch" to WFTA/MRDA etc to see if they want to join us with Safe Sport. We will also bring up to the BOD that currently Safe sport really revolves around children and we'd like to see it updated to be all inclusive.. adults, trans, etc.

Nationals: Anice will create a FB event for Nationals. Fernando will update the team applications so we can post that. As of now, it sounds like we possibly have 6 womens teams. No mens teams yet. We decided to add a co-ed box on the application to see if we can get some co-ed games happening and bring some men to the event / tryouts. Stormy has already been reaching out to officials . Fernando and Misty will ask about per diems and stipens for officials. Anice is going to start a google doc for a "budget" that will include Rollercon and Nationals and have all info input by April . Stormy will create a rough estimate on what she thinks the officials budget could be for Nationals.

Officials Cert: Stormy spent a lot of time starting a new PnP regarding officials certs. We all think she did a great job and it looks good. 1 question was about International tournament qualifications. Should that official be a 3 or a 4? We talked about the use of patches , sorry I might have missed more of this topic as I was driving.

Instagram: Anice created a Team USA rollerderby Instagram page and is currently gathering pictures from the China trip. Moving forward this page will be for both men/women's teams

Discipline of skaters: There was a skater that dropped from Team USA at the last minute after her uniform was printed and Bag was delivered etc. We need to decide what repercussions should take place in this type of situation. It was discussed that she is definitely not eligible for an International

tournament if it were to take place this year and we also talked about a “suspension” of sorts where she would not be eligible to tryout again for XXX amount of years... the number of years was not decided.

Sponsorship: Anice is looking for more information on what we can offer future sponsors. We ran out of time and will need to discuss this on a call that will be scheduled between now and our next monthly call so she can get the ball rolling. Ideas and suggestions can be posted on our FB page.

Minutes March 5th, 2018

Present:

Dennis
Francis
Joe

Not present:

Sonic (sent notes)
Mason
Dex

Next meeting date:

Membership requirements

- Sign up on USARS
 - Who has completed?
 - Dennis
- Sign two forms
 - Who has completed?
 - Dennis
- Can we find out how many members we have in usars slalom?

Dennis:

Keep track of instructor teaching numbers

- Existing AI: Put together a spreadsheet for this and some system for instructors to put in numbers

Dennis update: Haven't done this yet.

Have regular classes or workshops

Dennis update: Will be scheduling a meeting with the rink owners.

Gather pics and videos from classes / events and send to Dex/Sonic

Dennis update: Haven't had any classes or events yet. I will be sure to take pictures during our next session at the rink.

Be point person for Boston/Cambridge competition

Dennis update: his competition is not scheduled yet.

Create DVDs to show off slalom on screens at roller rinks

Dennis update: Received information from Sonic around DVD creation.

Dennis update: Will look into creating a DVD this Saturday.

Mason:

Organize Portland competition

- Existing AI: Secure date and location and event up on brown paper and facebook event

Organize (or be point person) for LA competition

Existing AI: Speak with Hamid when he's back in the country

Organize Seattle Nationals competition

- Existing AI: Figure out getting sport court

Have regular classes or workshops

Send pics and videos from classes and send to Dex/Sonic

- Existing AI: next classes take some pics

Gather content from USA slalomers and send to Dex/Sonic

- Existing AI: Maybe get a few things

Show off slalom formally at roller rinks

Transform teenager into YouTube star

- Existing AI: continue to encourage

Check in with Oaks Park for April Competition

Joe:

Create flyers for grading program

- Existing AI: Get together with Naomi and Trish and figure out what info needs to be on there.

Joe update: hasn't happened yet. Will work on flyers before next meeting.

Send pics and videos from classes and send to Dex/Sonic

- Existing AI: Dex will make it more a priority

Joe update: will ask someone to take pics at class.

Gather content from USA Slalom Skaters and send to Dex/Sonic

- Existing AI: send what you can

Show off slalom formally at roller rinks

Joe: done.

Show off slalom at derby bouts

Joe: not done.

Get videos to show on screen at roller rinks

- Existing AI: Get copy of DVD shown at Oaks Park

Joe: done.

Have regular classes or workshops

Joe: Done.

Dex:

Dex update:

- Found one more potential artist.
- Posted a couple times.
- Downloaded and used repost app.
- Also could use more content/don't have any more content from previous events to post.

Share content through social media

- Existing AI: get repost app

Cherry pick media from our past events

Gather content from USA Slalom Skaters

Encourage USA Slalom Skaters to share their content

Present slalom through art

- Existing AI: Hoping to keep acquiring over next weeks

- Existing AI: Get a show at a small gallery or cafe (few months down the line)

Have regular classes or workshops

Sonic:

Create online "database" (website or calendar) of all the recurring classes as well as special workshops or regular meetups

Existing AI: reach out to all instructors to get info and make basic site that will work with other stuff on sites

- Haven't done so yet but we'll post this info on the SkateIA grading webpage, which is ready (see below)

Create or track down webpage for grading program

- Existing AI: Pull together info and work with Naomi on content
 - Done. Webpage is now live at: www.skateia.org/programs/slalom

Share content through social media

- AI: Work with Dex
 - Need to reach out to Dex but he's been posting

Cherry pick media from our past events

Gather content from USA Slalom Skaters

Encourage USA Slalom Skaters to share their content

- Low priority

Develop online grading system

- Low priority

Make grade based videos accessible on YouTube, iOS, and Android

- YouTube and IOS are done and Android is on hold for a bit

Create DVDs for roller rinks

- AI: speak with Dennis to get a plan together

- Reached out to Dennis but haven't heard back yet.

Joe send me video files to add and Sonic put together grading video chapters for DVD as well.

Sample DVD is almost ready and set up to autoplay and loop so it works for rinks. Need to figure out way to burn the disks.

Put all learning resources in one place

- Low priority

Organize east coast competition

- Low priority

Show off slalom at non-slalom events

- Skater migration

Have regular classes and workshops

- Numbers are up! Last 4 weeks, 5, 3, 5, 6 (including roller skaters and 2 kids) in Brooklyn.

Francis (advisory role)

Organize San Francisco competition

- Talking to crew and there's some resistance for adults but interest in kids.

Francis update: Interest in having battle for kids in July or August.

Send pics/video of San Francisco slalom action to Dex/Sonic

- Not much going on right now and tough

Francis update: needs to start taking video.

Alex (advisory role):

Generate instructional content

DERBY COMMITTEE MINUTES

Coaching Application Review call – 3/19/18

Attendees: Misty Greer, Anice Bommersheim, Carrie Craft, Fernando Regueiro, Sabra Bunger, Stephen Carter, Chuck Hendrick, Christina Gerrish (joined the call late)

Not on the call: Vicki Urban

Applications for derby team staff for the 2019 World Roller Games in Barcelona were submitted via jotform to the Derby Committee and to the USARS National Office.

After review and discussion of applications and references it was decided to use an anonymous voting process. Chuck volunteered to create a Survey Monkey. All votes (still anonymous) would come back to Stephen and Chuck to be tallied on 3/20/18. Anyone applying for a position with one of the teams was not eligible to cast a vote for staffing for that team.

Based upon the results as tallied by Chuck, volunteer team staff members for the 2019 World Roller Games in Barcelona, Spain, shall be as follows:

Devon Tamaccio - Women's Team Head Coach
Carrie Craft - Women's Team General Manager
Misty Greer - Men's Team Head Coach
Robyn Clark - Men's Team General Manager

Submitted by
Misty Greer
Derby Committee Chair

Minutes approved by:

USARS Roller Derby Sport Committee Meeting Minutes



Conference Call April 9th – 6:30pm PST

Meeting called to order: April 9th, 2018 – 6:35pm CST

Attendees: Christina Gerrish, Misty Nicolet Greer, Sabra Bungler, Fernando Reguerio, Anice Brommerschein, **Vicki Urban**, Carrie Conlee Craft, **Chuck Hendrick**, Stephen Carter

(non-attendees designated in bold)

Item #1 – Team USA Tryouts

- Nationals Tryouts
 - What day and time?
 - Is this based on how many teams are registered?
 - The Monday following the tournament is open.
 - Mistie to talk to Danny about Monday (July 9th)
- West Coast Tryout
 - Potential date – August 4th
 - 7am – 12:30pm
 - Women's tryout for 2 hours, Men's Tryout for 2 hour
- East Coast Tryout
 - Potential date – Sept. 29th or Sept. 30th
 - 8am – 1pm or 11am-1pm block
- How will this affect transition to current coaches?
 - Are people trying out for tournament in October?
 - Is this for the tournament next year?
 - When are they practice?
 - Outreach to current coaches for practice?
- WFTDA / USARS / JRDA Insurance
 - If players have WFTDA / JRDA, do they need to purchase USARS?
 - Do we need approval from the office to make determination?
 - This will need to be ran by the board for approval.
 - Written proposal will need to be submitted to board. Fernando to assist Misty.
- Tryouts will need to be sanctioned.
 - Carrie to work with Misty to address.
- Tryout Fee
 - Last year it was \$35 per person.
- Tryout Expenses for Coaches
 - Misty submitted information stating that coaches were reimbursed last year.

- Melannie requested budget from Misty.
 - Misty submitted budget for travel expenses for Coach/Team manager. About \$3000 total.
 - This will need to be covered by registration fees.
 - 85 skaters needed to try out to cover fees.
 - Need to create JotForm for registration / update for this year.
 - This will allow committee to track registrations/\$\$.
-

Item #2 – Hawaii Tournament

- The Hawaii Tournament is to move forward with scheduling.
 - Need to put down a deposit, Misty discussed with Fernando and this is settled.
 - October 27th, 2018
 - Existing / New Team members will be invited to Hawaii
 - Work in getting commitment for those who can go by July?, then move forward with filling the roster.
 - Committee members to reach out to Chuck/Val.
 - Stephen to discuss with Sassy.
 - Is she interested in attending tournament in Hawaii?
 - Provide 2-week deadline.
 - Invitation will be submitted by World Skate to all international federations.
-

Item #3 – Rollercon

- Do we need power for rollercon?
 - Extra \$\$ / Is it needed?
 - Would rather spend \$\$ on something extra for USARS, not power.
 - Giveaways / sell stuff.
 - Committee votes no on electricity
 - Location for 2018.
 - We are located in a more visible spot this year to allow for better promotion.
-

Item #4 – Nationals

- Program
 - The office is willing to help make the program what we want it.
 - Person dedicated to collecting team information as final rosters are submitted.
 - JotForm used to collect assets and share with USARS.
- Content for next year
 - More officiating photos, atmosphere photography
 - Photos were too expensive
 - Office agreed and working on negotiating a better fee.
 - Shots4sports will be same vendor this year.
 - Guide them too what is needed. More candid shots. Need to build library/media assets.
- Lanyards
 - Will this be available this year? Keep sake for players.
 - Its possible if they have all the information in a timely manner. Not guaranteed.
- Teams Interested

- Arizona registered.
 - Need to push again through social.
 - Layout of Tracks
 - Added stairs for accessibility to tracks.
 - Committee could approve layout / request changes.
-

Item #7 – Officials

- Rollercon
 - Stormy handles organization for rollercon / USARS games.
 - Nationals
 - The office has put together a google for to sign up.
 - No response from the office just yet.
 - Melissa who was the Head NSO last year has been in communication with Stormy, created google form, ready to go to start spreading the word.
 - Assuming 2-3 crews are needed if schedule is like last year.
 - Start making contact with interested parties.
 - Stormy to try one more time, if no response Misty to address at Board Meeting.
 - Need to identify Tournament Head Official.
 - Certification
 - Forms sent to Fernando for formatting. Currently working on this.
 - Patches: Per Melannie, we need to go through previous vendor to obtain a quote for the level 4 / international patches. Who was this vendor? ABEmblem
 - Carrie has a contact to provide a quote.
 - Good stock available for this year but need new patch.
-

Additional Items:

Need to create a list of items to review/discuss with the board. The meeting is scheduled for April 27th. Submit feedback/ideas to Misty.

Fernando made motion to adjourn, Stormy 2nd at 7:56 pm PST

Date: November 15, 2017

Meeting called to order at: 7:02

Meeting adjourned at:

Attending:

- John Cawly, Chairman
- Ed Harney, Vice-Chairman
- David Adamy
- Tony Berger
- Doug Adams
- Jessica Gaudy
- Janet Pavilonis
- Joyann Barber
- Jodee Viola
- Curt Craton – Advisor - *ex officio*
- Guest –

The agenda items:

- 1) Welcome Doug Adams, Joyann Barber, & Curt Craton
- 2) 2016-2017 business conducted via e-meeting/e-vote between regular meeting.
 - a. Proposal of Bob Labriola to allow challenge up within bronze/silver/gold adult categories rejected via e-mail vote. Details and discussion to be included in minutes of November 2017 meeting.
- 3) Due to extraordinarily large volume of items we must consider, I feel that it will be necessary to meet a second time this month (proposed date of 11/29/17.)
 - a. We must nominate officers, elect officers, set requirements, etc.
 - b. Chairman has been formulating Bylaws under which the FSC will operate.
 - i. Pending completion
 - ii. Approval by the FSC
- 4) **Motion to postpone election of officers for 2017-2018 until 11/29/17 by Janet Pavilonis and 2nd by David Adamy**
 - a. **7 ayes and 0 nays 0 abstentions**
 - b. Chairman, Vice-Chairman, Recording Secretary
 - c. Nominations –
- 5) **Ed Harney and David Adamy have been appointed to a Nationals planning and venue search committee and will be coordinating that work**, such as updates and what specifics this Figure and Officials Committees needs are for 2018 Figure National Championship. No action for this item, just updating for future meetings.
 - a. **Updates forthcoming**
- 6) Coaches' regional representative sub-committee: - Tony Berger – updates?
- 7) Figure Officials' representative sub-committee: John Cawly – no updates from Bob Styma (Chairman)
- 8) **Confirm that there is no change in 2017-2018 competitive season in the requirements for Advanced Co-Ed loops;**

Agenda Figure Sport Committee—

- a. The requirements are: 16 a/b, 17 a/b, 31 a/b, 38 a/b and opposite foot in other group.
- 9) **Rules for new/changed events—**
 - a. Fresh/Soph A Team Dance,
 - i. For example, on one call I remember we discussed the move-up rules for Fresh/Soph A Team Dance (Jessica)
 1. Examine current rules regarding Fresh/Soph A Pairs events (AR08.02.402b) **Further action necessary to clarify.**
 - b. Junior Figures
 - i. Published on the requirements sheet already.
 - ii. **No further action necessary.**
 - c. Junior Domestic Freestyle
 - i. **Time (3:40+/-10 sec)**
 - ii. **Limits on content as other “A” level events- WSF Footwork sequence.**
 - iii. **Motion by Janet Pavilonis that Jr. Domestic Singles time is 3:40 +/- 10 seconds with the footwork sequence to be consistent with other “A” level events.**
 - iv. **Ed Harney seconded motion.**
 1. **8 ayes, 0 nays, 0 abstentions**
 - d. Primary A Freestyle
 - i. Exception to the A Freestyle requirement so that Primary A could keep its old requirements.
 - ii. Already published on Requirements sheet that Primary “A” is exempt from the footwork requirements.
 - iii. **No further action necessary.**
 - e. Any other Youth/Elite events that involve a change in move-up rules or requirements from last year.
 - i. All Elite FS events have changed because of the changes within WSF
 - ii. All JWC and SWC Figures have changed.
 1. **Published on website**
 - f. **Since we have not had a published rule book since 2015, there are several things the FSC has voted on that never made it to publication. Other than one addendum in 2016, many rule changes we have voted on since 2015 have not been able to be implemented because they haven't been published. I know cleaning up the Rule Book is a difficult and complicated task, but I think we need to start publishing the details of every change we vote on, even just as an addendum. **Compilation of changes for posting.****
 - i. **As of 01 Jan 2019, WSF eligibility age is determined by age on 31 December 2019.**
 - ii. **That also includes age minimum.**
 - iii. **This will cause issues in determining eligibility in our domestic youth/elementary international events.**
 - iv. **Need to formulate a plan.**
 - g. Ed Harney has 14 rule changes and/or proposals, based on both major and minor issues, that took place at the 2017 Figure Nationals. He will submit those to the Figure Officials Committee to vet and send forth to this committee for possible implementation in this year's Figure and General Rule Books. **Request: finalize a date to publish this year's Figure rule book (my suggestion is January 1, 2018).**
- 10) **Confirmation on the requirements for Elementary International and International Solo Free Dance—**We already had some discussion about this, but I would like to see if we are in

Agenda Figure Sport Committee—

agreement on updating the duration and change in requirements to what Junior and Senior Solo Free Dance are doing, so we can start to answer questions from the field and avoid accidentally giving misinformation.

- a. **These events must comply with the WSF free dance requirements.**
 - b. **WSF Free Dance rule changes to be posted onto USARS website.**
 - i. **Note to self: contact Scott Clifford re Blast/communications.**
- 11) **David Adamy made the motion to put Creative Solo event listed within the Show category.**
- a. **Second by Tony Berger.**
 - b. **9 Ayes, 0 nays, 0 abstentions**

Meeting 11/15/17 – ended at this point due to Roller Hockey webinar scheduled at 9:00 p.m. CST.

- 12) **Ensure that coaches and judges are aware of the changes to the Italian Foxtrot for WC Solo Dance and the Castel March for JWC Team Dance—**This is already becoming an issue in other countries, with people not realizing that these two dances have significant changes for 2018.
 - a. **Can only guarantee that the information is available.**
- 13) **Please select Meet Director for 2018 Figure Nationals.** This person needs to start the schedule asap, as each year our contingent needs to schedule vacation time off from respective places of business.
 - a. **Nominations?**
- 14) **Please vote that we will allow an Organist for the 2018 Nationals (Adult portion only).** The group that coordinates the funding for this, is asking for decision, to start the raising of funds and also looking for recommendations on the organist. My recommendation is to bring back Ralph Brown, as he has proven over the past two years, to be very entertaining and is an excellent addition to the Stage Team.
 - a. **Other organists available?**
 - b. **Have they been offered the same opportunities?**
- 15) **Possible discussion on using Office 365 for this Committee emails.** I use Outlook for work, but have the ability to manage my files and keep order within the program. This is more challenging, as we have multiple uses and no control for this email, and is becoming difficult to manage and keep track of what I need to address versus possibly others on the committee.
 - a. **Suggestions:**
 - i. go back to Figure Committee emails and discussions on personal email addresses, or
 - ii. create another email address just for Committee email discussion and meetings and keep the existing email for questions from the field and applications from Officials.
- 16) **Classic Gold Dance – American style?**
- 17) **Bronze Look back date is 2006. Is that a rolling date or a fixed date? Need clarification for Bob Styma and membership.**

John

Agenda Figure Sport Committee–

Date: December 20, 2017

Meeting time: 7:00 p.m. CST

Meeting adjourned at:

Attending:

- John Cawly, Chairman
- Ed Harney, Vice-Chairman
- David Adamy
- Tony Berger
- Doug Adams
- Jessica Gaudy
- Janet Pavilonis
- Joyann Barber
- Jodee Viola
- Curt Craton – Advisor - *ex officio*
- Guest –

The agenda items:

- 1) Update from sub-committees:
 - a. Rulebooks sub-committee
 - b. Creative Solo sub-committee
- 2) Rule change proposed from coaches:
 - a. Submitted in August after problems arose at SWP and at National championships.
 - b. Seeks to clarify the interruption of skating rule. (e-mail was forwarded to you.)
 - c. Discussion of resolution of problems currently not covered in our rules.
- 3) National schedule revisions-
 - a. Any schedule issues from nationals 2017?
 - b. Adult restructuring issues/concerns
 - c. Lack of compulsories in the WSF events.
 - d. Where should Jr. domestic FS and Jr. domestic figures be skated?
- 4) World Team Parade costumes –
 - a. Have sought guidance from BOD. None forthcoming.

