

Minutes

Board of Directors Meeting  
April 22, 2017  
Conference Call  
10:00 am EDT

A meeting of the Board of Directors (the "Board") of USA Bobsled / Skeleton occurred on Saturday, April 22, 2017. The Chair called the meeting to order at approximately 10:03 AM EDT. The following members of the Board were present at the meeting's commencement: Pete Piechoski, BJ Hybl, Jean Prahm, John Raftery, Kyle Tress, Lorenzo Smith, Duane Bailey, Bob Bergbauer, Mac Riley and Bree Schaaf. Jennifer Donnelly joined the call at 10:10 AM. The above members constitute a quorum of the Board under Bylaws Section 6.17.

Also participating in the meeting were USABS CEO Darrin Steele and staff member Lisa Carlock, and Advisory directors Javier San Miguel and Karen Saunders.

The minutes were recorded by Lisa Carlock.

**1. Call to Order**

The chairman called the meeting to order at 10:03 AM EDT.

**2. Management Report**

- a. Season Update – Mr. Steele reviewed the season's results including final IBSF rankings, World Championship medals, and the PyeongChang International Training Week and World Cup event, which served as the test event for the 2018 Olympic Games. He also reviewed the IBSF calendar for the 2017-2018 season, highlighting important dates for determining Olympic Games quotas and Olympic team selection.
- b. USOC Update – Mr. Steele informed the board of an Olympic hopeful/talent transfer program that the USOC is undertaking in which top-level athletes from a variety of sports will participate in a combine and will be identified as ideal athletes to pursue bobsled, skeleton, or other sports.

Mr. Steele will be presenting USABS' High Performance Plan to the USOC on May 1 and he anticipates the funding allocation announcement will happen by June 1.

- c. IBSF Update – Sport committee meetings were held in Austria in early April and Mr. Steele noted there were no significant rule changes proposed that would adversely impact our team. Mr. Steele will be attending an executive committee meeting May 4-5 and Congress will be held in Salt Lake City from June 27-29. Mr. Piechoski suggested that any directors interested in holding the USABS chairmanship in the future strongly consider attending the Congress. Interested directors should reach out to Mr. Steele for information on Congress.



- d. Sponsorship/Revenue Update – Mr. Steele reviewed a list of sponsors that USABS is currently pursuing, noting that sponsorship should pick up for the Olympic season. He also updated the board on the ORDA passenger ride program and confirmed that 1,839 passenger riders elected a free USABS membership, thus entering their names into USABS’ contact list for soliciting supporting members.
- e. Financial Update – Ms. Carlock reviewed USABS’ current financial position noting a shortfall on sponsorship but an increase in funding support from the USOC by way of several “special grants”. Board fundraising to date totals \$107,000 with an additional \$85,000 still needed to reach the board’s pledged amount for the 16-17 fiscal year. Mr. Piechoski reiterated to the board that they are behind in their donations and funds need to be collected by the annual meeting.

### **3. Annual Meeting**

Ms. Carlock reviewed a tentative agenda for the Annual Assembly in Lake Placid, June 29-July 2. Directors should plan for a June 29 arrival to Lake Placid, an all day board meeting on June 30 followed by an evening reception, the annual membership meeting on the morning of July 1 and the awards dinner that evening.

### **4. KBC Arbitration**

Mr. Raftery reviewed the claim filed against KBC America for nonpayment of sponsorship funds. He then informed the board that KBC had previously filed for bankruptcy, of which USABS was unaware, and therefore USABS’ claim was discharged. USABS will have to write-off the receivable.

### **5. NGC Update**

Mr. Hybl updated the board on pending vacancies, to include one independent and one at-large director as of July 1. It is anticipated that the advisory directors will move to full board positions. Mr. Piechoski asked the board to consider candidates for Advisory positions and to forward resumes to Mr. Hybl. Additionally, Mr. Hybl reviewed the list of directors that will be reaching term limits in 2019 and 2021.

Mr. Piechoski also addressed the chairman position, noting his term ends on June 30. He is eligible to run for a second term but would prefer only a one-year so the next chairman would have a year of accessibility to him before he terms out.

### **6. Parasport Program**

The para bobsled program has been added to the 2022 Paralympic Games agenda. As the program continues to grow, USABS needs to determine whether it will take ownership or if it should be given to the USOC to manage. Mr. Steele informed the board that USABS is currently struggling to provide the manpower and financial resources to effectively manage the program. After board discussion, Mr. Steele was instructed to set up a meeting with the USOC to get a clear understanding of expected future USOC support as well as other NGB models of successful para program management. He will report on said USOC meeting at the June board meeting.





# USA Bobsled / Skeleton

National Governing Body for the sports of Bobsled and Skeleton

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## 7. Adjournment

The meeting was adjourned at 11:26 AM EDT.

This document constitutes a true and correct copy of the minutes of the Board of Directors meeting of USA Bobsled / Skeleton.

*Lisa Carlock*

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Lisa Carlock  
Corporate Secretary

June 2, 2017

Date



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