



If you have someone who wants to take advantage of the sale and the auto-renewal option, please let USA Racquetball know and we can process this for the individual. We will need payment details, or we can call them back the next business day and get this information ourselves.

Please contact USA Racquetball at 719-635-5396 ext. 0 for immediate assistance or email [Membership@usaracquetball.com](mailto:Membership@usaracquetball.com) for questions or assistance.

RENEWING AN INDIVIDUAL:

1. Log into the R2Sport Membership System:

[Login to an Event as a Director](#)  
If you are a [tournament director](#), league manager, or election / camp staff, this is where you want to login administrate your specific event. Edit a [tournament bracket](#) for a division and set [times for tournament draws](#)

[Login as event director](#)

[Login to your Master Director Control Panel](#)  
Returning event directors can login to all of their tournament, camps, and leagues all from one place. 3 months after an event is over, the only way to login to it is through your master director control panel.

[Login to master director control panel](#)

[Membership Login](#)  
The [membership application](#) allows users to purchase or renew their membership. Commissioners and administrators can manage and communicate with the users.

[Login to membership system](#)

[Manage Website Content through the Administrator Control Panel](#)  
Website administrators can login and manage their [live sports website](#) through the content manager to modify site text and upload images on the association events site.

[Login as website administrator](#)

[New R2 System - Beta Version](#)  
Try out the future R2 system, still in development, some features active. The event software, membership and rankings system, and shopping cart administration will eventually be in this one system.

[Login to R2 System](#)

2. Click on Users on the top left hand menu:

← → ↻ 🔒 r2sports.com/membership/home.asp?TID=

[Membership Home](#) | [Products](#) | [Rankings](#) | [USAR Events](#) | [USAR Main Site](#) | [R2 Beta Version](#) Renee Isherv

- Users**
- Memberships
- Events
- User Groups
- Accounting
- Venues
- User History
- Courses and Testing
- Videos
- Training Manuals
- Email
- Shopping Cart
- System Admin

[Enter Event](#)  
Register or find a current event

**Featured Pages:**

**Membership Home**  
Home Page for membership Management

**Your event sanctioning request has been approved!**  
[Click here to Pay Sanctioning Fees](#)

## How to Renew an Individual and/or Family



- Click Search Users (located in two spots; you can use either option.)

**Users Items**  
Select an item below

- Edit Profile**: Modify player information, home club, email, and other personal info
- Upload Photo**: Page allows users to upload player picture.
- Search Users**: User search by personal information, membership types, access level, age and more
- Add New User**: Add new user not in database
- User Access Level**: Select access level for users
- Add Commissioner**: Give a user state / provincial director access
- Add New Team**: Add new record if not in database
- Search Teams**: Team search by gender, membership types, and more
- Historical Mem Search**: User search by all membership records
- High Level Users**: View users that have an access level higher than member ordered by state
- Mailing Labels**: Print Mailing Labels

- Type in the first few letters of a person's first and last name. Check the box that says PHONE NUMBER at the bottom of the second column. Click Search Users:

**Search Options**

First Name:  Last Name:  Gender:  Country:  State / Province:  Division Entered:  Group Type Name:  Group Name:  User Access Level:  Mem Category:  Mem Type:  Mem Report:  Referrer:

Date Format:  Born After:  Born Before:  Start Mem Issued:  End Mem Issued:  Start Card Issued:  End Card Issued:  Start Mem Expiration:  End Mem Expiration:  Start Event:  End Event:  Start Modified:  End Modified:

Photo:  Gender:  Age:  T-Shirt:  Country:  State:  Venue:  Owner:  Instructor:  School:  Head Coach:  City:  Address:  Zip:  Phone:  Email:

Mem Type:  Mem #  Mem Issued Date  Mem Expiration  Mem Category  Mem Category Number  Mem Category Expiration  Mem Amount Paid  Email Opt Out  Suspended  Events Participated  Divisions Entered

Group:  Access Level:  Rank:  Skill:  Referrer:  R2 UID:  Created:  Modified:

[Search Users - Start Search](#) [Excel](#) [Access Database](#) [Print](#) [Mailing Labels](#) Sub Group:   Insert Page Break

- Click the PROFILE icon (White head in a red circle)

Displayed Records:  Total Records:

	Last, First	Birthdate and Age	Email	Phone	State / Prov	City
	Isherwood, Renee	7/22/1981 38	<a href="mailto:rgundolff@usaracquetball.com">rgundolff@usaracquetball.com</a>	c 7196454945 w 7196355396	CO	Colorado Springs

- Click PURCHASE MEMBERSHIP:

**View User Profile**

**Renee Isherwood**  
1661 Mesa Ave  
Colorado Springs, CO 80906  
USA

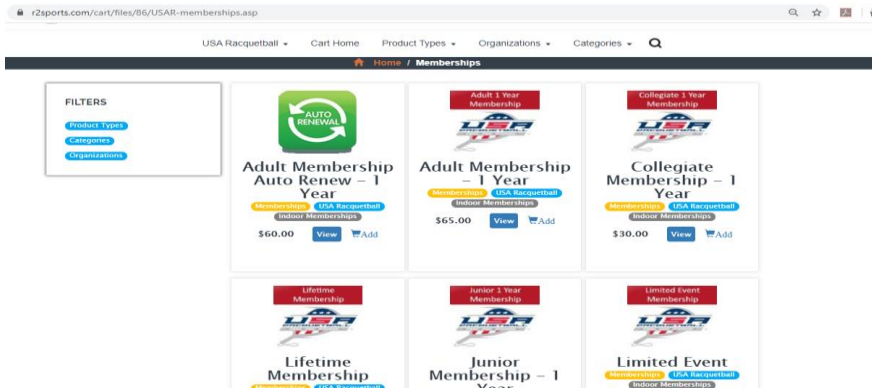
Gender: Female  
Phone Day: (719) 635-5396  
Phone Night:

[Purchase Membership](#) [Print USAR Membership Card](#)

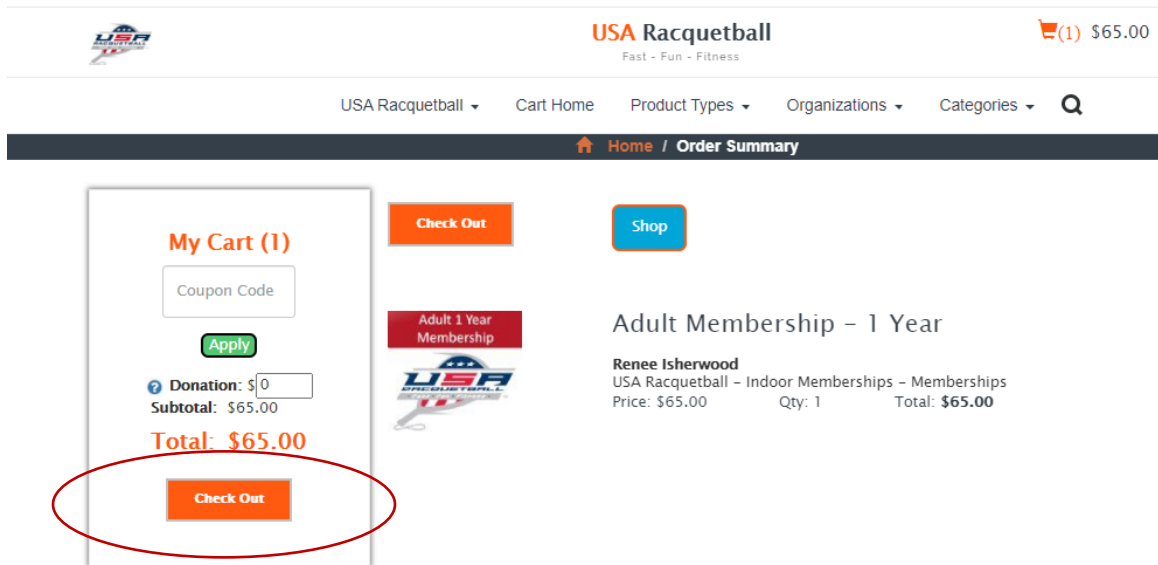
## How to Renew an Individual and/or Family



7. Choose the membership type by clicking ADD to the cart (many will not have the option for Auto-Renewal; if someone wants to auto-renew, they will need to purchase this themselves):