Agenda Figure Sport Committee

- 5) Meeting tentatively set for 1/24/18 at 7:00 p.m. CST.

John

Minutes Figure Sport Committee–

Date: March 23, 2018

Meeting called to order at: 7:06 PM CDT

Meeting adjourned at: 9:45 PM CDT

Attending:

- John Cawly
- Ed Harney
- David Adamy
- Tony Berger
- Doug Adams
- Jessica Gaudy
- Janet Pavilonis
- Joyann Barber
- Jodee Viola
- Curt Craton– *ex officio*
- Guest –

The agenda items:

- 1) Rulebook: - update
- 2) German Cup Team
 - a. Team Coach – Missy Lingo
 - b. Team Manager – Doug Adams
 - c. Judge: John Cawly
 - d. Athletes
 - i. Mark Adams – Cadet boys figure; cadet boys FS; jr men Figure.
 - ii. Ashley Clifford - WC Ladies Singles
 - iii. Lorenzo Bertoglio – WC Mens Singles
 - iv. Francesca Bertoglio – Jr (WC?) Ladies FS
 - v. **Note to self: Susan Shyteman – NJ**
 - vi. **Heidi Permatteo – double check (completed 3/23/18)**
- 3) World Team Uniform design
 - a. Request for minor modifications from FSC
- 4) National Schedule
 - a. WC events on Sunday, 7/22/18
 - b. Nicola is reluctant to start training without Richie
 - c. Richie cannot get off work on 7/21/18 to travel and arrive in LNK on 21st.
- 5) FSC commitment to RollArt implementation for WC (WSF) qualifying events in 2019.
 - a. Partially compensated Judges will be asked when they want to participate rather than imposing a time on them.
- 6) Schedule for qualifying events in 2019.
 - a. Roller Games (WSF – World championships) June 24-July 7, 2019
 - i. Qualifier – suggested to ask for bids between March and April
 - b. Pan American Games (PERU) July 26 – August 11, 2019
 - i. Country qualifier – **Dan Brown (note to self) (completed 3/23/18)**

Minutes Figure Sport Committee–

- c. Is there a Pan American Championships (2018) this year, and if so this is the country qualifier? When so we need to have the team, and how are we selecting the team. (World placements at 2017, if selected in same manner as 2015 Pan Am Games)
 - d. Pan American – Colombia, August 28 – September 2 (Bogata)
 - i. Nation Championship (Sept 3- Sept 9)
 - ii. <https://www.cppatinaje.org>
 - iii. What event qualifies country?
 - iv. Who are going to send as competitors?
 - 1. Proposed formula
 - v. Janet Pavilonis, Jessica Gaudy, Joyann, Doug Adams. (non-voting member)Task Force
- 7) Eligibility questions beginning:
- a. Darlene Waters
 - i. “[Darlene] Has a Juvenile A skater who is 11. Are they able to skate both Juvenile A and Elementary A at the regional and national competitions?”
 - b. Junior Domestic
- 8) Alisha Payne
- a. Spoke with coach Monica Delvy at Odenton.
 - b. Though not clear in the e-mail from Alisha, she would like to know whether
 - i. She may compete at the regional level in Junior Domestic AND Classic then decide which she enters for the national championships.
 - c. Consensus – Adult participants are not allowed to enter any youth/elite event in the same discipline. **Contacted Monica Delvy 3/23/18.**
- 9) Carol Heffner – Odenton – question about coaches who have not taught in a very long time-
- a. Rule to be drafted.
 - b. Allow adult coaches, who have not coached since 2006, may petition the FSC and request exemption to the requirement to skate other than Bronze level adult events. Current rules mandates that they must not skate Bronze.
- 10) Meeting days to be proposed via e-mail .

John

November 2, 2017 Coaches Rep Conference call minutes

The conference call started at 9:44pm EST. Those in attendance were: Tony Berger - Southern, Janet Jordan - Eastern, Cindy Schrader - Southeast, Lisa Trent - North Central, Heidi Permatteo - Northeast, Cindy White - Northwest, Robyn Young - South Central, and Jody Harrah - Southwest. Absent from the call was Lawaun Modrich - Great Lakes.

Tony started the call with the changes to the FSC. Joyann Barber replaced Kayla Rodriguez. Scott Clifford was replaced by Doug Adams. Curt Crayton was added to the committee as an advisor.

Heidi gave the group a brief summary of the board meeting. Kay Gallatin voted in as President. Trace Hansen voted as Chairperson. Renee Hildebrand voted in as Vice President. Michael Jacques voted in as treasurer. Executive Committee members are Kay Gallatin, Trace Hansen, Renee Hildebrand, John Fearnow, and Heidi Permatteo.

Questions were brought up about Rsports and the fees. The group thought that the fees seemed high for the amount of service that is being provided.

Tony brought up the question to the group - "Do you feel we need to have a healthy domestic program to help skaters go to the World Class events?" Discuss lead to the reps stating that there needs to be an updated rules book and better communication from the FSC to the reps about changes.

Tony discussed the Team App where reps can use the current application for each region to send information to it's members. It would be instant contact and documents can be stored on this app. FSC would give the reps the official documents to put on it.

The reps talked about and decided what the group should be working on this season.

1. Education
2. Information
3. Rules book
4. Future development of Official for the new judging system
5. Informing new innovations to the field

Officials would be offered to join the groups new Team App.

To help with better communication between the reps and the FSC, Tony will read the reps minutes at each FSC conference call.

Heidi requested that another reps replace her as secretary of the group due to board related commitments.

Call ended at 11:40pm. Next call will take place on December 7th.

February 1, 2018 Coaches Rep Conference call minutes

The conference call started at 9:53pm EST. Those in attendance were: Cindy Schrader - Southeast, Jody Harrah - Southwest, Lisa Trent - North Central, Heidi Permatteo - Northeast, Cindy White - Northwest, Robyn Young - South Central, and Lawaun Modrich - Great Lakes. Absent from the call was Tony Berger - Southern and Janet Jordan - Eastern

Heidi started the call with a reminder to the reps that in March they will be needing to start asking for proposal from the field for the upcoming season.

The reports from the seminar in Rome for RollArt have been sent out. Rules are still being worked on. No new information has been sent out yet.

Heidi gave the group a brief summary of her call with the new Executive Director - Eric Steele.

Questions were brought up about the Figure rules book. Heidi will email John Cawly and find out when it will be coming out.

Discussion lead to the Facebook post about the Juv/Elem B team requirements. Reps are to remind their coaches that each region can create there own beginner program to help develop skaters.

Call ended at 10:42pm EST. Next call will take place on March 1st.

March 1, 2018 Coaches Rep Conference call minutes

The conference call started at 9:49pm EST. Those in attendance were: Heidi Permatteo - Northeast, Cindy Schrader - Southeast, Jody Harrah - Southwest, Lisa Trent - North Central, Cindy White - Northwest, Robyn Young - South Central, Lawaun Modrich - Great Lakes, and Tony Berger - Southern. Absent from the call was Janet Jordan - Eastern

Heidi started the call with a reminder to the reps that this is the month when the reps need to start asking for proposal from the field for the upcoming season. All proposals need to be submitted to Heidi by March 30th. An idea was brought up for having a specific email address to send the proposals directly to. USA Roller Sports would like to go paperless as possible next season. Coaches need getting use to doing things online. The email address is something the reps will try next season.

Tony spoke about World Skate possibly creating a comprehensive competitive structure that would start with the Minis and go all the way up to Senior World Class. The reps discussed how this might impact the domestic program already in place with USA Roller Sports.

Call ended at 10:47pm EST. Next call will take place on April 5th.

April 5, 2018 Coaches Rep Conference call minutes

The conference call started at 9:33pm EST. Those in attendance were: Heidi Permatteo - Northeast, Lisa Trent - North Central, Janet Jordan - Eastern, Tony Berger - Southern, Cindy Schrader - Southeast, Jody Harrah - Southwest, Cindy White - Northwest, Robyn Young - South Central, and Lawaun Modrich - Great Lakes.

The reps reviewed ideas, suggestions, and proposals from the field.

Only one will be forwarded to the coaches to vote on at the regional championships. Item #32 - Adding an additional youth international solo dance events for 16 - 18 year olds.

approved

After discussing a proposal from the North Central region, the reps would like to propose to the FSC and the Judges Committee - ***The second run in dance be classified as style. The skater with the most accurate skate placement and best edge quality will be recognized as having the best runs. The free leg position is a style choice as the free leg and arm rotation are in figures. We would not penalize for style choice.***

The reps also discussed at length the possibility of World Skate creating requirements similar to the CERS youth divisions that would be used in all countries.

Item number #18 was addressed last season and voted on. The reps are asking the FSC to please remedy the situation so that all coaches with pairs teams are aware of this item.

18 - Eliminate Juv/Elem A and Juv/Elem B and replace with Juvenile Pairs, and Elementary pairs. The numbers indicate that we could support the same number of teams and participants. We are not in the era of having teams skate at an advanced level for many years at a young age. The likelihood of an outstanding, dominant team is very small. The competitive challenge for a newer Elementary team against a more advanced Elementary team is LESS than the challenges of a younger Juvenile team competing against an Elementary age team. The competitive balance would be more favorable with the separation of these age groups, and then eliminating the A and B to be sure there is ample competition in each division. (Trace Hansen)

All ready done and needs to be corrected

Call ended 12:18am

Compensated Rink Hockey National Officials

Meet Director: Tom Hughes

Assistant Meet Directors: Rink Hockey Committee (Non-Compensated)

Statistician/Scorekeeper: Irene Allen

Head Referee: Duane McMinn

Referees: Pat Ferguson, Mark Brailey, Jim Jost, Gary McNeely

Rink Hockey Items For USARS BOD

We have had numerous discussions during our March and April Committee calls on the following items pertaining to our National Championships:

- National layout
- Streaming video
- Dressing rooms
- Warmup Area
- Scorer's Table
- Scoreboard
- Volunteer referees
- Referee

Just before our last BOD Meeting in October, we identified 2 Committee Members leading a group to boycott our Nationals Championships. They resigned just prior to the fall meeting.

Since the last BOD Meeting, we have:

- Added 2 Athlete Representatives to our Committee
- Elected World Team staff for the Ladies, Men's, and U20 Men's Teams
- Scheduled and completed 2 of the 3 Tryout Camps for our World Teams
- **Invited other Countries to Lincoln for a "Friendly North American Championship" Tournament to be held in conjunction with our National Championships**
- Revised the Coach's application and the #3 Coach's Test
- Started work on a program on how to start, manage, and grow a Rink Hockey Club
- Started work on an Achievement Test program for Rink Hockey
- Been dealing with World Skate RHTC on the qualifications for the 2019 World Skate Games
- Developing a new logo for USA Rink Hockey

Minutes
Rink Hockey Conference Call
Wednesday December 13, 2017
10:00pm EDT

On Call: Bryce Robinson, Kylie Hughes, Don Allen, Pat Ferguson, Tom Hughes

1. Treasurer's Report: **Available Balance: \$5361.85**

2. Referee committee-
 - A. Jim provided feedback from his observations at the World Games with the referees committee. He and Pat would have the best info on that since the other members of the referees committee were not included in Roller Games. I could only see so much via the live feeds. **The Committee respects the opinions of Pat and Jim and advise Duane to carry on with his discussions and feedback with them.**

 - B. The new FIRS rule book should be made available on the USARS website for clubs to have access. The committee can place a link to the rule book on the FB page. **The new FIRS Rule book is available on the USARS website and has been up on their site since the first part of August when it became available.**

 - C. Tom asked for ways to find new referees for nationals in an email to me.
3. 1. This has to start at the local level. This responsibility falls to region directors to get people involved and into the process. **The local and regional meet directors should ask for anyone interested in refereeing and get their name to USARS and Duane and get them tested at least for level 1 ASAP.**
4. 2. I still have no copies of the written tests which I have asked for to get new people started in the process. **Brent had these tests available, but Tom will send them to Duane tomorrow. Hopefully Duane will be able to rewrite the tests according to the new rules and get them back to Tom and Brent quickly.**
5. 3. We need more than \$10 a game for Nic and Scott at nationals. They are not new. Even if we can get a half share each that would be appropriate (I think) for the vital help they provide. Since they both play WC I think that is fair. If someone isn't able to officiate WC I understand not getting a full share. I think we as a referee committee have all talked about that and can find a common ground. **Tom will request an increase to \$15 per game for the volunteer referees from the USARS executive Committee.**
6. 4. Can USARS provide a list of qualified officials from the last several years in our sport? If we can set up messages/meetings/seminars as officials that updated info can be vital to getting registered officials involved or reinvigorated and back to nationals. **Tom will contact Brent and get a list together before January**

7. **5. There needs to be some follow through on invitations to officials that have been invited. The McNeely and Tolomei situations last nationals were not acceptable and left us very short on officials. For the amount of games that the officials were asked to do, I thought the officials did well. Players in two division are playing 10-15 games in that week, the referees are doing 32-38 games. All referees are doing their best, but by week's end, that adds up and some are still playing to help fill teams. There's only one group that can extend these invites and that's the voting committee. This needs to be followed through by those that can vote. The list of invited referees was made available in April of 2017 and approved by the USARS Board. Tom tried multiple times to contact Tolomei, however he got no response so he contacted Jim. Jim informed us at the referee meeting in Lincoln, that Tolomei wasn't coming. Gary was supposedly contacted by another hockey player, but we were told at the referee meeting at Nationals, he wasn't coming. From now on, we will need written confirmation (e-mail or text) as to whether the referees are coming or not by the April BOD Meeting.**

D. Now that Brian has decided to resign, who is setting up the rink? Will his club still give the organization the time? Without his club's help and the officials who arrived early that floor and netting wouldn't be ready. Again: a day which the referees (who are paid to be here, as so many say) are putting in several hours lining the floor while not being paid for that day. Tom will get a crew together to get the walls set in place and secured in place by Friday night before the start of Nationals, if not sooner, so two referees can line the floor either Friday night or Saturday morning. Tom will also request an extra days pay for two compensated referees to line the floor.

8. **USA Technical rules: The USA Rink Hockey Technical Rules are available on the USARS Website along with the FIRS Playing Rules of the Game. The only changes in the Technical Rules were the effective dates of the Rules.**
9. **Coach's Report: Don is rewriting the Tests after Christmas. You can still get a restricted level at the National Championships. You have one year to test for a level 1. You must hold your level 1 for one year and then you can test for a Level 2. You must hold your Level 2 for two years and then you can test for Level 3. There is no test for Level 4 or Elite Coach. You must send your application and coaching resume into USARS and the Elite coach's Committee will vote on your application. Just a reminder that ALL coaches must pass a background check, they must pass the USARS and the USOC's Safe sport tests and you must pass the WADA examination.**
10. **National's Suggestions: We had a discussion on the survey sent out by USARS on returning to Lincoln in 2019. The total vote for every discipline was 63.9% against and 36.1% for returning to Lincoln. The National Venue Committee has been aggressively**

looking and sending packets out to other Cities to host the National Championships. The Hockey Committee voted to honor our commitment to Lincoln this year, but we will not go back to Lincoln in 2019. We then discussed holding our own Championships separate from the other disciplines and decided we would wait on the results from the Venue Committee before making our decision.

- 11. Selection Camps and possible Coaches:** Even though it was decided that Don and Tom would be in charge of the Ladies Team again, we voted on it again and they were approved. For the Senior Men's Team, Pat Ferguson and Jim Jost were voted on and approved. Nominated for the U20 Men's Team Coach's position were Nic Robinson and Scott Ferguson. Scott was voted into that position. Nominated for the Manager position for the U20 Team: Nic Robinson, Ruben Leni Jr. and Rodrigo Calvo-Leni. Rodrigo was voted into the manager's position. Congratulations to the Coaches and Managers elected. You must get together and plan a tryout camp before Nationals. The National Team is to be chosen before Nationals (16 Floor Players and 4 goalies). The Final selection of 8 floor players and 2 goalies is supposed to be done the Nationals before the World Roller Games (WRG). The Ladies tryout Camp is already scheduled for January 13 & 14 in Merced, CA. Jim Trussell volunteered to help out with the training at the camp.
- 12. 2019 WRG Requirements:** According to the World Skate (FIRS), they just received the proposal from Barcelona regarding the number of skaters, teams, and competitive plan. World Skate (FIRS) will review the plan and get together with Barcelona to work out a final plan for ALL of the Disciplines. We hope to see the results soon. The 2019 World Roller Games (WRG) are scheduled the first two weeks of July. Therefore, to be eligible for the 2019 WRG, you MUST play in your own Division at the 2018 Rink Hockey National Championships.
- 13. Sub Committees: Grassroots and Fundraising/Sponsorship** Tom will contact Sheri Lewis and send her the Power Point Presentation, see if she has anyone else interested in joining her Committee and see if she needs anything else. We are still looking for volunteers for both committees.
- 14. New Business:** We had a long discussion on Team travel. We know this year's travel to China was ridiculous, with the delays, typhoons, lost luggage, etc., but it was noted that some people got separated from their group going through Customs. We try to have a leader for each group to keep count and know the location of everyone in their group. We know that everyone is looking for cheaper travel overseas, but we need to arrive

within 3 hours of each other just for the ground transportation alone. We recommend that ALL Team Members meet at the same departure airport from the U.S. and return to the same airport together. New Committee Members. We are taking nominations (we already have 2) for Rink Hockey Committee Members. We need 2 Athlete representatives for the Committee. To be considered, you must: 1). be a current member of USA Roller Sports. 2). you must have been a member of a USA World Team within the last 10 years. 3). send in your resume to USARS. The deadline for nominations is January 15, 2018.

