



USA RACQUETBALL BOARD OF DIRECTORS
November 29, 2021
5:30 pm MT
Videoconference via Zoom

MINUTES

Called to order by President Dan Whitley at 5:31 pm MT

Roll Call – Cheryl Kirk

Attending: T. J. Baumbaugh, Todd Boss, Steve Czarnecki (Treasurer), Michelle De La Rosa (Athlete Representative - Executive Committee), Mike Grisz, Cheryl Kirk (Secretary), Maurice Miller, Laura Pesek, Charlie Pratt (Athlete Representative - AAC), Terry Rogers, Stewart Solomon (Vice President), Cindy Tilbury, Mike Wedel (Executive Director), Dan Whitley (President)

Not attending: Danielle Maddux (Athlete Representative)

A quorum was achieved. President Whitley provided prior notice of the meeting. Board members were reminded to consider conflicts of interest relative to Board decisions being considered.

Approval of Minutes (Cheryl Kirk)

Motion by Terry Rogers to approve the October 25, 2021, BOD meeting minutes forwarded prior to this call.

Seconded by Cindy Tilbury

Discussion: None

Vote: Passed unanimously

ExCom Update (Dan Whitley)

Pre-read document provided in advance of the meeting.

The Executive Committee met on 11/19/21. Discussion included future enhancements to the sport, fundraising, strategic plan, budget, US Team, stadium court for Birmingham World Games.

Executive Director Update (Mike Wedel)

Pre-read document provided in advance of the meeting.

The goal for Giving Tuesday on 11/30/21 is \$5,000. Numerous social media messages have either been posted or are planned for tomorrow.

The \$6,200 raised last year did not include the Cyril sisters' efforts. Dan asked that the Board support Giving Tuesday. Mike provided the donation link to Board members. A matching challenge was announced: \$250 per person, dollar for dollar.

Mike presented the concept of an annual Junior "Can-Am Cup" to be held the first year in Toronto. He has spoken with Kathy Brook (ED of Racquetball Canada), discussing doing a championship of some sort for juniors, a traveling cup that would be earned for competition between the two countries' national teams. Canada would host the first one with proposed dates of January 28-30 (Friday through Sunday). An event of this type would provide an opportunity for the U.S. Junior Team to compete as a team after a hiatus of two years.

Support and concerns were both articulated by Board members, the latter on several topics including whether participation would be good timing for U.S. Junior Team participation as well as staff time and energy expended in close proximity to National Doubles. Mike will reach out to survey the U.S. Junior Team players/families on their interest and potential participation.

Budget/Finance Committee Update (Steve Czarnecki)

Pre-read reports provided in advance of the meeting.

Cash on hand at the end of October was in line with expectations as the 2021 operating statement continued to be largely in line with budget. Membership revenue recovery slowed a bit in October, but remains in line with budget expectations. SBA Payroll Protection Plan funding continues to be a very important factor in 2021 revenues. Individual contribution revenue is behind budget and will hopefully be assisted by Giving Tuesday and TEAM USA Challenge donations to be solicited shortly. Another draft of the 2022 budget was shared with the Board and discussed. The 2022 budget is anticipated to be approved in December.

The Board complimented and thanked Steve for improved report formatting and the considerable work he puts into his role.

Other Committee Updates (Stewart Solomon)

Marketing

Renee, Aimee, and Mike met earlier in the month and set up the marketing calendar for November and most of December. It is being updated frequently to add new marketing topics and material.

Events

Connor Shane is working to set up a meeting in December to discuss 2022 and future Championships.

Scholarships

Many applications are expected in December as nearly 100% of submissions reach USA Racquetball in the final two weeks.

Referee Certification

Encouraging news provided in the Executive Director update -- a new standalone platform that will integrate with the USAR website and improvements to the referee certification test and videos.

New Business (All)

IRF World Championships Update -- November 30-December 6, 2021 (Cheryl Kirk)

The U.S. Team has arrived in Guatemala, and the Board is receiving the blogs each night. There is some general pushback from attendees (athletes, coaches, et al.) on COVID processes and requirements even though Guatemalan law mandates masks and the IRF has declared that masks will be worn everywhere except on the courts. Further action will be implemented to ensure compliance.

Motion by Laura Pesek to go to Closed [Executive] Session for the balance of this meeting.

Seconded by Terry Rogers

Discussion: None

Vote: Passed unanimously

Strategic Plan Review and Next Steps (Laura Pesek)

Organizational structure recommendations were presented to the Board by the group assigned to this task. A full account of the accomplished work is in the Secretary's records.

Next Meeting: Monday, December 20, 2021

Motion to Adjourn: Cheryl Kirk
Seconded by: Terry Rogers

Adjourned 7:17 pm MT

Materials provided to Board by President Dan Whitley, Secretary Cheryl Kirk, Treasurer Steve Czarnecki, Executive Director Mike Wedel, and Laura Pesek (Strategy Lead)

Administration

- USAR BOD Meeting Agenda 11/29/21 (Whitley)
- USAR BOD Meeting Minutes 10/25/21 for Board approval (Kirk)

Financial Reports (Czarnecki)

- Finance 1 -- Memo to Board Nov 2021 (2021-11-29)
- Finance 2 -- USAR BS End Oct v SPLY and 2019
- Finance 3 -- USAR PL Through Oct v SPLY and SP2019
- Finance 4 -- USAR Budget v Actuals 2021
- Finance 5 -- 2022 Budget Work Sheet (2021-11-26)

Pre-Reads

- ED Update for 11 29 21 Board Meeting (Wedel)
- Org Design 11292021 (Pesek)