8. Click CHECK OUT (either orange box will work):



9. Confirm information and adjust if needed. Choose the payment type and enter in payment details. Check the Waiver box.

Country: United States	First Name: Renee	Last Name: Isherwood	ITEM Adult Membership – 1 Year – Renee Isherwood PRICE \$65.00 QTY 1 TOTAL \$65.00
State / Province: Colorado	Email: risherwood@usaracquetball.com	Phone Number: 7196454945	Subtotal \$65.00
Address: 1661 Mesa Ave	City: Colorado Springs	Postal Code: 80906	ORDER TOTAL \$65.00
Secure Payment Payment Type(s): VISA MasterCard American Express Discover			<input checked="" type="checkbox"/> Agree to Product Waivers Adult Membership – 1 Year: By purchasing this membership with USA Racquetball, I agree to abide by the Membership Code of Conduct. I understand that a violation of the Code of Conduct, may result in suspension or revocation of my membership, with no refund. Memberships: By purchasing this membership with USA Racquetball, I agree to abide by the Membership Code of Conduct. I understand that a violation of the Code of Conduct, may result in suspension or revocation of my membership, with no refund. <input type="checkbox"/> I AGREE TO THE WAIVER TEXT ABOVE
Select Payment Type			<input type="checkbox"/> Comments / Questions Enter questions or comments for this order:

# How to Renew an Individual and/or Family



## RENEWING A FAMILY:

- Once logged in to R2Sports, go to MEMBERSHIPS on the left hand side and choose MULTIPLE RENEWALS.

**Memberships Items**

Select an item below:

- Multiple Renewals** (Circled in red): Renew Multiple Members at the same time
- Memberships Expired**: Event Participants with Expired Memberships
- Manage Memberships**: Set and modify membership for all users
- Membership Types**: Modify, add, and delete new membership types
- Membership Summary**: Summary of all the membership types
- Membership Player Report**: Report listing memberships purchased during a time range for a specific membership type
- Current Membership Graphs**: Report listing current memberships.
- Current Magazine Subscriptions**: View users with magazine current magazine subscription
- Need Membership Card**: Shows current members of USAR Indoor that need a card
- Current State Indoor Members**: Search indoor racquetball members with a current membership
- Aging Report**: Shows days to renew membership
- Forecasting Report**: Shows days until expiry

- Enter in last name and hit search. Check the box under RENEW and select the MEMBERSHIP TYPE from drop down. Click SAVE.

First Name: \_\_\_\_\_

Last Name: **Elkins**

Start Age: \_\_\_\_\_ years

End Age: \_\_\_\_\_ years

Start B-Day: [v] [v]

End B-Day: [v] [v]

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email Status: All [v]

City: \_\_\_\_\_

Postal / Zip Code: \_\_\_\_\_

Univ / School: \_\_\_\_\_

Venue: \_\_\_\_\_

Membership Number: \_\_\_\_\_

R2 UID: \_\_\_\_\_

**Search Options**

Gender: All [v]

Country: All Countries [v]

State / Province: All States / Provs [v]

Event Registered: Select State / Province Above First

Division Entered: Select Country Above First

Group Type Name: All [v]

Group Name: Select Group Type above first.

User Access Level: All [v]

Mem Category: All [v]

Mem Type: All [v]

Referrer: \_\_\_\_\_

[Multiple Membership Renewal - Start Search](#)

[View all users selected for renew](#)

Displayed Records: **19** Total Records: **19**

Select/Unselect All

	Last, First	Renew	Membership Type
	Elkins, Brett L	<input checked="" type="checkbox"/>	Indoor Memberships: Adult Membership - 1 Year
	Elkins, Bryan	<input type="checkbox"/>	-- Select One --
	Elkins, Cody S	<input checked="" type="checkbox"/>	Indoor Memberships: Junior Membership - 1 Year



- Once you click SAVE, you will need to choose select RENEW WITH FULL PRICE from the drop down and then click the blue RENEW SELECTED MEMBERSHIP(S).

Displayed Records: 19 Total Records: 19

Select/Unselect All

**Renew Selected Membership(s)** - Select Rebate Option -

Tie Membership(s) to Event:  
-- Select Event where Membership(s) were Purchased --

- Proceed through the CHECK OUT steps of #8 and #9 above.

**My Cart (2)**

Coupon Code

Apply

Donation: \$

Subtotal: \$95.00

Total: \$95.00

Check Out

**Check Out**

**Junior 1 Year Membership**

**Adult 1 Year Membership**