15. Next Committee Meeting: Wednesday, January 24, 2018.

Minutes
Rink Hockey Conference Call
Wednesday January 24, 2018
10:00pm EDT

On Call: Jim Jost, Don Allen, Kylie Hughes, Bryce Robinson, Tom Hughes, Pat Ferguson

- 1. Treasurer's Report: Balance, \$ 5361.85. We still have one vendor from last Nationals that hasn't paid their booth fee. Tom will write them a reminder letter. Tom has \$375.00 from the Ladies tryout camp to deposit tomorrow. Two of the Ladies haven't paid as of today. Don will contact them to get their fee.**
- 2. Referee committee: Duane wasn't on and did not send in a report for this meeting. Tom has contacted Gary McNeely about participating in this year's Nationals. Tom will contact the Executive Committee after he works on the budget to ask about one more compensated referee and increasing the volunteer referee's pay per game.**
- 3. Coach's Report: Don has a new Level 3 test just about done. He is working on some questions regarding the new game rules effective this year. Tom will try to find his original tests and he will contact Brent if he is unable to locate them.**
- 4. National's Suggestions: We are in the process of adding another compensated referee, Gary McNeely and getting raises for the volunteer referees. We will not return to Lincoln in 2019 for sure. After the USARS search committee gets their results from other possible sites, we will decide if we want to stay with the rest of Nationals or have our own National site.**
- 5. Selection Camps: The Ladies camp was quite successful. We had 5 goalies, which is strange for the Ladies, and 13 floor players. Jimmy, Kevin, Rodrigo and Ruben all did excellent jobs in their respective areas. Thanks guys for the help and a special "Thank You" to Bryce Robinson for donating the use of his rink for the camp. The U20 and Men's coaches have been discussing holding both camps at the same time. There would be 2 U20/Senior Men's Camps. One may be on the East Coast and the other on the West Coast or maybe one of the Camps more centrally located. It will depend on where they can get the best attendance of players. Pat Ferguson, Jim Jost, Scott Ferguson and Rodrigo Calvo-Leni will get together to decide the sites for the Camps. All players will be**

required to pay a \$25 tryout fee, which goes to the Rink Hockey Foundation. As soon as the sites and dates become available, we will have it posted on the USA Rink Hockey face book page.

6. **2019 WRG Requirements:** As of now, the dates for the 2019 World Skate Games are set for the first 2 weeks of July. This means that any skater trying out for any of the three teams MUST skate our National Championships this year in their regular Division. Tom has an e-mail sent to the RHTC for World Skate (FIRS) asking if there has been any ruling on the proposal from Barcelona. Hopefully, we will receive an answer with the results soon.
7. **Committee Members Elections:** We have had 6 people send in resumes for the 2 Athlete Representative Committee Seats. One seat goes up for re-election in 2020 and the other seat gets re-elected in 2021. The nominees are: Rodrigo Calvo-Leni, Scott Ferguson, Kylie Hughes, Robert Nye, Nic Robinson and Kevin Lemons. The results may take through the weekend to tally, but we will post them with the minutes and contact the skaters that were elected. Good luck to everyone. After the rounds of voting, Scott Ferguson was elected to fill the seat expiring in 2021 and Rodrigo Calvo-Leni was elected to fill the seat expiring in 2020. Congratulations guys! We look forward to working with you for our sport.
8. **New Business:** We discussed the possibility of combining the U20 and Senior Men's tryout camps. We thought this would be a great idea. We also thought having 2 tryout camps, one on either or both coasts or one more centrally located would be good also. That way, travel costs for the skaters and the staff would be minimal and we could get a larger more widespread response. The selection camp, which cuts down to the World Teams of 8 floor players and 2 goalies is scheduled to take place at the 2018 National Championships. This would be the site where both camps come together. The coaching staff of both Teams will get together and pick some dates for the camps. We will post the dates as soon as they are chosen.
9. **Next Committee Meeting:** Wednesday, February 21 at the regular time.

Minutes
Rink Hockey Conference Call
Wednesday, February 21, 2018
10:00pm EDT

**On the Call: Jim Jost, Don Allen, Bryce Robinson, Tom Hughes,
Pat Ferguson, Rodrigo Calv-Leni, Scott Ferguson and Kylie Hughes**

- 1. Welcome New Committee Members:** Tom and the Committee extended a welcome to our new Athlete Representative Committee Members, Scott Ferguson and Rodrigo Calvo-Leni.
- 2. Treasurer's Report:** \$ 5736.85 The remaining vendor from 2017 Nationals that has not paid their booth fees has been contacted. We are waiting for a response.
- 3. Referee's Report:** Duane was unavailable and has not submitted a report as of yet.
- 4. Coach's Report:** Don has the new tests done. He is rewriting the application and will submit it to Brent at the National Office. He will also send a copy to Tom.
- 5. National Suggestions:** We are waiting for nominations for our "Player of the Year, Achievement Awards, and the Sisson Award." We need to have the final names into Peggy by the middle of March. Tom contacted Brent about better bleachers and opening up the space behind our bleachers for a safer situation for our spectators. Tom is working on the budget to include another compensated referee and a raise for our volunteer referees. At the time, we don't see a problem getting this done. We discussed having another social skate, silent auction, more restaurant fundraisers and possibly a split the pot at this year's Nationals. Jim Jost will supply the tape for the floor again this year. We are looking for volunteers to help with the setting of the walls, the protective nets at the ends and with the taping of the floor. Tom will contact Sheri Lewis from our fundraising committee and find out if she needs the Power Point Presentation. Nationals are scheduled July 14-20, 2018.

6. **Men's and U20 World Team Tryouts:** Jim Jost, Pat Ferguson, Rodrigo Calvo-Leni and Scott Ferguson will hold a conference call on Wednesday, February 28th to finalize the dates and locations for the Men's and U20 tryout camps. The tryout camps are a sanctioned event and ALL participants must have an amateur card and wear helmets. The cost of the tryout camp is \$25 per skater. These camps will choose the National Team consisting of the top 16 floor players and 4 goalies. The final selection for the Men's, Ladies and U20 Men's World Teams (top 8 floor players and 4 goalies) will be held at the National Championships in Lincoln.
7. **2019 World Skate Games Requirements:** World Skate (FIRS) received the proposal from Barcelona in December. Tom contacted the Rink Hockey Technical Committee and was informed that they are working on requirements and rules for the 2019 World Skate Games and will contact Tom for discussion on their plans.
8. **New Business:** Tom will contact Brent and inform him that we prefer not to have a coating applied to our floor before Nationals. The link for the National Bid information is out on face book and the USARS website. If you know of any City or facility able to host Nationals, please send them the link or contact USARS in Lincoln and advise them of the city or facility. We need the bids to be done before the middle of April for the Spring Board Meeting. As of now, we only have a few players registered. A tournament was held this past weekend and we know it was not sanctioned. The host Club is responsible for the sanction and enforcing the amateur card requirement. All members are listed on the USARS website. If you don't have the web available, you can contact Brent at the National Office the day before the meet and he can fax you a list if needed. Tom will contact Brent at the National Office and ask him to remind ALL of the coaches and Clubs to get their players registered and get these tournaments sanctioned. According to our rules, a Club MUST skate 3 sanctioned meets to be eligible to participate at Nationals. Last year, rink hockey represented only 14% of USARS. We know if we could get everyone registered that plays, we could easily double that percentage. We need to all come together as a sport and show USARS what we can do.
9. **Next Committee Meeting:** March 21, 2018 at 10:00pm EDT.

Minutes
Rink Hockey Conference Call
Wednesday March 21, 2018
10:00pm EDT

On call: Tom Hughes, Don Allen, Jim Jost, Bryce Robinson, Kylie Hughes, Pat Ferguson, Scott Ferguson, Rodrigo Calvo-Leni

- 1. Treasurer's Report: \$ 5,736.85**

- 2. Referee committee report :** Tom will call Gary McNeely tomorrow to confirm again that he will be in Lincoln for Nationals. Tom will also work on the budget to try to find money for 1 more compensated official. Duane has stated that the advantage rule needs to be used more often. If a player hacks at another player's stick without knocking the player off their course of skating or making them lose possession of the ball, then the play should continue and a team foul be charged against the offender. If they disrupt the skating of the player or make them lose possession of the ball, then play should stop and a team foul be charged against the offender and possession goes back to the offended player. We need to make sure we have enough visual coverage from the scorer's table to be able to recognize and document all of the team foul calls made by the referees. Mark was at the table a lot last year and did this job very well. Also, you cannot stop inside the goalie's crease for any reason. You are allowed to pass through or pass your stick through as long as you do not interfere with the play of the goalie. Any interference will result in a turnover to the offended team.

- 3. Coach's Report:** Don has finished the #3 Coach's Test. He is finishing up changing the application form to make it less confusing for our coaches. Tom has addressed the fact that he knows of a number of people wanting to upgrade to this level and he asks Don to get this done as soon as possible. Don said he would.

- 4. National's Plans and Problems:** Tom has been consulting with Gypsy Lucas about their plans for Nationals. It seem like they want to put vendors on our side of the floor facing the public access area and push our floor back against the outside wall, eliminating our dressing room and warmup area. Tom has argued very strongly against this and has stated that we will not accept this. We pay for our floor on our side and we have it set up the way it works best for our sport. We play games back to back so the warmup area

is needed to prepare for a game. Without warming up, a player could pull a muscle or injure themselves. He has also asked for better seating and he found out the area behind the bleachers will not be available again this year, so he has asked for them to secure the netting behind the bleachers to prevent people from getting caught up in the netting and tripping like so many people did last year. This is a very serious safety hazard. We have also asked for the scoreboard to be hung up on the curtain behind the scorer's table. All of the Committee members agreed on these requests. We have invited some Clubs from other Countries to participate in a "Friendly North American Championship" Tournament to be held in conjunction with our Nationals for Senior Men, Ladies and U20 Men. As of this call, a Club in India has asked for a registration form and letter, which Tom has sent them, another Club in India has also requested this information, which Tom will send, three of the groups in Mexico have sent positive responses for attending. We will wait and see how many Teams and what groups they will include. South Africa stated that they probably couldn't make it, but they will keep trying. If we have this tournament every year or two, they said they would probably make the next one. Egypt, Israel and Australia thanked us for the invitation and stated they would send it out to their Clubs and wait for a response. New Zealand said they couldn't make it this year, but keep them informed for the next one. The participating International Teams will receive a reduced registration fee. However, any Club or Team from the U.S. must register and pay for Nationals. They will then be allowed to participate in the International Tournament at no charge. We kept the fee for International Teams at a reduced amount this year to help promote the Tournament. We hope we can accommodate all of the Teams that want to come. The deadline for entry for the International Teams is June 1, 2018, but we hope to have confirmation before then.

5. **Selection Camps:** The Men's and U20 tryout camps will be held together on April 28-29 in Cumberland, Maryland and May 19-20 in Olympia, Washington. As of last night, we have received over 600 views of the information and application on Facebook. Right now we have only 5-6 players signed up, but this will increase by the deadline at the end of the month. The final selection camp will be held during the week of Nationals.

6. **2019 WRG Requirements:** As of now, it is rumored that we will have to attend an International tournament to be eligible for the 2019 World Skate Games. Tom will find out if this is the case, can we use our International tournament as a qualifier. If not, we may have to skate the Pan American Championships to qualify. The problem being, the cost to go to South America is twice that of going to Europe, which makes it a financial burden on us and the last 2-3 times they scheduled the Pan Am's, they either changed

the location and time at the last minute or cancelled them. This would make it very difficult for our Country and Teams. We will wait and see what the final outcome will be. They are supposed to contact Tom by the end of March. Tom will send another letter to them expressing our concerns.

7. New Business: The USOC has stated that every coach, referee and skater must pass the WADA and Safe Sport examination course every 2 years. They are both available through the USOC website. USARS also has a safe sport course that is different than the USOC course. The USARS course is for coaches and officials. Our awards: The Bill Sisson Award was voted unanimously for Pat Ferguson; The 2017 Rink Hockey Player of the Year Award was voted unanimously for Nick Stauffer (for his play in both U20 and Senior Men in China); Meritorious Service Awards were voted unanimously for Scott Ferguson (for more than doubling his own Club and helping other Clubs in his area to get restarted and grow), Rebecca Guyer and Kylie Hughes (for their 4-5 days they worked during last year's Nationals to get ALL of the hockey Team players photographs and register them with FIRS to qualify us for the World Roller Games).

8. Next Committee Meeting: Wednesday, April 18, 2018 at 10:00pm EDT.

The minutes were approved by a vote of 6 yes and 1 no response on April 2, 2018.

MINUTES
USARS EXECUTIVE COMMITTEE MEETING
Monday, January 29, 2018
As Approved by USARS Executive Committee

The Executive Committee Webinar Meeting was called to order at 8:30 PM Central Time on Monday, January 29, 2018. Participants included Kay Gallatin-USARS President and Executive Committee Chair, Trace Hansen, Annelle Anderson, Renee Hildebrand, Heidi Permatteo, and John Fearnow. Also on the call were Bill Spooner-Compliance Committee Chair, Scott Kleiman-USARS Sports Medicine Committee Chair, Elvis Brandon, Lori Brandon-USARS Sports Medicine Committee Member, Eric Steele-USARS Executive Director and Peggy Young-Corporate and Recording Secretary,

Kay thanked everyone for attending the meeting. Members of the Sports Medicine Committee asked about the philosophy for setting up trainers for this year's World Teams. Lori and Scott provided background on past coverage provided to World Teams, as well as the requirements of FIRS for World Championship host countries to provide medical coverage. Specifically, the discussion was whether the USA should continue to send only Certified Athletic Trainers with teams, or open it up to Chiropractors.

Renee stated there are two aspects to this discussion of utilizing Chiropractors and/or Certified Athletic Trainers (ATCs). For Indoor Nationals where we need injury coverage, ATCs should definitely be present. However, for speed teams that can be at an event for three or more weeks, she feels the athletes mostly need prepping and getting them ready for their races, a more hands-on approach than the ATCs have used. A former skater is a Chiropractor and the Speed Team wants him to be sent to tend to their physical care.

There was a lot of discussion on the various aspects of what type of sports medical coverage should be sent with teams, including they must have a solid knowledge of antidoping and drug testing. Any consideration must apply for all sports, and not just speed. USARS must be cautious about changing our policies based on the current availability of one person who is a Chiropractor.

Lori said many ATCs are trained in prep work and massage, or could take that type of training. This could be included in the description of what is expected of these volunteers.

Another consideration is the organization's liability, and it was agreed no changes in our current Policies and Procedures could be made until we checked with our insurance liability carrier. It was suggested perhaps we could send an ATC as the medical authority and a Chiropractor as a support staff member. Scott agreed that would be the ideal situation, then we would be covered by the ATC as the only medical provider. Bill suggested that Eric could check with USARS Attorney Jerry Pigsley as to legal ramifications relative to insurance coverage, policies and procedures, etc.

Lori said a firm answer is needed fairly soon, so they can move forward this year, particularly in relationship to speed. Kay again thanked Scott, Lori and Elvis for all their years of hard work and looks forward to their continued involvement. Lori, Elvis and Scott left the webinar.

If we can find funding to send an additional person, we should do so. The Policies and Procedures should be rewritten, so the ATCs know that massage and prep work are among their responsibilities. Trace suggested that Renee, as a former team coach, could write a grant request to the Foundation to see if this is something they would support, or provide some support, and USARS could pay the remainder. Another option would be to raise money toward the additional expense through a Go-Fund-Me account.

MOTION 1: by John Fearnow 2nd by Heidi Permatteo ExCo 9:10 PM

Leave the USARS Trainers Policy and Procedures Manual as written relative to the requirement to utilize Certified Athletic Trainers, and ask Renee to write a grant request to the Foundation for an additional support person for the Speed Skating World Team.

CARRIED UNANIMOUSLY

The next item on the agenda was direction for the Compliance Committee. There was discussion on how the committees had been reformatted at the last Board meeting, which created some confusion on the priorities for this committee. Bill Spooner noted that his committee needs one more member per our board meeting notes and recommended John Lehni. The Executive Committee began a discussion of priorities.

It was generally agreed that following should be the Compliance Committee's priorities:

1. Be certain we are following the terms of the agreement with the Nebraska Attorney General's Office, relative to reports, etc., through communication with the Executive Director.
2. Insure we follow USOC guidelines and principals as required by the Ted Stevens Act.
3. Assure that Safe Sport and background checks are accurately tracked and documented.
4. Assure that USARS is compliant with our Bylaws, General Rules and processes.

It was felt that we are not far off from being fully compliant, but we do need to review carefully to become 100% compliant.

DIRECTIVE 1: Kay will be making a directive to the Compliance Committee Chair in the next couple of days, providing time for additions to the priorities identified above. Communications from the USARS office regarding the USOC audit should go through the Compliance Committee.

Kay stated Safe Sport is being looked at by our attorney, and Bylaw changes will be recommended.

MOTION 2: by Trace Hansen, 2nd by Heidi Permatteo ExCo 9:33 PM

Tentatively approve the following World Team Staff members as recommended by their Sport Committees, subject to final ratification by the Board:

2019 Rink Hockey Staff

Senior Ladies: Don Allen – Coach and Tom Hughes – Manager

Senior Men: Pat Ferguson – Coach and Jim Jost - Manager

U20 (Junior) Men: Scott Ferguson – Coach and Rodrigo Calvo-Leni – Manager

2018 Speed Team Staff

Kelly Springer – Team Coach

Gypsy Lucas - Team Assistant Coach

Tony Cabral – Team Manager

CARRIED UNANIMOUSLY

The Executive Committee received a request from Tom Hughes for approval of an International Rink Hockey Tournament (friendly tournament). Tom is working on a budget, which will identify income and expenses.

There was discussion on whether participants in the Rink Hockey Nationals want to return their event to a rink, as in the past. It was suggested all members be surveyed by sport as to their preference.

MOTION 3: by Trace Hansen, 2nd by John Fearnow ExCo 9:39 PM

Approve the request of Tom Hughes, Rink Hockey Committee Chair, to add an international event to this year's National Championships, subject to submission of a budget to be reviewed and approved by the Executive Committee.

CARRIED UNANIMOUSLY

A motion was made during this meeting to include the action in an official document.

MOTION 4: by Trace Hansen, 2nd by Heidi Permatteo ExCo 9:46 PM

Ratify the following motion, as previously approved by email:

Motion by Trace Hansen

- 1) The cost of Certificates of Insurance shall be \$40 for Speed, Figure and Slalom.

- 2) The Certificate of Insurance will be provided upon request at no charge for roller derby and for hockey events, up to five per season. Each Certificate of Insurance above five will have a fee of \$100 for these disciplines.

APPROVED UNANIMOUSLY BY ELECTRONIC VOTE

MOTION TO RATIFY CARRIED UNANIMOUSLY

DIRECTIVE 2: Eric will get clarification from Keith Noll and Jim Foy as to what is covered by the Certificates of Insurance.

MOTION 5: by Trace Hansen, 2nd by John Fearnow ExCo 9:47 PM

Ratify the Rink Hockey election of Rodrigo Calvo-Leni (term ending 2020) and Scott Ferguson (term ending 2021) as athletes on the Rink Hockey Committee, filling the vacant positions that were open at our last Board Meeting in October.

CARRIED UNANIMOUSLY

Trace reported on a National Championships Medallion Review Committee that is working to redesign the medals for 2018. He asked to get approval for the standards to be used for others who wish to submit a proposal to USARS for the medals.

MOTION 6: by John Fearnow, 2nd by Heidi Permatteo ExCo 10:05 PM

Approve the following specifications for Championships medallions:

NATIONAL CHAMPIONSHIPS:

The medal should be approximately 3.5" in size.

The thickness should be in an approximate range of .25-.30"

The weight of the medal should be approximately 9 oz.

The medals should be slotted for the ribbon, with a spot on the back for engraving/etching (fee included).

