



USA RACQUETBALL BOARD OF DIRECTORS
Teleconference
Monday, November 25, 2019
5:30 pm MT

MINUTES

Called to order by President Dan Whitley at 5:31 MT

Blue = Motions/Votes

Roll Call -- Cheryl Kirk

Attending: Steve Czarnecki (Treasurer), Michelle De La Rosa (Athlete Rep), Scott Fish, Mike Kiedrowski, Cheryl Kirk (Secretary), Joanne Pomodoro, Terry Rogers, Aimee Ruiz (ExCom Athlete Rep), Stewart Solomon (Vice President), Cindy Tilbury, Dan Whitley (President), Mike Wedel (Executive Director)

Not Attending: Thurman Brooks, Jose Diaz (Athlete Rep)

A quorum was achieved. President Whitley provided prior notice of the meeting.

Approval of Minutes (Cheryl Kirk)

Motion by Terry Rogers to approve the 10/25/19 Board minutes forwarded prior to this call.

Seconded by Cindy Tilbury

Discussion: None

Vote: Passed unanimously

Executive Director Update (Mike Wedel)

USOPC News

The USOPC will provide \$45,000 in restricted funds to be allocated toward a strategic plan program; updates to membership software for integration of SafeSport education and background checks; and funding for SafeSport compliance staff (if USAR decides to hire someone into a dedicated position). Whether that role is filled or not, the USOPC will require a written job description allocating significant resources toward compliance.

Membership Rate Change Communication

Email notification will go to state presidents on 12/2 and communication will go to members on 12/4. Rates will increase on 1/1/2020. Indoor memberships will now include a separate outdoor membership as well.

Giving Tuesday

Social media messages are prepared for 12/3.

Director of Championships

Twenty candidates have been pared down to six with interviews scheduled for January 3-13. Mike has met three of the candidates in person already.

Committee & Action Item Update/Link (Stewart Solomon)

Using the link on Google Drive/Gmail -- Finance Committee and Board of Directors folders reside there now.

The Committee roster has been updated on the USAR website.

A year-in-review message will let members know to expect frequent updates in the coming year.

Financials, 990 approval (2018) and 2020 Budget approval requests (Mike Wedel/Steve Czarnecki)

The year 2018 ended with a \$26k loss, on track with expectations. The outside audit conducted in August cited recommendations relative to US OPEN accounting and internal controls. Improvement has been effected in 2019.

Motion by Cheryl Kirk to approve Form 990 as submitted by the Treasurer and Executive Director for the year 2018.

Seconded by Terry Rogers

Discussion: None

Vote: Passed unanimously

Financials through October 2019 demonstrate that membership revenue growth must be a critical area of concentration.

Forecast for 2019: Steve and Mike spent a significant amount of time going line by line to modify the forecast. While US OPEN actuals are not yet available, Doug Ganim confirmed the forecast is reasonable relative to the event.

Budget for 2020 -- Fundraising increases are realistic based on not realizing a strong effort in the current year.

Mike thanked Steve for his work done on the 2019 forecast and 2020 budget. Steve cited Danielle Maddux's contributions on the Finance Committee.

Motion by Cheryl Kirk to approve the 2020 budget as presented by the Treasurer, the Executive Director, and the USAR Finance Committee.

Seconded by Mike Kiedrowski

Discussion: None

Vote: Passed unanimously

Outstanding Business

US Junior Team Recap -- Cheryl Kirk updated the Board on US Junior Team results at the IRF World Junior Championships in San José, Costa Rica, November 9-16, 2019. A delegation of 90

included 29 players, 6 staff members, and 55 family members. A number of medals were brought home, with individual gold medals earned by Heather Mahoney (Girls 14-) and Sonia Shetty (Girls 12-). Both the World Cup and Esprit Teams placed third behind Bolivia and Mexico.

US Team Committee -- There are several candidates for the US Team Head Coach position, and the committee is preparing targeted questions and the schedule for interviews. The latter will take place in January.

Strategic Planning Session led by USOPC -- No dates have been established as of this call.

Next Board Meetings -- January 6 and January 27

6:54 pm -- Move to Closed Session

Motion by Cheryl Kirk to move to closed session.

Seconded by Terry Rogers

Discussion: None

Vote: Passed unanimously

Cindy Tillbury exited the call.

Election Committee presentation of Board-Approved Slate for 2020 Board of Directors Election (Terry Rogers, Chair)

A record of the discussion and decision resides in the Secretary's files.

Motion by Michelle De La Rosa to adjourn the meeting.

Seconded by Terry Rogers

Adjourned 7:20 pm Mountain time

Materials provided to Board by President Dan Whitley, Secretary Cheryl Kirk, Treasurer Steve Czarnecki, and Board Member Terry Rogers

USAR BOD Minutes 10/28/2019

Election Committee Materials

Finance 1 -- Memo to Board

Finance 2 -- Tax Return -- USAR -- 2018 990

Finance 3 -- Financial Statements with Independent Auditors' Report - 12/31/18

Finance 4 -- Significant Deficiencies Letter 11/18/19

Finance 5 -- PL vs. SPLY

Finance 6 -- PL vs. Forecast

Finance 7 -- Balance Sheet

Finance 8 -- 2019 Forecast / 2020 Budget for Review and Approval