

### Minutes

Board of Directors Meeting

June 12, 2011

Conference Call

6:00 pm – 6:45 pm MDT

A meeting of the Board of Directors (the “Board”) of the United States Bobsled and Skeleton Federation (“USBSF”) occurred on June 12, 2011, commencing at 6:00 pm MDT. Notice per the USBSF Bylaws is required at least five days in advance and as this meeting was called only four days in advance, waiver of notice is requested by the Chair and unanimously approved by the Board. The Chair called the meeting to order at approximately 6:07 pm MDT. The following members of the Board were present via conference call at the meeting’s commencement: John Rosen, John Donovan, Ted Offit, Doug Bagley, and Curt Tomasevicz. The above members constitute a quorum of the Board under the USBSF Bylaws Section 6.17.

Present for the meeting from USBSF management were: Darrin Steele and Lisa Carlock.

The minutes were recorded by Lisa Carlock, Secretary.

#### 1. Call to Order and Welcome

The Chair called the meeting to order. He welcomed and thanked the Board for their participation in the call, and recognized the work of the Nominating and Governance Committee (“NGC”).

#### 2. Appointment of Board Members

The Chair recapped the status of Board terms with four current positions expiring as of June 30, 2011 (technical, club, at-large, independent). Three of those current Board members have expressed their desire to continue in their positions. One member will not seek renewal. There is also a vacant position due to resignation of one Board member (at-large) and additionally, the Board voted at a prior meeting to expand the size of the current Board by two positions (at-large, independent). There are seven positions currently to be filled. Also, Elana Meyers has already been selected to replace Valerie Fleming as the USBSF Athletes’ Advisory Committee representative on the Board, effective July 1, 2011.

The NGC did not discuss the renewal of the three current Board members. The NGC may need to present a formal position on these members before the Board can renew their terms. The NGC will call a meeting this week to formulate their official opinion. Ted Offit will review the official process for naming the Board; selection by the NGC or election by the Board after NGC nomination.

Three new candidates were presented by the NGC for appointment to the Board; Dr. Jay Hoffman (at-large), Don Schaaf (at-large), and Michael “Pete” Piechoski (independent). Discussion occurred on qualifications and potential conflicts of interest. Discussion also centered on whether the Board needed to approve the candidates or alternatively whether the NGC approval of the candidates was sufficient without concurrence of the Board. As a precautionary measure, a motion is duly made and seconded to approve the three new candidates as well as the three existing board members whose terms are expiring. Approval by the Board is unanimous.

NGC interviews with candidates for the club director position are pending this week.





# United States Bobsled and Skeleton Federation

National Governing Body for the sports of Bobsled and Skeleton

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### 3. Adjournment

There being no further business, the meeting was adjourned at approximately 6:45 pm MDT.

This document constitutes a true and correct copy of the minutes of the meeting of the Board of Directors of the United States Bobsled and Skeleton Federation.

*Lisa Carlock*

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Lisa Carlock  
Secretary

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June 27, 2011  
Date



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