The ribbon should be 2" wide, and of a satin like material.

The medals will be the same for all sports within USARS to keep mold fees down, and allow for multi-year usage.

The ribbon for each sport would be unique in design/graphics and writing to create a unique look each year, and for each sport.

REGIONAL CHAMPIONSHIPS:

The medals should be slightly smaller, perhaps 2.5-3" but of similar quality in thickness and proportionate weight.

Regions would order direct from Vendor, with USARS receiving a \$1 rebate per medal. The cost proposed should include the \$1 rebate to USARS.

CARRIED UNANIMOUSLY

Eric gave an update on RSportz and the change in management for our website and social media accounts. He stated ultimately, he would like to recruit a volunteer from each of our sport discipline committees, and they could manage their own sport pages; and perhaps one day more responsibility for the website can be handled in-house. Kay stated it will take at least six months to figure out what we want to do, what staff can handle, etc. Eric also reported that we have currently using a 30-day trial with Hootsuite, which marries all of our social media accounts. Olivia Shelbourne is working on this aspect and will be the lead for Constant Contact.

Kay asked Eric to make researching improvements to our phone system a priority, as there have been a lot of problems recently. He gave a report that offered cost saving in some areas, would provide benefits by making changes, as well as explained options permitting USARS to obtain new phones. He has been working with CPI, and they work with Electric Innovations by partnering deals with them. Kay stated we can go forward with the leased telephone system using Allo as the new phone and internet provider.

Eric further informed the Committee that our computers go back to 2007 and are not as effective. We will review the computer proposal when completed. It was recommended replacements be done a few computers every year, rather than replace them all at once.

Eric gave a brief overview of his first couple of weeks, meetings with staff, goal setting, etc. All staff members have signed the Media Policy and Code of Ethics, and will be completing the Safe Sport Education Program. He has a meeting set up with Jerry Pigsley and representatives from the Lincoln Convention and Visitors Bureau.

Heidi asked whether our Membership Eligibility Committee would also be required to complete the Safe Sport Education Program, or if they would be receiving any special training. We now need to be hyper-vigilant and members of this Committee must be knowledgeable of what is going on. A USARS confidential compliance line is available, and we are doing everything we can.

We need to notify the Sports Committees of the training, our compliance line, and methods to report issues. There are reporting requirements for each state that need to be publicized. Under Safe Sport, coaches are liable if they do not report issues and they need to be made aware of this. We will highlight these resources on our website and do Facebook posts, and send out information through Constant Contact blasts. It was suggested we should have

prominent tab on our website to link to the information, with a template to fill out. Eric said he could ask RSpartz how to do this.

Another suggestion was to conduct a Safe Sport seminar at our Nationals Championships and make it open to everyone, including parents, etc. More discussion on this subject is needed.

Kay provided an update on USARS financial reports, which were sent out to the Finance Committee.

MOTION 7: by Trace Hansen, 2nd by John Fearnow ExCo 10:34 PM

To adjourn the Executive Committee Meeting.

CARRIED UNANIMOUSLY

Respectfully submitted,
Peggy Young

MINUTES
USARS EXECUTIVE COMMITTEE MEETING
Wednesday, February 28, 2018
Approved 3-6-2018

The Executive Committee Webinar Meeting was called to order at 7:30 PM Central Time on Wednesday, February 28, 2018. Participants included Kay Gallatin-USARS President and Executive Committee Chair, Trace Hansen (five minutes later), Annelle Anderson, Renee Hildebrand, Heidi Permatteo, and John Fearnow. Also on the call were Eric Steele-USARS Executive Director and Peggy Young-Corporate and Recording Secretary,

An update was given on speed uniforms for 2018 World Team. A proposal was received from Dan Heid from CCN. It has been reviewed by the Finance Committee, and various negotiations are taking place to work out an agreement. Races uniforms are worn during competition (2 needed) and they need one practice uniform each. All agree to go forward with the negotiations as discussed to finish up the agreement with Dan. If unsuccessful, it was confirmed that other sources are available.

The Figure Committee has informally notified us of their wish to confirm Figure World Team Volunteer Staff for 2018 to be Gloria Manning as the coach and Michael Jacques as the Team Manager. It was noted that these position can be difficult to fill now the commitment is for 15 days, based on the revised World Championships schedule. Heidi, on a personal note, stated that Gloria and Michael did a fabulous job last year and the team was in good hands. Trace agreed they do a good job. Apprentice staff positions were discussed. Any proposal regarding this should come from the Figure Sport Committee.

MOTION 1: by John Fearnow, 2nd by Trace Hansen ExCo 2/28/2018 7:51 PM

Approve Michael Jacques as the 2018 Roller Figure Team Manager and Gloria Manning as the Team Coach.

CARRIED UNANIMOUSLY

It was noted that the Roller Figure Skating National Championships schedule is still being finalized, but will be changed from last year because of this year's World Championships timing. Also under consideration is a RollArt seminar at the Roller Figure Skating Nationals.

The Committee discussed supplier(s) for awards and medals in 2018. The Committee received information via email prior to the meeting. Trace reported that Awards Unlimited will again provide medals for the Regional Championships. Samples will be provided by them to the office staff to review for quality etc. Trace will ask Stride Awards to also send samples to the USARS office. We will require about 11,000 medals get us through two years for figure

and speed. Any left in 2020 could possibly be used by a region, using a different ribbon for 2020 and 2021.

A commemorative coin proposal is going back to the Finance Committee. Instead of lapel pins, a commemorative card holder and coin could be provided. Only the participants get the holder with the card and we could purchase additional coins at a lesser cost to give to others, and perhaps sell any remaining on ebay. Following additional discussion, Trace asked Committee member to think it over and give their opinion by email. There is a Finance Committee meeting next Tuesday night, and it will also be discussed at that time.

Two vendors did RFPs to cover the still photography and one for action shots at the upcoming National Championships. Ulysses Escobar, who provided this service last year, is interested only if he can provide both the still and action photos along with doing the live streaming. The recommendation from the Finance Committee is to accept the proposal from Ulysses Escobar.

MOTION 2: By Trace Hansen, 2nd by John Fearnow Exco 2/28/2018 8:05 PM

To have Awards Unlimited provide the 2018 Regional Championships medals according to the proposal submitted by them.

CARRIED UNANIMOUSLY

MOTION 3: By Trace Hansen, 2nd by Heidi Permatteo ExCo 2/28/2018 8:08 PM

For the 2018 National Championships, award the still and action photography and live streaming to Ulysses Escobar, Shots4Sport.

CARRIED UNANIMOUSLY

Speed rule changes have been proposed, but which are not yet ready for approval. World Skate/FIRS dropped the 300m race, which affects how we qualify our World Team and how we do seeding from one race to the next. We are hoping to have the new World Team selection process finalized and to USOC for their approval, then to the Board or Executive Committee for a quick turnaround for vote. Outdoor Nationals occur in mid-May. We have a July 1 date for worlds this year. It is critical they come through system as quickly as they can and we must still do due diligence. By dropping the 300m race from the qualification procedure, we can't just scratch out the position, or the team would become too road heavy, not provide a good division between road and track. It was a good proposal coming from Erin Jackson.

A revised speed sponsorship program has been submitted for approval. It is hoped this program will encourage more sponsorships and make a little more money for the organization. The proposal was discussed and challenges to our existing sponsorship package explained.

MOTION 4: By Renee Hildebrand, 2nd by Trace Hansen ExCo 2/28/2018 8:25

Effective for the 2017-2018 skating season, approve amendments to the Speed Skating Uniform Regulations - SR361.1 – SR361.15 and GR3.06.04 – GR3.06.09 (see attached).

CARRIED UNANIMOUSLY

Kay provided an update of the current finances of USARS. Monthly reports are being completed, and forwarded to the Finance Committee. Audit reports and information are being collected, and we are on target to complete the tax return by the July 2018 deadline. There has been lots of work done to make sure the first year after the transition to QuickBooks is accurate and complete. There continues to be a challenge for the office staff about world team expenses and what USARS must cover on behalf of the athletes, due to deadlines. Collecting those funds back from the team members has been difficult. Finance is working on streamlining this process. Appreciation was expressed to Kay, Janet Pavilionis and Melannie Atteberry for the work they have been doing.

Renee Hildebrand asked to be considered as the U.S. Delegate at the 2018 Speed World Championships. Because of her dedication to the sport and her service as a team coach for several years, she is knowledgeable and able to represent our sport well. Trace confirmed that representation at World Championships is usually determined by the current President. A letter naming Renee as our delegate is sufficient for World Skate, with a copy going to Renee. The Executive Committee supports Renee for this position.

DIRECTIVE 1: Peggy will prepare authorization on behalf of USARS President Kay Gallatin, for Renee Hildebrand to be the U.S. Delegate at the 2018 Speed World Championships

Two items mentioned for potential discussion were (1) Establishing a budget to conduct a RollArt Seminar at Nationals and (2) Approval of speed and figure officials for the 2018 National Championships. A budget for the RollArt Seminar at Nationals was received from Michael Jacques-Finance Chair, estimating an expense of approximately \$5,000, to include air, hotel and per diem for Richard Gussmann and Nichola Genchi. There have been informal discussions amongst committee members, but not formal request yet from the Figure Sport Committee. Trace offered to contact the Chair and ask him to submit a Figure Committee request if this is the wish of the Committee. Those who went to Rome for the RollArt seminar believe it is important for our members and coaches to receive this training.

The recommended officials for National Championships must also be approved by the Sport Committees and not come directly from their sub-committees that make the original recommendations.

Eric Steele, Executive Director, gave an update on issues we are currently addressing, which included our membership numbers, SafeSport program, criminal background checks, website management, computer upgrades, an update on the new telephone system and a request for any special requests needed for the upcoming April Board Meeting. Eric shared some membership numbers and touched on the issue of eliminating paper memberships which require manual entry, and only offering memberships via internet registration.

We are up to speed with Safe Sport, but have a significant issue in connecting Safe Sport with our membership data base. RSportz provided information on three levels of integration into our system. Option 3 is estimated to cost \$3,000 to \$5,000 annually and is more automated, pushes the data up to the registration system. We need to decide whether to continue to do it manually or pay some money out and go full board. Eric advised we go with full integration. With Nationals coming up, manual updates are time-consuming for the staff and difficult to maintain. Should we become the NGB for skateboarding, our current process would be impossible to maintain. Some of that is programming expense as it is not currently available. We would not need to pay the higher amount every year. It is also expected that all members 18 years of age and older will need to go through Safe Sport.

There would be some reprogramming costs that we wouldn't have to pay every year. The cost would be annual and not be based on the number involved. If the expense is under \$5,000, the Executive Committee should be able to approve the expenditure. Discussion followed.

MOTION 5: By John Fearnow, 2nd by Renee Hildebrand ExCo 2/28/2018 9:01 PM

Explore Option 3 from RSportz to find out the costs for integrating Safe Sport into our membership data base electronically. If a guarantee comes in for under \$5,000, we can move forward.

CARRIED UNANIMOUSLY

There was a discussion on background checks. This part must be integrated next. Background checks are only good for two years, then must be done again. A quick review was provided by Eric of the status of staff, board and committees regarding the Safe Sport program and background checks. It was noted credit checks are required for new Board Members.

DIRECTIVE 2: Eric will confirm that USARS staff is following up on expired background checks.

Eric discussed our website, expenses with the various options, and the potential of staff being able to take the responsibility on in the future. Our staff will have a free training session from the USOC to begin to learn how to make changes. Options down the road could be to have a part-timer for this responsibility. Eric provided a plan of action for consideration. We could discuss this at the working group meeting on the Friday prior to the Semiannual Board Meeting.

A Website and Technology Committee existed at one time, but there were problems with implementation of their recommendations. Trace stated that the President can appoint Special Committees at her discretion.

DIRECTIVE 3: Eric is asked to start looking for members to populate a Communications and Technology Committee, which will be subject to approval by the Executive Committee, in accordance with USARS rules. Eric shall be the Chair and it shall include a person from each sport committee (sans Slalom, at this time). Approval of the members can be done via email. We will keep a formal record of the vote and make a motion at the next meeting.

We have received three proposals from Electronic Innovations for computers, that have already been reviewed by the Finance Committee. Finance recommends option 2. Eric described what it included and how the equipment would be used. The price stated includes a new computer for the Museum, which will be paid for by a donor.

Kay stated that although there was no formal vote, it was discussed during the Finance Committee meeting and agreed we need new computers. Annelle agreed. The estimated cost for USARS is \$10,790. Trace felt this could be approved by the Executive Committee since we are being transparent.

MOTION 6: By John Fearnow, 2nd by Heidi Permatteo 3/2/2018 9:27 PM

Move forward and purchase the computers as listed in Option 2 of the Electronic Innovations proposal, which includes 7 laptops, 1 desktop with monitor (finance), 1 docking station with monitor (Eric), labor, tax and bags.

CARRIED UNANIMOUSLY

The new phone system is being worked on. Eric was told this could take as many as 60 days to complete and we are still in that window. Installation is much more complex than

expected for several reasons, including the work of Allo, since the historic designation of our building.

The 2019 National Championships bid packet has been updated and distributed via our website, through targeted emails, social media, etc. We have received seven responses to date.

An update was provided on our bid to become the NGB for Skateboarding. Eric contacted Rick Adams at the USOC, who indicated a decision should be forthcoming between April 17 – 20th. Eric provided him with a written update on our recent accomplishments that will be passed along to the Committee making the decision. In the future it is important for Eric to attend all NGB meetings, network with other NGBs, etc., and be a part of one on one interactions that make us stronger. Kay and Eric will be attending the Safe Sport presentation in April, at the expense of USA Roller Sports.

Eric reported on staff vacations and holidays. USARS will be open December 26-28 this year, staffed by at least one person. Any staff member not working December 26-28 will be using vacation time for this period. The staff agreed to exchange July 4 (an official holiday) as a holiday to be used the day prior to Thanksgiving instead. This is because National Championships preparations are beginning. Eric set July 2 – August 7 as a blackout period for any vacation time.

He confirmed that we had just that day received the final signature need to send the Attorney General agreement back to the Attorney General's office via Jerry Pigsley. He touched on whether there were any special requests for our April board meeting and updated the Committee on changes within the office.

MOTION 7: By Trace Hansen, 2nd by John Fearnow ExCo 2/28/2018 9:40 PM

To invite Nichola Genchi and an assistant (Richard Gussmann) to the Roller Figure Skating National Championships to conduct a for RollArt seminar, pending a formal request from the Figure Sport Committee.

CARRIED UNANIMOUSLY

MOTION 8: By Trace Hansen, 2nd by Heidi Permatteo ExCo 2/28/2018 9:42 PM

Accept the figure national judges list as provided by the judges sub-committee pending notification that the Figure Sport Committee has approved that list

CARRIED UNANIMOUSLY

MOTION 9: By Trace Hansen, 2nd by John Fearnow 9:43 PM

Accept the speed officials list as provided by the Speed Officials Sub-Committee, pending notification that the Speed Sport Committee has approved the list.

CARRIED UNANIMOUSLY

It is believed there is no increase in the number of officials for each group requested this year.

Kay questioned when minutes should be posted. Once we get completed with these meetings and the committees have approved the minutes, we tend to hang on to them until the next Board meeting. She is concerned there is information in the documents that people need. Is that a practice we want to continue or do we need to do something else to pass along to the right people? Discussion followed with a decision to discuss it further at a later time.

MOTION 10: By John Fearnow, 2nd by Heidi Permatteo ExCo 2/28/2018 9:50 PM

Adjourn the meeting

CARRIED UNANIMOUSLY

Respectfully submitted,
Peggy Young

Approved by USARS Executive Committee – 2/28/2018

Effective for the 2018-2019 season

Speed Skating Uniform Regulations -

SR361.1

Men and Women – The speed uniform shall be of non-transparent material, consisting of a long or short- sleeved shirt. One or two-piece uniforms are permitted. Each registered speed club shall have a competitive uniform, which shall be distinguishable as a club uniform by color and pattern. Contestants in individual events must wear their club uniform in all Regional and National INDOOR Qualifying Speed Championships ~~(with the exception of the World Class indoor division)~~. **BRAND/SPONSOR LOGOS ARE PERMITTED IN ALL REGIONAL AND NATIONAL INDOOR CHAMPIONSHIPS ON AN INDIVIDUAL CONTESTANT’ S UNIFORM ONLY IF THEY DO NOT IMPAIR THE READY IDENTIFICATION OF THE CLUB UNIFORM BY COLOR AND PATTERN AND AS LONG AS THE SPONSOR HAS REGISTERED AND PAID THE LICENCING FEES. BRAND LOGOS ARE PERMITTED IN ONE OR ALL OF THE FOLLOWING LOCATIONS AND SIZE FORMAT FOR REGIONAL AND NATIONAL INDOOR CHAMPIONSHIPS:**

- **LEFT BREAST – 75MM WIDE X 50MM HIGH (3in Wide X 2in high)**
- **LOWER BACK PANEL – 125MM WIDE X 75MM HIGH (5in wide X 3in High)**
- **TOP OF RIGHT AND LEFT SHOULDER – 100MM Wide X 50MM High (4in Wide X 2in Tall)**

At league, interclub and invitational contests, which are not qualifying meets, and the Outdoor National **CHAMPIONSHIPS**, individuals are not restricted to club colors and may wear uniforms representing their sponsors provided those sponsors have registered with USARS for the current competitive season **AND HAVE PAID THE ASSOCIATED LICENSING FEES**. Individuals are permitted to wear their USARS approved sponsor’s uniforms and/or hats for awards presentations at Regional and National Indoor Championships.

AT LEAGUE, INTERCLUB, AND INDIVIDUAL CONTESTS, WHICH ARE NOT QUALIFYING EVENTS AND ARE NOT HOSTED BY USA ROLLERSPORTS, INDIVIDUALS ARE NOT RESTRICTED TO CLUB COLORS AND MAY WEAR UNIFORMS REPRESENTING A COMPANY LOGO AT THE DESCRIPTION OF THE CLUB COACH. ALL COMPANIES ARE REQUIRED TO REGISTER THEIR BUSINESS WITH THE NATIONAL OFFICE PRIOR TO SKATERS WEARING THEIR LOGOS BUT THERE IS NO LICENSING FEE ASSOCIATED WITH THESE EVENTS.

~~Sponsorship logos shall be permitted on an individual contestant’s uniform only if they do not impair the ready identification of the club uniform by color and pattern. The relay uniforms shall be identical~~ **IN THAT THEY REPRESENT THEIR CLUB IN COLOR AND PATTERN. BRAND/SPONSOR LOGOS ARE PERMITTED DURING RELAYS ONLY IF THEY DO NOT IMPAIR THE READY IDENTIFICATION OF THE CLUB UNIFORM AND RELAY PARTNERS DO NOT NEED TO HAVE IDENTICAL BRAND LOGOS IN THE DESIGNATED LOCATIONS AS STATED ABOVE.** ~~This means that if any relay member wears one or more sponsorship logos on his or her relay uniform, all team members must wear the same sponsorship logo or logos, and they shall be placed identically on their uniforms.~~

SR361.6

Contestants **COMPETING AT THE REGIONAL AND/OR NATIONAL CHAMPIONSHIPS** in individual events shall wear their club uniform in each such indoor speed event. Sponsorship logos shall be permitted on an individual contestant’s uniform only if they do not impair the ready identification of the club uniform by color and pattern. **BRAND/SPONSOR LOGOS ARE PERMITTED ON AN INDIVIDUAL CONTESTANT’ S UNIFORM ONLY IF THEY DO NOT IMPAIR THE READY IDENTIFICATION OF THE CLUB UNIFORM BY COLOR AND PATTERN AND AS LONG AS THE SPONSOR HAS REGISTERED AND PAID THE LICENCING FEES. BRAND LOGOS ARE PERMITTED IN ONE OR ALL OF THE FOLLOWING LOCATIONS AND SIZE FORMAT:**

- **LEFT BREAST – 75MM WIDE X 50MM HIGH (3in Wide X 2in high)**
- **LOWER BACK PANEL – 125MM WIDE X 75MM HIGH (5in wide X 3in High)**
- **TOP OF RIGHT AND LEFT SHOULDER – 100MM Wide X 50MM High (4in Wide X 2in Tall)**

SR361.7

All members of a relay team shall wear their club uniforms in each relay event. The relay uniforms shall be identical **IN THAT THEY REPRESENT THEIR CLUB IN COLOR AND PATTERN. BRAND/SPONSOR LOGOS ARE PERMITTED DURING RELAYS ONLY IF THEY DO NOT IMPAIR THE READY IDENTIFICATION OF THE CLUB UNIFORM AND RELAY PARTNERS DO NOT NEED TO HAVE IDENTICAL BRAND LOGOS IN THE DESIGNATED LOCATIONS AS STATED ABOVE.** This means that if any relay team member wears one or more sponsorship logos on his or her relay uniform, all team members must wear the same sponsorship logo or logos and they shall be placed identically on their uniforms. The uniforms must be similar in sleeve and trunk lengths. One-, two- or three-piece uniforms are permitted as long as the colors and the patterns are the same. Difference in color of fabric due to fading or difference in dye lot may be permitted. Note: Speed skating helmets for relay skaters do not have to match. The helmets are considered as equipment, and not part of the uniform. Socks are not part of the uniform.

SR361.7

Regulation uniforms must be worn at all USARS sanctioned speed competitions, including official warm-ups. All speed practices at regional and national championships shall be labeled "official" practice, and will thus require proper uniforms, the same or equivalent to their competitive uniforms. **BRANDED OR SPONSORED SUITS WILL BE PERMITTED ON PRACTICE DAY AT THE DISCRETION OF THE CLUB COACH AT THE REGIONAL AND NATIONAL CHAMPIONSHIPS.** Uniforms must at all times be clean and in good repair. Failure to appear on the starting line in correct, clean and presentable uniform shall be cause for disqualification from the race. All contestants must remain in complete uniform and be properly dressed while on the skating surface. At all outdoor competitions, warm-up suits maybe worn during practice or official warm-ups if the weather temperature is cool.

SR361.15

All members of a relay team must have uniforms of identical color and design **IN THAT THEY REPRESENT THEIR CLUB IN COLOR AND PATTERN** for **REGIONAL AND NATIONAL INDOOR** championship events. **BRAND/SPONSOR LOGOS ARE PERMITTED DURING RELAYS ONLY IF THEY DO NOT IMPAIR THE READY IDENTIFICATION OF THE CLUB UNIFORM AND AS LONG AS THE SPONSOR HAS REGISTERED AND PAID THE LICENCING FEES. AND RELAY PARTNERS DO NOT NEED TO HAVE IDENTICAL BRAND LOGOS IN THE DESIGNATED LOCATIONS AS STATED ABOVE.** Failure to comply will be cause for refusing to allow the affected team to compete. The relay numbers are to be supplied by the host operator.

NOTE: Speed skating helmets for relay skaters do not have to match. Helmets will be considered as equipment and not part of the uniform and, thus, are not subject to conforming to the rule, which states that uniforms for relays must be identical. However, relay team members must have identical placement of sponsorship logos on the uniform, as there is no limit on the physical size or number of such sponsorship identifications.

In General Rule Book 2013 (Could not find anywhere else)

GR3. 06. 04 Logo Identification on Skater Uniforms/Costumes

C.) Wearing of an unlicensed sponsorship logo during competitive **REGIONAL QUALIFYING, OUTDOOR AND INDOOR NATIONAL CHAMPIONSHIPS AND ANY FUTURE USA ROLLER SPORTS ORGANIZED** events (~~includes warm-ups~~) is prohibited. The first violation shall result in ~~an automatic 60-day suspension of competitive status.~~ **A WARNING TO THE SKATER FROM THE MEET DIRECTOR AND SAID SKATER MUST REMOVE THE SUIT WITH THE UNLICENSED LOGOS BEFORE BEING ALLOWED TO COMPETE. THE SPONSOR WILL RECEIVE A LETTER FROM USARS INVITING THEM TO COMPLETE THE LICENSING APPLICATION TO AVOID FUTURE VIOLATIONS.** The second such violation ~~is a 90-day suspension~~ **WILL RESULT IN AN ADDED FEE TO THE SPONSOR OF \$50.00 PLUS AN INVOICE FOR THE LICENSING FEE. FAILURE TO COMPLETE THE APPLICATION WITH IN 15 DAYS OF NOTICE WILL RESULT IN THAT SPONSOR NOT BEING INVITED TO PARTICIPATE IN FUTURE USARS MARKETING CAMPAIGNS. DISQUALIFICATION FOR THE REMAINDER OF THE COMPETITION IN QUESTION FOR SKATER WEARING THE UNLICENSED LOGOS WILL BE AT THE DISCRETION OF THE MEET DIRECTOR.** ~~An automatic one-year suspension is established for any further infractions of the sponsorship logo rules. The Executive Director upon evidence of a rule violation shall impose these penalties. Penalized skaters shall have the right to appeal to the Membership Eligibility Committee if they can establish that the evidence submitted is incorrect.~~

D.) No person may display on competitive costumes or uniforms, manufacturer's logos that are not registered with USARS under the General Rules. Competitors may wear sports clothing and equipment in competitions, ~~including PIRS races,~~ bearing names of the manufacturer and their logos without these being registered as USARS sponsors only under the following conditions: The name or trademark on the clothing can appear a maximum of four (4) times on the uniform and be no larger than 50mm high and 75mm wide (2"x3"). Manufacturers' logos and names can appear on equipment such as skates, helmets and hockey sticks, without restriction to size. Clothing markings that do not meet this regulation must be removed or the garment manufacturer must register as a National sponsor.

E.) SPEED Contestants COMPETING AT THE REGIONAL AND/OR NATIONAL CHAMPIONSHIPS BRAND/SPONSOR LOGOS ARE PERMITTED ON AN INDIVIDUAL CONTESTANT’ S UNIFORM ONLY IF THEY DO NOT IMPAIR THE READY IDENTIFICATION OF THE CLUB UNIFORM BY COLOR AND PATTERN. BRAND LOGOS ARE PERMITTED IN ONE OR ALL OF THE FOLLOWING LOCATIONS AND SIZE FORMAT:

- LEFT BREAST – 75MM WIDE X 50MM HIGH (3in Wide X 2in high)
- LOWER BACK PANEL – 125MM WIDE X 75MM HIGH (5in wide X 3in High)
- TOP OF RIGHT AND LEFT SHOULDER – 100MM Wide X 50MM High (4in Wide X 2in Tall)

GR3. 06. 05 Athlete/ Team Sponsorship Fees: Approved Annual Athlete/ Team Sponsorship fees for competitive events are based upon the effective range and importance of such advertising within the community of roller-skating.

~~(a) Two categories of influence are established:~~

- ~~1. Local businesses or corporations whose operations are confined to a single city or state – \$100 annual USARS registration fee.~~
- ~~2. Multi-State or National businesses or corporations and skate equipment manufacturers and suppliers – \$1,000 annual USARS registration fee.~~

(a) **THERE ARE THREE SPONSORSHIP/PARTNERSHIP LICENCE OPPORTUNITES SPONSORS CAN CHOOSE FROM.** These options are available per season September 1st thru August 31st yearly AND APPLY TO THE REGIONAL QUALIFYING INDOOR CHAMPIONSHIPS, OUTDOOR AND INDOOR NATIONAL CHAMPIONSHIPS, AND ANY FUTURE USA ROLLERSPORTS ORGANIZED EVENTS.

AT LEAGUE, INTERCLUB, AND INDIVIDUAL CONTESTS, WHICH ARE NOT QUALIFYING EVENTS AND ARE NOT HOSTED BY USA ROLLERSPORTS, INDIVIDUALS ARE NOT RESTRICTED TO CLUB COLORS AND MAY WEAR UNIFORMS REPRESENTING A COMPANY LOGO AT THE DESCRIPTION OF THE CLUB COACH. ALL COMPANIES ARE REQUIRED TO REGISTER THEIR BUSINESS WITH THE NATIONAL OFFICE PRIOR TO SKATERS WEARING THEIR LOGOS BUT THERE IS NO LICENSING FEE ASSOCIATED WITH THESE EVENTS.

Hero Sponsor	\$500.00	Star Sponsor	\$250.00	Contributor Sponsor	\$100.00
Includes		Includes		Includes	
Team Logos		Team Logos		Team Logos	
Up to 3 brands with in same company		Up to 2 brands with in same company		1 brand logo	
Certificate of Appreciation		Certificate of Appreciation		Certificate of Appreciation	
Logo/Link website on Partner Page (new)		Logo/Link website on Partner Page (new)		Logo/Link website on Partner Page (new)	
Once a month Social Media campaign		Once a month Social Media campaign		Once a month Social Media campaign	
Featured Sponsor of the Month		Logo on Sponsor appreciation page in IDN Program			
Logo on Sponsor appreciation page in IDN Program		(New)			
(New)					
Any USARS Supported event will have recognition					

Logo on Team USA Practice suit (first come)					
--	--	--	--	--	--

(b) Once an athlete/team sponsor is registered with USARS, the number of individuals that the athlete/team sponsor may wish to endorse is without limitation. USARS will not be party to such negotiations, the financial terms of these agreements being between the skater and the sponsor. USARS athlete/team sponsorship licenses are renewable each calendar year on ~~January 1~~ **SEPTEMBER 1ST WITH A 30-DAY GRACE PERIOD.**

(c) Restriction on Print or Electronic Media Advertising - All competitors, including but not limited to current and immediate past National and World Champions, wishing to continue to maintain eligibility to compete in USARS sanctioned competitions, may not have their image or name used in paid print or electronic advertisements without specific permission granted in writing from USARS. The contractual terms of such media ads must be satisfactory to skater, sponsor and USARS.

(d) For sanctioned competitions, USARS restricts the use of the public address system and the program/schedule identification of speed teams and/or individual race contestants to that of the skater's USARS club or that person's given name. Speed skaters may not be identified by sponsoring teams or other such commercial involvements in the announcements of speed skating action, during award ceremonies or on printed program rosters. This does not restrict competitors from appearing in commercial ads placed in meet programs by USARS registered athlete/team sponsors, subject to section (c) above.

(e) ~~National~~ **HERO AND STAR LICENCED SPONSORS** ~~USARS registered athlete/team sponsors~~ have the right to use the images of USARS champions for both print and electronic advertisement, provided they also receive the individual skater's permission.

GR3. 06. 06 Sponsorship Without Product/Company Identification

(a) Skaters may continue to solicit sponsors that do not hold a license with USARS if these sponsors do not seek product identification with the skater **AT THE REGIONAL QUALIFYING INDOOR CHAMPIONSHIPS, OUTDOOR AND INDOOR NATIONAL CHAMPIONSHIPS, AND ANY FUTURE USA ROLLERSPORTS ORGANIZED EVENTS.** In other words, should any entity wish to support a skater or team without being identified on the competitive uniform or during awards ceremonies or in print and media advertising, there is no need to register such sponsorship ~~with USARS~~ **PAY THE LICENSING FEE**, and the funds can be provided directly to the sponsored skater. **THE SPONSOR CAN PROVIDE A BRANDED UNIFORM FOR ALL OTHER EVENTS TO THE SKATER AND MUST REGISTER THE COMPANY WITH THE NATIONAL OFFICE FOR DATA GATHERING PURPOSES ONLY.**

(b) Should the sponsoring party seek to have their contribution to the individual skater channeled through a charitable institution for tax purposes, USARS will accept custody of these funds under conditions acceptable to the Internal Revenue Service and redistribute these funds to the athlete on a designated sport expense basis as identified in GR3.06.02. No administration fee will be deducted.

GR3. 06. 07

A current list of USARS-approved athlete/team sponsors will be sent to the meet host of each sanctioned **REGIONAL QUALIFYING INDOOR CHAMPIONSHIPS, OUTDOOR AND INDOOR NATIONAL CHAMPIONSHIPS, AND ANY FUTURE USA ROLLERSPORTS ORGANIZED EVENTS** ~~contest~~ within seven days of the start of the contest and is available on the USA Roller Sports website.

GR3. 06. 08

Tax Aspects - USARS is classified as a charitable corporation and contributions to it by individuals or businesses are deductible as charitable contributions. Contributions by business entities as private sponsors, cooperative sponsors or business contributors may qualify, in full or in part, as a business expense deduction. However, USARS makes no representation in this regard and does not purport to offer tax advice. Any business interested in being a private sponsor, cooperative sponsor or business contributor should obtain advice from its own tax consultant. Determinations of this kind often need to be made on a case-by-case basis. Athletes receiving support under any program outlined in Rule 3.06 may be subject to state or federal income tax liability, and should consult with a competent tax advisor.

GR3. 06. 09 USARS does not assert jurisdiction over any matter of private contract between a **SPONSOR**, coach and/OR a competitor.

MINUTES
USA ROLLER SPORTS
EXECUTIVE COMMITTEE MEETING
Monday, March 26, 2018
9:30 PM Eastern Time

The meeting was called to order at 9:30 PM EST. Those present were Kay Gallatin-USARS President and Executive Committee Chair, Trace Hansen-Athlete Rep, John Fearnow, Heidi Permatteo, and Executive Director Eric Steele. Joining at 9:34 PM EST was Renee Hildebrand. Joining at 9:59 PM was Annelle Anderson-Committee Advisor.

The first agenda item was discussion of speed rule changes pertaining to World Team qualifications. The rules need to be changed as World Skate has dropped the 300m race from the Championships. The proposal submitted was passed by the Speed Sport Committee.

MOTION 1: By Renee Hildebrand, second by Heidi Permatteo ExCo 3/26/2018

Effective immediately, accept the Speed Committee rule proposal regarding World Team Speed qualification and seeding (attached).

CARRIED UNANIMOUSLY

The second agenda item included proposals submitted by two vendors to produce medals for all Indoor National Championships and a new souvenir medallion coin and coin holder for each athlete, coach and official. An additional quantity of coins would be ordered for souvenir sales.

MOTION 2: By Trace Hansen and second by John Fearnow ExCo 3/27/2018

To accept the proposal of Awards Unlimited as the medal provider.

CARRIED UNANIMOUSLY

Next, there was discussion regarding a member complaint pertaining to a social media post. The complainant made comments related to USARS and had a comment he felt was offensive directed at him from an official. The member felt he may be judged unfairly by this official in the future, and he additionally felt it was unethical behavior. Discussion followed regarding our rules and Code of Conduct and Ethics for Officials, specifically citing the following rule, as justification for a written reprimand for the official: **“USARS Ethical Standards For Roller Sports Officials, 1.06 Respecting Others** - Officials respect the rights of others to values, attitudes, and opinions that differ from their own.”

Motion 3: By Trace Hansen, and second by Kay Gallatin ExCo 3/27/2018

Send a written reprimand to the official regarding the matter for a violation of the listed standard.

MOTION CARRIED 4 yes votes (Trace, Kay, Renee, Heidi), 1 abstention (John Fearnow)

The Committee was presented a slate of Coaches and Managers for Roller Derby for the 2019 World Roller Games. The candidates were selected from applications, and a vote of the Roller Derby Committee.

Motion 4: By Trace Hansen and second by Renee Hildebrand ExCo 3/27/2018

To approve the slate presented by the Roller Derby Committee:

Devon Tamaccio - Women's Team Head Coach
Carrie Craft - Women's Team General Manager
Misty Greer - Men's Team Head Coach
Robyn Clark - Men's Team General Manager

CARRIED UNANIMOUSLY

The meeting concluded with general discussion on the progress of finding interested sites for the 2019 and 2020 Indoor National Championships, as well as needs for the April Board Meeting. In addition, the upcoming RSA Convention/Trade Show/Board Meeting and Foundation Board Meetings were discussed.

The meeting was adjourned at 10:32 EST.

Minutes Approved - 3/27/2018
4 in favor, 1 no vote

2018 USA Senior World Team Selection

SR441 Senior World Speed Championships Team Selection

The Senior Men and Senior Women's World Speed Team may each consist of six men and six women. The following point value will be awarded for each distance: **18 points for first place, 14 points for second place, 11 points for third place, 8 points for fourth place, 6 points for fifth place, 4 points for sixth place, 2 points for seventh place, and 1 points for eighth place.** ****The 1000m on Track will be awarded the following points: 22 Points for first place, 18 points for second place, 14 points for third place, 10 points for fourth place, 7 points for fifth place, 5 points for sixth place, 3 points for seventh place, and 2 points for eighth place.** To be eligible, athletes must be at least fourteen (14) as of January 1, of the current competitive season.

SR441.1 Senior World Team - The Senior World Team shall include the following athletes:

- A. "A" Position, **highest total points in the 500m + D Track, 100m Road, and ONE Lap Road Events**
- B. "B" Position, **second highest total points in the 500m + D Track, 100m Road and ONE Lap Road Events**
- C. "C" Position, highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 15K Elimination, Road 10K Points, 20K Elimination
- D. "D" Position, **Second highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 15K Elimination, Road 10K Points, 20K Elimination**
- E. "E" Position, **highest total points on the Track with emphasis on the 1000m****
- F. "F" Position, **highest total points on road**
- G. **See section SR921.9 and SR921.10 for tie breaking formulas. **** WE NEED TO FIX FAST******

2018 USA Junior World Team Selection

SR442 Junior World Speed Championships Team Selection

The Junior Men and Junior Women's World Speed Team may each consist of six men and six women. The following point value will be awarded for each distance:

18 points for first place, 14 points for second place, 11 points for third place, 8 points for fourth place, 6 points for fifth place, 4 points for sixth place, 2 points for seventh place, and 1 points for eighth place.**The 1000m on Track will be awarded the

following points: 22 Points for first place, 18 points for second place, 14 points for third place, 10 points for fourth place, 7 points for fifth place, 5 points for sixth place, 3 points for seventh place, and 2 points for eighth place. *To be eligible, athletes*

must be at least fourteen (14) as of January 1, and no more than 18 years of age the current competitive season.

SR442.1 Junior World Team - The Junior World Team shall include the following athletes:

- A. "A" Position, **highest total points in the 500m + D Track, 100m Road and ONE Lap Road Events**
- B. "B" Position, **second highest total points in the 500m +D Track, 100m Road and ONE Lap Road Events**
- C. "C" Position, highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, **5K Elimination**, Road 10K Points, 20K Elimination
- D. "D" Position, **Second highest total points in the Points Elimination, Points, and Elimination races track and road, Track 10K Points Elimination, 5K Elimination, Road 10K Points, 20K Elimination**
- E. "E" Position, **highest total points on the Track with emphasis on the 1000m****
- F. "F" Position, **highest total points on road**
- G. See section **SR921.9 and SR921.10** for tie breaking formulas. ****** WE NEED TO FIX FAST******

SR920 SEEDING OUTDOOR RACES

SR920.1 Following the entry deadline for a national bank track and road championships, the skaters for which entries have been received are to be divided between male and female and arranged in alphabetical order within each division and assigned consecutive numbers for use throughout the championships.

Commented [KG1]: Entries accept up to start of race?

SR920.2 The starting positions for the first race will be determined by a draw done just before the athlete meeting. Any late entries received after the draw is done will be moved to the back of the start order. Each subsequent race starting position will be points determined by the final placements of the previous race. 1st place receives 1 point, 2nd- 2 points etc. Athletes with the least number of points will be started in the first position. Points for finishes will be added to the previous points as each race completes to provide the starting order for the next race. Should an athlete not race a distance they will receive the last place points. For example 35 skates and 33 skate the race the skaters with the lowest number of previous points will be 34 and then other skater would be 35. Any athletes who are disqualified in a race will receive the last place points for that event plus 5 points. With 35 skates the disqualified skater would be given 35 points for last place plus 5 points. Athletes who don't skate the previous race will be placed before skaters disqualified from the previous race. The results from the 300m track and the 200m road events shall be used for the heating of all outdoor races in the national banked track and road championships with the exception of the marathon and the half-marathon which will be run as final events with all contestants entered.

Formatted: Superscript

Formatted: Superscript

SR920.3 If a skater does not take part in the 300m track and the 200m road time trials and wishes to skate other events, then the skater will occupy the place that corresponds at the end of the serpentine. If the heats need further equalizing as the competition continues, this will be accomplished by moving the last skaters from the 300m track and the 200m road distances to other heats until they are once again balanced. The system for placing skaters from heats into quarter finals, semi-finals and finally into the final of each distance is prescribed according to the description of that distance outlined within this manual.

Committee Members:

Members Attending:

(KG) Kay Gallatin USA Roller Sports President
(TH) Trace Hansen USA Roller Sports Chairman of the Board
(MJ) Mike Jacques Committee Chairman, USA Roller Sports Treasurer
(AA) Annelle Anderson USA Roller Sports Board Member
(JF) John Fearnow USA Roller Sports Board Member
(JP) Janet Pavilonis
(AG) Arron Gogley
(AT) Al Taglang

Members Not Attending:

(SC) Scott Clifford
(JM) Jonathan B. Mosenson Athlete Representative

Guest

Judy Graves

Meeting Started at 9:01 PM EST

Presentation by Judy Graves regarding the World Team Endowment Fund. Bal 78K at August 31,2017 in UBS investment fund. As of June 2017, contributions total 60K in principle investment. In the beginning the board approved not to harvest till fund reaches 100K, cannot use principle unless you get donors permission. \$3,400 has been released by the donors. UBS investment broker is the same firm that takes care of foundation money. Need board approval to start harvesting. There are 11 different funds for different designations. Judy Graves will give us a breakdown by designation.

Discussion regarding Executive director 40+ applications – Office staff has done preliminary interviews and top 5 will be interviewed by MJ and KG. Average Salary 70k in Nebraska which is 10% below the National Standard. Salary Range to be offered, AT are we setting a range. MJ Advertised range 60-100 range. Applicants are coming from indeed.com. Any contracts will be reviewed by the Attorney. Job listing closes on November 17th. KG Background check will have to be done and approval by the Board. January would be possible starting date for director.

Discussion regarding Employee Health Insurance. KG to bring to Insurance Committee to review.

Personnel committee would like to hire one more office staff person. Bookkeeper to help Melannie and Peggy. Possible full-time person. AT we should look at a part-time person. MJ recommend we look for a part time person in the \$12-\$14 per hour range.

Meghan is going full time first of the year.

USA Roller Sports
Finance Committee Webinar
November 7, 2017

Rsports is up and running and member lists are being worked on. Paper forms are still coming in and have to be manually input into the system.

KG Sanction fees need to be looked at regarding cost vs what the rinks get. The board requests that we look at the fees. Discussion by JF, AT, and MJ. Possible flat fee for the certificate of Insurance. Need to clarify what the certificate of Insurance covers.

From board table. Sponsor fee proposal. We need to have a sponsor program, once the proposal is put together Gypsy will submit to finance. AG there may be compliance issues and rules with USOC that we need to follow.

MJ Board is looking into new medals a committee is being formed – the committee should secure at least 3 bids for new medals. AG medals are too expensive. AG should be contacted by the committee.

Need a new point of sale system for office. AT have we checked with our bank to see what they have to offer.

MJ Discussion regarding setting up an auto transfer to the Payroll Account on the 10th of each Month to cover payroll cost and to maintain at least a \$500 balance in account. The account is set up with dual access and all changes require 2 authorizations.

MJ KG Discussion on standing meeting each month – First Tuesday of every month at 9:00pm EST

AT requesting update on the variances in the Accounting and the Accounts Receivable. Discussion.

Motion to adjourn by AA second by AT- **Passed** Unanimously

Meeting was adjourned at 10:53 PM EST
Respectfully submitted
Janet Pavilonis

USA Roller Sports Finance Committee Meeting

Tuesday December, 5, 2017 9:00PM EST

Committee Members:

Members Attending:

(KG) Kay Gallatin USA Roller Sports President

(TH) Trace Hansen USA Roller Sports Chairman of the Board, Athlete Representative

(MJ) Mike Jacques Committee Chairman, USA Roller Sports Treasurer

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(AG) Arron Gogley

(AT) Al Taglang

(SC) Scott Clifford

(JM) Jonathan B. Mosenson Athlete Representative

Members Not Attending:

(JF) John Fearnow USA Roller Sports Board Member

- 1) Meeting called to order 9:03 PM by MJ
- 2) Repairs to the Lincoln property are proceeding and it is listed for rent @ \$1500 monthly.
- 3) Endowment Funds - Motion to remove the \$100K limit on future harvesting of interest.
Motion made by KG, Seconded by JM PASSED
- 4) Travel and Expense Policy – Motion made by TH to accept, Seconded by AG PASSED
- 5) New Executive Director update - Salary, Benefits, 401k and relocation expenses offered.
Start date in early January.
- 6) Accounts Receivable - Motion to charge-off delinquencies was tabled for further research by JP, KG, MA. Reporting on this is due at next Meeting January 2, 2018.
- 7) Officials Membership Card - Discussions around proposed reduced fee of \$25 was tabled.
- 8) Corporate Credit Card - Discussions around authority and users.
- 9) USARS Bank accounts are utilizing a new sweep system for higher returns and ease of operation.
- 10) In Line Hockey - Discussions around considering separate bookkeeping and funds management.
- 11) RFP's - Discussions around Contracts should be always run by Finance to ensure consistency and proper protocols for bidding. When available, three bids must always be considered.
- 12) Administrative - Rhonda has left our employment. The new Executive Director will review staffing needs going forward.
- 13) The Museum Board will be considering a new part time Curator soon.
- 14) A motion to adjourn the meeting made by KG and seconded by SC - PASSED

NEXT MEETING JANUARY 2ND, 2018 ----- Happy Holidays !!!!!

Minutes taken by AT and respectfully updated and submitted by
Janet Pavilonis

USA Roller Sports Finance Committee Meeting

Tuesday January 2, 2018 9:00PM EST

Committee Members:

Members Attending:

(KG) Kay Gallatin USA Roller Sports President

(TH) Trace Hansen USA Roller Sports Chairman of the Board, Athlete Representative

(MJ) Mike Jacques Committee Chairman, USA Roller Sports Treasurer

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(AG) Arron Gogley

(AT) Al Taglang

(SC) Scott Clifford

(JM) Jonathan B. Mosenson Athlete Representative

(JF) John Fearnow USA Roller Sports Board Member

Meeting Started at 9:01 PM EST

Motion JF second by SC to reaffirm that Late fees for Sanctions after 30 days will be \$50 – **Passed**
Unanimously

Discussion regarding sanction fees. SC suggests that USA RS should set the sanction fees based on percentage of entry fees. Committee agreed to hold on making changes. JF \$150 is fair per day.

Melannie has requested salary adjustments to do the payroll this month. KG will follow up

Rental house steps are complete and discussion regarding lowering the rent amount.

MJ Discussion regarding Harvesting of funds for the World Team Endowment. Approved by the executive committee. JF - Judy Graves will need to calculate the percentages of where the donations are to go. TH finance committee should not be involved in this Endowment fund it should be handled by the Endowment volunteers. AT and AA agree that Judy Graves should handle the harvesting. KG signers on account were recently updated.

MJ In-line Hockey athletes are being refunded their visa fees. SC where did the excess come from requesting detailed information. JF is there a report regarding the AAU money. SC AAU money was to cover membership costs. We need a report on how the money is being spent. JF this needs to be brought to the Board of Directors.

Finance committee is being sent copies of the checks that are written before they go out for review.

MJ discussion regarding World Team Travel expenses and future team funding.

SC when will we be getting reports. KG important topic. Discussion

MJ Copier contract will be looked into by the new executive director.

MJ new medals do we need 3 bids? TH no need for 3 bids Webinar meeting next week to discuss.

Rsportz KG January 9th Meeting, still in contract mode, SC offered to help with the contract.

USA Roller Sports Finance Committee Meeting

Tuesday January 2, 2018 9:00PM EST

Meet Directors can request that the National Office run the list of members at any time.

Motion to adjourn by JM second AA by - **Passed** Unanimously

Meeting was adjourned at 10:39 PM EST

Respectfully submitted

Janet Pavilonis

USA Roller Sports Finance Committee Meeting

Tuesday February 6, 2018 9:00PM EST

Committee Members:

Members Attending:

(KG) Kay Gallatin USA Roller Sports President

(TH) Trace Hansen USA Roller Sports Chairman of the Board, Athlete Representative

(MJ) Mike Jacques Committee Chairman, USA Roller Sports Treasurer

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(AG) Arron Gogley

(AT) Al Taglang

(SC) Scott Clifford

(JM) Jonathan B. Mosenson Athlete Representative

(JF) John Fearnow USA Roller Sports Board Member

(ES) Eric Steele Executive Director

Meeting Started at 9:06 PM EST

Welcome to our new Executive Director.

Insurance premium payment information. ES no check has been issued. ES will check with Melannie. MJ Need to make payments timely.

Accounts Receivable **Motion** by JP second KG to Write off the outstanding uncollectable debt from 2009 – 2012 of \$13,896.42 and to expense in 2017 year end a bad debt allowance of \$55,000 for the projected uncollectable receivables in 2013 & 2014. **Passed** 8 yes 1 absent from vote,

Current membership numbers and comparison – ES report on Membership numbers – SC can go back at least 5 years of numbers. KG the comparison would be better with numbers vs income.

ES has gotten word that Safe Sport may require Criminal Back Ground Check on members over the age of 18 this will increase our future expense. KG needs to be done every 2 years.

Credit card updates. ES has a card now and recurring monthly charges are being transferred from Ricci and Danny's card. Once all charges are cleared on Ricci and Danny's card they need to be cancelled

MJ STIFIT transfers (excessive) Suggestion that we go from 1,000 to 10,000 increments keeping 20k in the operating account. KG suggests to leave \$40K in account.

Roll Art at Nationals Figure Sport Committee would like to bring Nicola G to the National Championships JF spoke to Marie Gaudy and we would need to switch the week to have Elite go first. SC feels we would benefit from having him at the Nationals due to the fact that next year the World meet runs at the same time as nationals and having the Rollart scores could help in deciding the team for 2019. TH This is on Figure Sport Committee not the Finance Committee to come up with the details of how to get this done and more information on costs and take it to the executive

USA Roller Sports Finance Committee Meeting

Tuesday February 6, 2018 9:00PM EST

committee for approval. The finance committee gives it support. TH possible seminar for Rollart in Vegas in December.

MJ tax return on extension till July 15, 2018.

JP report on the new reports and changes made in the QuickBooks accounting. We are making good headway on the accounting and should have the FY 8/31/2017 complete by end of February. Melannie is working on current reports. KG problem with deposits and need for report from Rsportz - MJ Bank balance is holding steady.

Inventory – ES we have inventory that is very old and we need to address. ES we can give one more try at Nationals to get rid of stuff see what sells.

AA – would like to have numbers on the club charters by discipline.

AT – We need to consider principle reduction on the Foundation Loan. Jim Ball suggests we pay down the loan to eliminate the interest payment.

Rental House – Lowered the rent no action yet. ES The property manager is not promoting the best aspects of the house. Currently asking \$1,350. TH wait till April before we lower the price.

ES UBT account requires 2 signatures. KG it will cost \$25 a month to require 2 signatures. JP no need to pay that additional fee.

RFP's MJ bid for Video, Photos, and Streaming from 1 company. Photo only from another company. JF we have not received a copy of the bid. AA has not seen the bids. Peggy sent to KG MJ ES. KG has forwarded the email to the finance committee. After viewing the bid from Ulysis if there is no objection Finance recommends that Exec approve the bid for 2018.

TH Medal bid we have received one from Awards Unlimited complete redesign of the medal. Discussion regarding buying in bulk to sell to the Regions. TH is going to get the details.

MJ the bids for Art outfits does not have to be reviewed by Finance since the skaters pay for these outfits.

Discussion regarding speed uniforms. KG will contact the vender

Motion to adjourn by JF second by JM- **Passed** Unanimously

Meeting was adjourned at 10:37 PM EST

Respectfully submitted

Janet Pavilonis

USA Roller Sports Finance Committee Meeting

Tuesday March 6, 2018 9:00PM EST

Committee Members:

Members Attending:

(KG) Kay Gallatin USA Roller Sports President

(TH) Trace Hansen USA Roller Sports Chairman of the Board, Athlete Representative

(MJ) Mike Jacques Committee Chairman, USA Roller Sports Treasurer

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(AG) Arron Gogley

(AT) Al Taglang

(JF) John Fearnow USA Roller Sports Board Member

(ES) Eric Steele Executive Director

Not Attending:

(JM) Jonathan B. Mosenson Athlete Representative

(SC) Scott Clifford

Meeting Started at 9:04PM EST

Budget was sent out by KG to be reviewed by the Committee. Budgeted for membership revenues to be down. Discussion by MJ regarding Jobs which reflect the income and expense for activities such as Nationals. For next year the sports committees will be given the current year budget and should be able to do the sport budgets for next year time frame June/July.

ES discussion regarding membership and Rsportz. Concern regarding the many different membership prices. AT discussion regarding price point on membership fees and transaction fee from Rsportz. This committee needs to look at the Rsportz fees and pass that on to the members. KG fees for Rsportz are different depending on the activity. Credit card fees are not new we had a credit card fee last year. Derby season just started. TH Rsportz needs a check box at the end of the form that says "I would like to donate the transaction fee for this transaction". AG multiple registration may be due to people with more than one discipline trying to register.

MJ World team staff expenses for 2017 were paid by USARS \$8,500 for all sports but Derby was \$3,000. The expenses for 2018 should be funded by the percentage of earning that discipline brings in. TH If we fund staff we have to do all unless we have some criteria for determining the amount, could tie a % to the National Championships. MJ it should be based on membership. JF Membership would be fairer but it must have a formula. KG Speed will be very early and they need to know how much athletes are going to owe. Discussion regarding deposit required for the Hotels. Subcommittee of TH MJ and JF will address World Team Staff Funding.

ES @usarollersports.org emails 54 emails that were registered, some had no idea had to clean it up. Office will make distribution lists.

USA Roller Sports Finance Committee Meeting

Tuesday March 6, 2018 9:00PM EST

MJ Derby World Team Uniforms were to be paid by sponsors. The sponsors fell though and they had to pay for their uniforms. As for World Staff if USARS does not pay for the staff Athletes will be responsible for the staff.

Donation money policy for the future.

MJ Computer upgrades are moving forward. ES proposal #2 with accounting software on a desktop. Computers should come in before the phone system.

ES need for marketing and trade show items like table cloth and pop-ups. KG will approve those expenses.

MJ Richie and Nicola coming over from Italy for approx. \$5,000. TH travel needs to be finalized possibly ask foundation to help with that or have the foundation support National sport convention. KG can AT give us an update on how the Foundation issues grants. AT - at this point only grants have been given to athletes an email request should come from the finance.

TH awards unlimited has the bid for Regional Medals.

AG discussion regarding national medals and proposals. Sent the design to 4 companies and received bids from each company. Will need 2000 to 2500 for Nationals depending on the large team events. ES reviewed the awards he received and the quality looks good.

JF makes a motion that the Finance committee forward the medal bid on to the Executive Committee Second by TH. Passed

Commemorative coin to be given to athletes, officials, and Coaches.

AG makes a motion that the Finance committee forward the commemorative bid on to the Executive Committee Second by KG. Passed

MJ Employee benefits - Health Insurance renewal needs to be review. ES will review.

KG makes a Motion to pay \$25,000 to the Foundation Second by TH Passed

Motion to adjourn by KG second by JF- **Passed** Unanimously

Meeting was adjourned at 10:37 PM EST

Respectfully submitted

Janet Pavilonis

USA Roller Sports Finance Committee Meeting

Tuesday April 3, 2018 9:00PM EST

Committee Members:

Members Attending:

(KG) Kay Gallatin USA Roller Sports President

(MJ) Mike Jacques Committee Chairman, USA Roller Sports Treasurer

(AA) Annelle Anderson USA Roller Sports Board Member

(JP) Janet Pavilonis

(AG) Arron Gogley

(AT) Al Taglang

(JF) John Fearnow USA Roller Sports Board Member

(ES) Eric Steele Executive Director

(JM) Jonathan B. Mosenson Athlete Representative

(SC) Scott Clifford

Not Attending:

(TH) Trace Hansen USA Roller Sports Chairman of the Board, Athlete Representative

Meeting Started at 9:00 PM EST

Discussion regarding Inline Hockey deposits, entry fees, and payments for World expenses. JM question regarding AAU funds and distribution of those funds.

Credit card limits have been increased on staff card to cover costs of World travel expenses. Discussion regarding Credit Card holds and charges.

All pricing for Nationals will stay the same.

Motion AA to keep all fees for the National Championships the same as last year AT second
Passed Unanimously

Concur costs vs use – MJ Members having problems submitting their expenses through the system. AT discussion regarding the value of having Concur and that it is a great system with proper training. JF agree with Al it's important but we should go back to the old system. ES using the paper expense system is not that hard to manage. The system of giving out temp credit cards would capture all expenses on-line. AG Concur is designed to be used for travel and we need it to track our travel. KG the travel is authorized by the association before the expense is needed. SC we need to document travel expenses. We need to stay with concur and renegotiate the fee.

Motion JF to keep Concur and renegotiate the price based on usage and training for the staff.
AG Second **2 no 6 yes Passed**

USA Roller Sports Finance Committee Meeting

Tuesday April 3, 2018 9:00PM EST

MJ discussion regarding Derby expenses they request funds from USARS to run tryout camps to pick their team for the next world Games. They submit a budget and can request travel expense reimbursements up to the amount of revenue. SC did they do this in previous years MJ yes and it was a break even so it did not affect the budget.

MJ discussion regarding World Team Staff funding. Possibility of doing a percentage of membership revenue for each. SC We need to see a contract from AAU. KG We have in the current budget the same amount as last years expense. JF the AAU money is to go to the General Fund.

Motion JF to fund the World Team Staff up to \$10,000 for Figure, up to \$10,000 for Speed, and up to \$5,000 for In-Line Hockey. SC Second **Passed 1 abstain**

Motion SC to review the AAU contract at board level and revise as needed KG Second **Passed 1 Abstain**

MJ yearly fee for Safe Sport is \$15,000, ES and KG will get more information in a few weeks. KG fee is based on revenue.

Discussion regarding Regional Medals final pricing and order forms. Office staff is working on contacting the Regions.

Rental House update tenants are moving in on the 15th they will need 3-4 parking spaces.

Discussion regarding live streaming for Hockey and Derby. MJ will obtain the numbers from last year's streaming.

Motion to adjourn by SC second by AG- **Passed** Unanimously

Meeting was adjourned at 10:50 PM EST

Respectfully submitted

Janet Pavilonis



2018 Nominating Committee Meeting Minutes

March 13, 2018

A webinar meeting was scheduled in advance and the following committee members were invited to attend. Committee members, Dan Brown- chair, Annette Stapleton- AAC rep (absent), Jodee Cohan- NE Region (absent), Mary Almond- Southeast Region, Steve Hinkle – Eastern Region

The National office posted numerous notices, in accordance to the policies and procedures, to the field soliciting interested parties to either self-nominate or be nominated. The office received the following names, accompanied by resumes for the same.

Nominees were solicited for the following representatives, with the following responses received:

Figure Athlete - Three-Year Term of Office – Allison Kiger

- The nominating committee has determined that Allison is qualified, a member in good standing, is eligible to run for figure athlete and makes recommendation that the Board certify her candidacy if so elected by the athletes.

National Official Director - Three-Year Term of Office – Kay Gallatin (currently in this position)

- The nominating Committee receiving no other resumes and agrees that Kay is eligible and a member in good standing makes recommendation to the Board to certify her election if so elected by the national officials.

-

Grassroots - Three-Year Term of Office

- Resumes were received from the following candidates.

Norma Dolan
Michael Jacques
Gypsy Lucas
Meagan Renick

- The nominating committee has determined that all the candidates are eligible, qualified and are members in good standing however, **Gypsy Lucas and/or Michael Jacques** names be presented to the Board as the committee's recommendation

At-Large Director - Three-Year Term of Office

- Resumes were received from the following candidates.

Norma Dolan
Michael Jacques
Trace Hansen

- The nominating committee has determined that all the candidates are eligible, qualified and are members in good standing however, **Trace Hansen** be presented to the Board as the committee's recommendation.

Notes:

-For Officials - Nominations may also be submitted from the field by petition. Each such petition must contain the signatures of twenty-five (25) eligible National Championships officials' signatures for an Official's board seat vacancy...

-Additional candidates can be nominated for Grassroots and At-Large during the Board

Respectfully submitted, Dan Brown



US Olympic & Paralympic Assembly Minutes

Apr 7-8, 2018

Chicago, IL

AAC: Annette Stapleton-Heywood

Apr 7, 2018 Saturday

***USOC & Amateur Sports Act Reform Update:**

Han Xiao, Steve Mesler, Whitney Ping, Robert Bach USOC Board, Sam Kavanagh

Update: Board for USA Gymnastics stepped down. Shifting from 21 to 15 on the board. Scott Blackman, CEO, USOC stepped down. Still looking for a new CEO.

Round Table Discussion:

***Athlete Protection**

- *voiced need for confidentiality when filling with the NGB.
- *voiced need to educate athletes & NGBs educated on routes to take, sexual goes straight to Safesport, nonsexual to NGB. Build trust between athletes & Ombudsman- connected to USOC.
- *voiced concerns of retaliation on athletes from their complaints.
- *define clear pathway for athletes with issues/concerns, posted publicly, with names of contact. Note that the Ombudsman & Safesport

***USOC-NGB Relationship, NGB Athlete Relationship**

- *Who supports athlete from grass roots to retirement & after (ACE)
- *NGB compliance with USOC, audit every quad- minimum. Pushing the audit findings to be public- transparency.

***Athlete Reps, Athlete Advocacy & Ombudsman (Sara Pfipsen)**

- *Athletes misunderstand & need to be educated on the existence & responsibilities of Ombudsman: advise, advocacy, representation.
- *Talks of refining the Ombudsman's focus on who to assist. Grassroots, clubs, to retired? Or just Juniors, Elite, Olympic, Paralympic, Pan-Am. Ombudsman has not said no, case heavy.

***International Anti-Doping:**

Michael Lenard VP, ICAS & Travis Tygart CEO, USADA

- *Russian Doping Saga Update: review of event & the processes taken to date.
- *IOC reinstated ROC in Feb 2018, post olympics.
- *Investigation still ongoing, finding more positive tests from the past. Working on passing the information to the IFs.

***Leadership Replacement Election:**

- *Julia Clukey replaces John Nunn on AAC leadership.

Apr 8, 2018 Sunday

***Follow up on Previous Day's Discussions:**

- *Athlete Summit (Current athletes, USOPA, AAC), in progress of being set up for May or June, hopefully in CO. To share information, ideas, & voice concerns about USOC/Olympics/Paralympics.

*Identified key points of concerns/discussion for the Summit: Safesport-funding & information, Funding transparency of Op Gold & USOC distribution, Ombudsmen- responsibilities & when to contact, mental health- funding & support.

***Safesport Feedback Activity:**

*Voiced concerns of its current process & the need to education & transparency.

Meeting Adjourned.

April 11, 2018

Committee: Communications & Technology

Subject: April 11, 2018 Minutes

Attendees: Roberta Jackson (RJ), Christina Gerrish (CG), Christopher Payne (CP), Heidi Permatteo (HP)
Charlie Sgrillo (CS) & Eric Steele (ES)

Minutes

1. ES Welcomed the committee members and a review was given on why the committee was created along with a general status on where USARS is with technology, communication tools at hand, and any guidelines currently in existence. Emphasis was placed on 3 new significant areas in that the office is in the final steps of installing new fiber optic internet lines, a new phone system and new computers for the staff.
2. **Motion:** To make Charlie Sgrillo Chair of the committee
 - a. **By:** HP
 - b. **Second:** RJ
 - c. **Passed:** 5-0
3. **Website**
 - a. ES led a discussion on the current website and the management of the site. Previous management and current management were reviewed to include the financial cost history, and the practical side of having it managed remotely vs. internally. The committee was made aware that the entire USARS staff is currently USOC Sitecore trained, and has the ability to post at any time, and that as a result there is little, if any, requests that are made to the current management provider RSpartz.
 - b. It is estimated that between 10-20 changes to the website are made a month in the low months, with the higher months where more visits occur to the site, that the number of changes increases. An example of this would be in the summer months when the National Championships are underway.
 - c. The committee also requests that each sport committee identify and recruit a volunteer that will represent their sport, be trained, and thus have the ability to make postings via the website and other social media outlets. The recommendation is for the Hootsuite service be the primary point of entry for social media postings, as there is the ability to have an approval process in place with USARS staff.
 - i. **Motion:** That the Communications and Technology Committee recommends to the USARS Executive Board a vote for change that will remove RSpartz as the website manager by written notice on April 30, 2018 to terminate services, and per the current RSpartz Consulting Agreement of 60 days beyond, to list June 29, 2018 as the final day of service. In addition, the motion requests that the website management move internally to the USARS staff to manage and to facilitate the management of the website with the hire of a 20-25 hour a week, part time staff member whose essential job function will be the management

of the website, the lead point on event registration and to assist with other communication and technology USARS needs as defined by their final job description and the Executive Director. Compensation for the position should range between \$1200-\$1400 a month. And the position should also be assigned as the associate staff advisor under the Executive Director's supervision for any related committees that would fall within the essential job function of the duties defined, while also working with the individual volunteers recruited for website and social media posting outlined in 3C above.

1. **By:** HP
2. **Second:** RJ
3. **Passed:** 5-0

4. **Technology Inventory**

- a. It was agreed that there is a need for an inventory to be created of current technology hardware to include a status of current condition, and need for future purchases, as to not purchase equipment we may already own. This will be head up by ES and be presented for the September meeting after we've had the chance to go through Nationals and unpack everything.

5. **Website Use & Social Media Policy**

- a. It was agreed that when implementing volunteers and staff to be able to post via our social media sites and website, that a policy should be in place and a required training by individuals should also be required. CP to lead this process, review and eventual recommendation.

6. **Point of Sale System**

- a. A discussion around the need for a USARS Point of Sale system was reviewed. As in previous years, we have used a non-USARS owned system. The result, was to recommend the option of using accumulated points on the USARS credit card rewards program that would be to obtain 2 iPads at no cost to USARS through the point system and to utilize a payment processing system that is compatible with the Quickbooks accounting software currently used by USARS. In addition, the purchase of a cash drawer, stand and receipt machine would need to occur.
 - i. **Motion:** That a recommendation be made to the Executive Board that USARS utilize their credit card rewards program to obtain 2 iPads with the available points, and to obtain the additional needed hardware to support the Point of Sale system, that will work in conjunction with Quickbooks, and 2 cash drawers, receipt machines and stands.
 - ii. **By:** CS
 - iii. **Second:** CG
 - iv. **Passed:** 5-0

7. **Current Toolbox Review**

- a. A review of the following areas was presented by ES to bring the committee up to speed on what USARS has access to.
 - i. Website (USOC Requirements)
 - ii. FB: USARS Main Page, Hockey, Figure, Speed, Derby
 - iii. Twitter: USARS Main Page

- iv. Hootsuite: Social media connection
- v. LinkedIn
- vi. Constant Contacts
- vii. USARS Microsoft Emails & One Drive
- viii. Business Dropbox Account
- ix. Jotform
- x. RSpportz: Membership & Events, Current Website Manager
- xi. Weekly Newsletter
- xii. TechSoup Account
- xiii. Electronic Innovations & CPI
- xiv. ALLO
- xv. Snail Mail & Other Communications.

- 1. A recommendation that USARS utilize a traditional postcard mailing once a year for marketing and save the date aspects of the program. It is understood that today's traditional mail has evolved, and while a magazine would not be needed, it is recognized that an occasional item such as a post card or holiday card could prove traditional and beneficial in our overall communication and membership relations.

8. Items to reviewed for next meeting

- a. App Development
- b. Online Store

9. Meeting schedule

- a. It was agreed that future meetings will fall monthly and traditionally on the second Wednesday of each month.

10. Minutes Submitted by: ES

- a. **Minutes approved:** Via Email Vote April 12, 2018 5 Yes 0 Opposed

Report of Compliance Committee Chairperson

At the previous USARS Board of Directors meeting, a compliance committee was established. The intention was to help make the organization more responsive to ethical and legal dilemmas as well as responsive to the membership. A committee was named as follows:

Curt Craton	Adult Athlete	Attorney
Grant Schnell	Former WC Athlete	Attorney
Ken Shelton	National Official Chair of Membership & Eligibility	Tech Company VP
Heidi Permatteo	USARS Board Member	Skating Coach
Kelly Springer	Speed Chair and Coach	Tax Agency Owner
Linda Lavelle	WC Athlete Parent	Attorney
Jon Roux	Inline Hockey Chair USARS Board Member	Coach
Jonathan Mosenson	Retired Hockey Athlete	

The committee members have volunteered to assist the organization to improve and provide guidance when a decision is necessary or not clear by existing rules. They are willing to give up personal and professional time to help USA Roller Sports continue to grow. We thank them generously.

Historically, USARS has grown with decisions that helped the NGB become stronger both financially and in response to its membership. The organization has made challenging decisions about behaviors of previous business activity that were based upon what was right and wrong but also in the best interest of the membership. Previous leaders and the board took action to strengthen the decision-making skills and responsibility of an undereducated governing body in the area of ethics and compliance. The governing bodies at the time were educated about issues discovered after the fact. This education guided their decisions going forward.

Concurrent to this action over several years, outside agencies such as the State of Nebraska initiated an investigation into practices raised by an athlete. This helped to identify that the business practices of the organization and its employees had opportunities to improve and be more accountable. This resulted in an agreement with the governing body for compliance reporting that has multiple requirements for periodic reporting identified in the agreement.

Recent history had a compliance chair seeking clarification of the board of directors and its leadership to identify what their expectations might be of a compliance committee. Due to their busy lives the response was not forthcoming until approximately two months ago.

During the ensuing months there were efforts to hire an Executive Director to provide direction and accountability, response and coordination with the Attorney General and election of a new President for the organization.

The Chairman of the USARS Board of Directors answered four questions as follows:

- **Is this committee expected to change or review bylaws?** My expectation would be this committee review and suggest edits to USARS Bylaws that may be necessary to be compliant with USOC Bylaws and Rules.
- **Is this committee meant to have oversight of the disciplinary committees of the sport committees?** I do not believe so. This committee should use USOCs model to develop a better system for membership and eligibility issues. OR this should be tasked to others. Once established, the compliance committee would verify the process and steps were followed and compliant if they should be.
- **Is the committee an oversight committee or policy committee?** I believe it to be an oversight committee moving forward, although initially a hybrid committee focused on making recommendations to the USARS Board of Directors to help set policy guidelines based on their professional experience and legal backgrounds of the members of the compliance committee.
- * **Considering prioritization--which priority is most important and so on? Compliance with Federal law or State law? Compliance with USOC or USARS membership?** I would rank priority based on my thoughts of what the Compliance Committee should have oversight of:
 - 1 Terms of agreement with Nebraska AG being met as simple as ED sending monthly/quarterly checklist to chair.
 - 2 USOC Guidelines and Principles being met, which would ensure Ted Stevens Act is being followed (they go hand in hand).
 - 3 Safe Sport and Background check documentation is accurately tracked and managed in a way to ensures members are up to date.
 - 4 USARS is compliant with its Bylaws and General Rules, as well as processes.

The new leadership is doing well at managing a myriad of demands and expectations and communicating with each other to help advocate for the sport and the NGB. The new ED is doing very well in managing the Safe Sport process and inquiries from USOC as well as defining duties in the office to increase work priorities. Finance is finalizing the conversion of a new finance information system and working toward financial reports that will make reporting to the membership, the board and outside agencies the state of the financial health of the organization.

Compliance is a major issue but has many tentacles and implications.

- I am not sure the members of the USARS Board of Directors understand the challenges of a Compliance Committee

- I am not sure the USARS Board understands having a committee of volunteers means that there establishes a precedent that USARS compliance will have oversight vs claiming ignorance.
- I am not sure the Compliance Committee Members with far more expertise, even define or agree with the current definition of compliance.

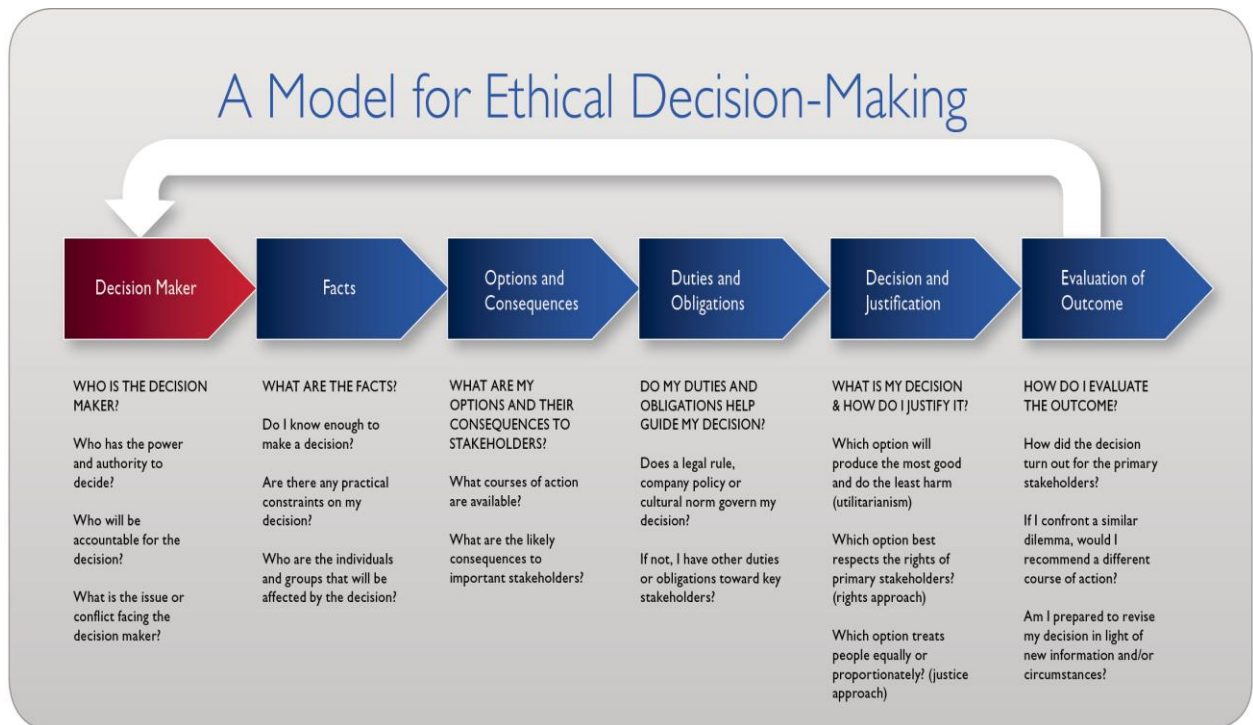
I am sharing this with the committee to gain their knowledge and expertise. However, I do believe with the Compliance Committee having three members of the USARS Board of Directors, a USARS Board Member should direct the leadership of the committee. This provides a direct line of communication to the governing body.

I am happy and pleased the governing body identifies the need for a compliance committee and am happy to serve on such a committee. I encourage the governing body distribute materials to the board members--education materials about compliance as part of their commitment to AG.

Attached is a graphic that approximates the process that I used in other organizations I managed. I hope it is helpful but there are many tools available that guide and codify a process for ethical and fair decision-making.

I would appreciate your timely feedback to submit this document to the governing body prior to their meeting beginning next Friday evening.

Bill Spooner



USA ROLLER SPORTS
ATHLETIC TRAINING
POLICIES AND PROCEDURES



Updated & Approved by USARS Board - 4/24/2018

POLICIES & PROCEDURES

Table of Contents

- I. Athletic Trainers
 - A. Qualifications
 - B. Role of Athletic Training Volunteers
 - C. Athletic Training Supervisor
 - D. Organizational Chart
 - E. Work scope of the Athletic Training Volunteers
 - F. Designation of the Medical Director
 - G. Role of the Medical Director
 - H. Designation of the Supervising Physician
 - I. Role of the Supervising Physician

- II. Injury Protocol
 - A. Injury Log Parameters
 - B. Injury Documentation
 - C. Transporting Athletes
 - D. On-site Cervical Spine Exam of a Conscious Athlete
 - E. Management of Concussions

- III. Appendix
 - A. Team Athletic Trainer/Doctor USARS International Events

- IV. Documentation and Forms
 - A. ATTACHMENT A: Return to Participation Without Medical Release Form
 - B. ATTACHMENT B: Injury Log
 - C. Signature page for Athletic Training P & P Manual

All other forms are in the Handbook for AT's that is provided by USARS and is typically with the medical supplies.

QUALIFICATIONS

Athletic Training Volunteers:

1. Will be certified by the BOC and in good standing with the National Athletic Trainers' Association (NATA).
2. Shall have a minimum of one year practical athletic training experience at the high school, collegiate or professional sports level.
3. Shall have a minimum of one season high-risk sports (e.g., football, ice hockey, collision sports) experience at the high school, collegiate or professional sports level.
4. Shall adhere to the continuing education requirements set forth by the BOC.
5. BOC Certification will be submitted to USARS prior to event coverage and updated annually.

NOTE: AT herein refers to an Athletic Trainer.

ROLE OF ATHLETIC TRAINING VOLUNTEERS

- I. AT's will function in the following capacity:
 - A. Provide services to USA Roller Sports within the limits of certification and code of ethics as defined by the NATA, as well as the limits set forth by the supervising physician.
 - B. All services will be performed under supervision of a designated physician.
 1. AT's will practice under supervision of the designated physician based on the guidelines reviewed and approved by the supervising physician.
 2. Specific protocols and standing orders will be reviewed annually and approved by the medical director.
 - C. AT's will render care to minors only if a parental release/consent form has been signed (this is on file with USARS).
- II. Treatment Protocols / Procedures will be reviewed and approved by:
 - A. USA Roller Sports
 - B. Medical Director
 - C. Supervising Physician
 - D. Athletic Training Supervisor
- III. Referral Procedures
 - A. Referrals from the AT to other providers / facilities will be made in accordance with approved referral procedures.
 - B. Referrals will be documented on the appropriate forms.
- IV. Administration
 - A. AT's are responsible to USA Roller Sports for the performance of their duties.
 - B. Athletic Training Supervisor is responsible for overall coordination of AT's.

ATHLETIC TRAINING SUPERVISOR

USA Roller Sports has designated Lori and Elvis Brandon to coordinate athletic training services, in conjunction with USARS and the Medical Director.

1. Athletic Training Supervisor shall educate each AT on policies and procedures set forth by USARS by providing a copy of this manual and appropriate forms.
2. The Athletic Training Supervisor shall consult the Medical Director regarding policy and procedure problems.
3. The Athletic Training Supervisor shall coordinate athletic training services for USARS.
4. The Athletic Training Supervisor shall report to the Director of USARS and supervising physician any situation that may require their attention or action.

ORGANIZATIONAL CHART

President



Executive Director



Medical Director



Supervising Physician



Athletic Training Supervisor



Volunteer AT's

WORKSCOPE OF THE ATHLETIC TRAINING VOLUNTEER

The AT's primary responsibility, shared with the athletes, parents, coaches, physicians, and administrators, is the welfare and safety of the athletes.

A. The AT will:

1. Maintain an inventory of athletic training supplies.
2. Provide the appropriate procedures for prevention, assessment and treatment of athletic injuries.
3. Provide appropriate follow-up care on all injured athletes when/if indicated.
4. Maintain records on all injuries and submit documentation at the end of coverage.
5. Attend all scheduled events, as assigned.
6. Maintain patient confidentiality and confidentiality of records.

B. Set-up:

1. Find and introduce yourself to the Meet Director and other officials. When covering World Competition (or competition above Nationals), must meet, and coordinate with the Team Manager and Team Coach assigned to that event.
2. Obtain credentials from USARS staff at registration.
3. Obtain complimentary program for medical area.
4. Obtain per diem check from Meet Director.
5. Obtain keys to training room/first aid room (if applicable) from Meet Director.
6. Set up first aid area. Supplies are in the travel trunks.
7. Locate ice source, usually at concessions; cooler is with supplies.
8. Determine nearest hospital and directions.
9. Confer with facility management staff regarding:
 - a. Policy on emergency action plan, i.e.: who calls EMS, where in facility EMS is directed to come, required paperwork, etc.
 - b. Disposal of biohazard bags.
10. Coordinate coverage with other AT's. Arrive 15 minutes prior to events.
11. Read and sign USARS Athletic Training Policies and Procedures Manual.
12. Sign equipment in and out on appropriate form (fanny pack, stethoscope, etc.) if taking equipment off-site from venue.

C. Take-down:

1. Check inventory on final day of coverage, make list of supplies needed.
2. Final day of competition:
 - a. Record final inventory and send to Athletic Training Supervisor
 - b. Repack medical trunks and leave with USARS personnel.
 - c. Turn in injury log and accident surveys to Meet Director, to be forwarded to USARS office.

DESIGNATION OF MEDICAL DIRECTOR

USA Roller Sports designates Dr. John Hultquist as Medical Director.

The designated Medical Director is responsible for oversight and establishment of policies and procedures for AT's to respond to emergencies and render care to athletes.

As designated Medical Director, I hereby certify that I have read, understand and approve the policies and procedures as stated in this manual.

_____	_____
USARS Representative	Date
_____	_____
Medical Director	Date
_____	_____
Athletic Training Supervisor	Date

ROLE OF THE MEDICAL DIRECTOR

The Medical Director is responsible for establishment of policies and procedures to respond to emergencies and render care to athletes.

Specific Duties for the Medical Director:

1. Participation in events when possible.
2. Oversee and establish policies and procedures for AT's to respond to emergencies and render care to athletes.
3. Insure that appropriate documentation and follow-up after injury has occurred.
4. Communicate to appropriate personnel any problems encountered with any AT's.
5. Assist in securing a supervising physician for each USARS sanctioned event.
6. Serves as the supervising physician for AT's at USARS sanctioned international events.

DESIGNATION OF SUPERVISING PHYSICIAN

USA Roller Sports designates Dr. John Hultquist, MD as a recognized supervising physician.

The designated physician is responsible for directly or indirectly supervising the ATC's to provide a safe environment for the athlete's participation.

As a designated physician, I hereby certify that I have read, understand and approve the policies and procedures as stated in this manual. I agree to medically supervise the ATC's working with USA Roller Sports.

Supervising Physician

Date

Location Phone Numbers

USARS Representative

Date

Athletic Training Supervisor

Date

ROLE OF THE SUPERVISING PHYSICIAN

The supervising physician is ultimately responsible for the athlete's health care. He/she supervises the AT's who are responsible to provide a safe environment for the athlete's participation.

SPECIFIC DUTIES FOR THE SUPERVISING PHYSICIAN

1. Supervision / support of the AT's at local events.
2. Participation in events as much as possible.
3. Insure that appropriate documentation and communication has occurred, upon referral.

INJURY LOG PARAMETERS

All athletic injuries shall be recorded on the injury log.

The following information shall be required for documentation purposes:

1. Date
2. Athlete's name
3. City and /or team information
4. Injury
5. Treatment
6. AT's signature
7. Witness – this area is to document if someone is present during assessment or treatment, i.e.: coach, parent, etc.

(See sample form in attached documents.)

INJURY DOCUMENTATION/REPORTING

1. All injuries requiring ambulance/emergency transport or immediate referral to a physician need to be reported to the Meet Director within 24 hours.
2. All treatment administered by AT's will be documented in the injury log.
3. In addition, an Accident Form will be completed for all injuries requiring further medical services. (See Attachment B). A copy will be provided to the venue director and the original kept with the injury log.
4. Any athlete referred to the emergency or local physician must have a physician's release to return to competition. If the athlete insists on returning to competition without a physician's release, he or she must sign a document indicating that he or she assumes the risk of further competition. (See Attachment A). In such cases, the AT must inform the meet director and maintain a copy of the form with other documentation.
5. Any insurance questions will be directed to the Meet Director, and/or USARS.
6. In emergency situations refer to the appropriate Hospital/Emergency Department.
7. If the AT is called to act upon incidents outside of the competition (i.e.: a spectator falls and needs medical attention):
 - a. Perform necessary first aid.
 - b. Complete accident form if referral is indicated. Follow above procedures.

TRANSPORTING ATHLETES

1. In urgent situations, when immediate medical attention is necessary, AT will use his/her discretion in utilizing the 911 service. When appropriate, attempts will be made to notify the parent of a minor, prior to transportation.
2. In non-emergent situations, where further medical attention is necessary, AT will adhere to the following criteria:
 - a. Attempts will be made to notify the parent/guardian.
 - b. The coach will be notified of the need for further evaluation and will assist in arranging transportation.
 - c. AT's will not transport athletes in any vehicle.
3. Follow venue-specific emergency action plan regarding EMS notification and direction to and in facility.
4. Notify Meet Director within 24 hours if EMS transportation is used.

ON-SITE CERVICAL EXAMINATION OF A CONSCIOUS ATHLETE

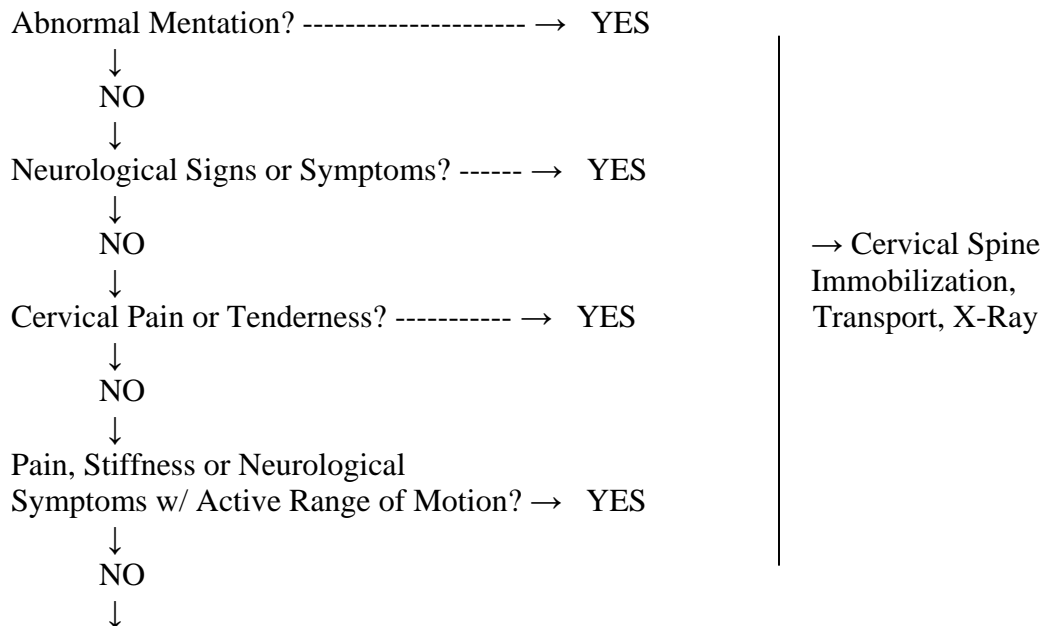
HISTORY:

1. Determine mechanism of injury.
2. Ask the athlete if they have any cervical pain.
3. Ask about any neurological symptoms such as paresthesias, dysesthesias or weakness.
4. Elicit any history of neck and/or head injuries.

PHYSICAL EXAM:

1. Evaluate **A**irway, **B**reathing, **C**irculation.
2. Palpate for cervical tenderness.
3. Perform a brief neurological exam of all extremities.
4. If there is no pain or tenderness and the neurological exam is normal, allow the athlete to perform active range of motion of the neck. Does this elicit pain, stiffness or neurological symptoms?

MANAGEMENT OF SUSPECTED CERVICAL SPINE INJURIES:



Athlete May Return to the ATC for a Period of Observation

***Make sure to monitor consciousness, vital signs and any change in neurological status during this protocol.**

16

REMOVAL FROM FLOOR

Whenever possible, removal should be made by EMS. If not able:

1. If head or neck injury is suspected and any signs are positive, remove athlete from the floor as an unconscious athlete would be moved, via spine board with full C-spine immobilization.
2. Even if signs are negative, but head or neck injury is suspected because of mechanism of injury or subjective complaints – remove from the floor via spine board protocol.
3. Advise EMT and/or Emergency Physician of findings.

CLINICAL HISTORY AND EXAMINATION FOR CONCUSSION MANAGEMENT

(From NATA Position Statement on Management of Sport Concussion, Journal of Athletic Training, 2014)

<u>DOMAIN</u>	<u>FEATURES OR EXAMPLES</u>	<u>HOW TO ASSESS</u>
Symptoms	Current and Recurrent	SCAT3 or standardized concussion assessment or example below*
Mental status	Level of consciousness, attention & concentration, orientation, memory	SCAT3 or standardized concussion assessment or example below*
Eye examination	Eye movements with smooth pursuit (CN III, IV, VI), nystagmus (CN VIII), Pupillary reflex (CN II, III)	Clinical examination
Muscle strength	MMT of deltoids, biceps, triceps, wrist & finger flexors & extensors, pronator drift	Clinical examination
Motor control	Balance assessment	BESS or balance assessment
Cognitive function	Reaction time, working memory, delayed recall	Neurocognitive testing

*Any loss of consciousness? **Y N** "if so, how long? _____"
 Balance or motor incoordination (stumbles, slow / labored movements, etc.)? **Y N**
 Disorientation or confusion (inability to respond appropriately to questions)? **Y N**
 Loss of memory: **Y N** "if so, how long? _____" "Before or after the injury?" _____
 Blank or vacant look: **Y N**
 Visible facial injury in combination with any of the above: **Y N**

If any of these signs are observed after a direct or indirect blow to the head, the athlete should stop participation, be evaluated by a medical professional and should not be permitted to return to sport the same day if a concussion is suspected.

Observable Red-Flag Items That Warrant Immediate Referral to the Emergency Department via Emergency Medical Transport:

Decreasing level of consciousness

Increasing confusion

Increasing irritability

Loss of or fluctuating level of consciousness

Numbness in the arms or legs

Pupils becoming unequal in size

Repeated vomiting

Seizures

Slurred speech or inability to speak

Inability to recognize people or places

Worsening headache

NOTE: Any athlete suspected of sustaining a concussion should be immediately removed from participation and evaluated by an Athletic Trainer and/or physician. Any athlete evaluated or referred to a physician or emergency room must be released by that physician for further participation.

TEAM ATHLETIC TRAINER/DOCTOR USARS INTERNATIONAL EVENTS

Most international events will have a certified athletic trainer accompanying the team. On occasion, there may be a medical doctor with the team instead of, or in addition to, the athletic trainer (this is rare). The highest medical authority will carry out the following. They will also be referred to as: Team Athletic Trainer/Doctor.

The Team Athletic Trainer/Doctor is responsible for managing the healthcare of the entire team (athletes) from the time of departure from the United States until return. (If the Team Athletic Trainer/Doctor travels at a different time than the athletes, care begins as soon as they join up with the team and ends when they depart from the team.)

Duties and Responsibilities of the Team Athletic Trainer/Doctor

A. PRIOR TO THE EVENT

1. It is understood that the Team Athletic Trainer/Doctor will obtain/be in possession of appropriate passport/visas prior to the event, and keep these updated as required (at their own expense). They will also have and maintain certification as an Athletic Trainer with the NATA, as well as current CPR certification. Copies of these documents will be provided to USARS to be kept on file.
2. The Team Athletic Trainer will read, understand, agree with and sign the USARS Policy and Procedure Manual for Athletic Trainers.
3. USARS will notify malpractice carrier of dates of trip and confirm that liability coverage extends overseas.
4. The Athletic Trainer will review medical histories of each team member and be aware of potential medical problems. (Medical documents/records to be supplied by USARS).
5. Assemble and pack medical supplies and equipment necessary to provide medical care for the team. Obtaining supplies will be coordinated with USARS AT Supervisor and the Athletic Trainer assigned to the event. When on-site, it is advisable to carry a bag to practices and competitions, and keep the majority of equipment in the hotel room. (Make sure that all substances banned by the IOC are labeled.)

6. Anticipate potential medical problems that may be unique to a specific contest venue and provide information to team members that may be pertinent to a specific problem, IE, unusual altitudes, jet lag, problems with local drinking water. Discuss necessary adjustments/modifications with team manager and coach.
7. Brief the team regarding gender identification certificates for females, and remind the team about drug regulations. Be prepared to answer questions regarding banned substances. If any questions, contact the USADA (US Anti-Doping Agency): 866-601-2632 or 719-785-2000; usada@usada.org
8. Notify the International Olympic Committee Medical Commission in writing if locally administered corticosteroids may be used.
9. Coordinate athletic training coverage for practice sessions; training room; competition, etc. The schedule can be posted and copies provided for the team coach and manager if appropriate. Unless otherwise discussed with team manager, the Team Athletic Trainer/Doctor will be present at all practices and competitions.
10. Any other specific assignments for the Team Athletic Trainer/Doctor will be clearly defined by the team manager (for example, if they are responsible for accompanying athletes to and from venue, meals, etc.) This may be in writing.

B. UPON ARRIVAL AT THE SITE OF COMPETITION

1. Contact on site medical coordinator, for the competition. Make introductions; discuss EAP (Emergency Action Plan).
2. Survey on site medical facilities and availability of equipment, IE, training room, table, stretcher, ice, Oxygen, AED, etc.
3. In coordination with the team manager make sure that safe and adequate fluid replacement is available during practice and competition.
4. Establish schedules of coverage at official practices and competitions with a high risk potential. Coordinate schedules with Team Manager and Team Coach.
5. Provide the appropriate procedures for prevention, assessment and treatment of athletic injuries. Provide the appropriate pre- and post-treatment for all athletes.
6. Maintain a daily log of injuries, treatments, patient visits and drugs that are dispensed (as directed by Team Physician). Complete the USARS Accident Form when indicated.

7. Assume final responsibility for decisions concerning appropriate medical care and treatment. Assume responsibility for medical disqualification from competition in conjunction with the Team Coach and Team Leader and another physician if available/applicable.
8. Be available to go with team members selected for drug testing to the testing area.

C. FOLLOWING THE EVENT

1. Prepare and submit to USARS in a timely fashion a report to include: preparation of the event, time at the competition, treatment logs and Accident Forms, and any suggestions or comments.
2. Return any remaining supplies to USARS, or provide receipts for reimbursement (whichever is applicable).

RETURN TO PARTICIPATION WITHOUT MEDICAL RELEASE

I, _____ understand that I have not been released by a physician for return to participation and assume any risk of injury.

Athlete's signature

Date

Parent or guardian (if minor)

Date

AT signature

Date

Witness

Date

USARS ATHLETIC TRAINING POLICIES AND PROCEDURES

I hereby certify that I have read and understand the policies and procedures as stated in this manual.

NAME

DATE

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____

